

Upper Makefield Township Board of Supervisors

September 3, 2019 Meeting Minutes

The September 3, 2019 public meeting of the Upper Makefield Township Board of Supervisors was called to order by Chair Tom Cino at 7:30 p.m. In attendance were the following members of the Board of Supervisors: Chair Tom Cino, Vice Chair Diana Nolan, Member Kris Ballerini, and Member Ed Ford. Treasurer Mike Tierney was absent. Also in attendance were Township Manager David Nyman, Township Solicitor Mary Eberle, Esq., Township Engineer Larry Young, P.E, Director of Planning & Zoning Dave Kuhns and Chief Mark Schmidt.

There were also members of the public and representatives of the press present.

PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

Mr. Cino led in the recitation of the Pledge of Allegiance which was followed by a moment of silence.

ANNOUNCEMENTS

Mr. Cino made the following announcements:

- The Bucks County Health Dept. is offering free flu vaccines to County residents ages 3 and over on September 14 and September 28. Check the Township website for times and locations.
- An Executive Session will be held following tonight's meeting to discuss litigation.

SPECIAL ITEMS

Constitution Week, September 17-23, 2019, Judi Biederman, Regent, Washington Crossing Chapter National Society of Daughters of American Revolution.

Resolution No. 2019-09-03-01 – Proclamation of Constitution Week

Mr. Cino introduced Judi Biederman, Regent of the Washington Crossing Chapter National Society of Daughters of American Revolution and presented her with Resolution No. 2019-09-03-01 proclaiming September 17-23, 2019 as Constitution Week. Ms. Biederman shared information regarding the Washington Crossing DAR Chapter and invited the Board to attend their annual celebration of the signing of the Constitution, September 17th at Washington Crossing State Park.

Mr. Cino read Resolution 2019-09-03-01. A motion was made by Ms. Nolan and seconded by Ms. Ballerini to approve Resolution No. 2019-09-03-01, Proclamation of Constitution Week. Motion carried by a unanimous vote.

PUBLIC COMMENT

There was no public comment.

APPROVAL OF MINUTES AND BILLS PAYABLE

A motion was made by Ms. Nolan and was seconded by Ms. Ballerini to approve the August 20, 2019 meeting minutes. Motion carried by a 3-0-1 vote with Dr. Ford abstaining.

Mr. Cino presented the bills list for September 3, 2019 in the amount of \$121,008.92. A motion was made by Ms. Ballerini and was seconded by Ms. Nolan to approve the September 3, 2019 Bills Payable List in the amount of \$121,008.92. Motion carried by unanimous vote.

PLANNING AND ZONING ISSUES

There were no Planning and Zoning issues.

SOLICITOR'S REPORT

There was no Solicitor's Report.

MANAGER'S REPORT

2020 Budget Process

Mr. Nyman provided an overview of the 2020 budget process that includes Budget Workshop dates of October 1 and October 7, 2019. A motion was made by Ms. Ballerini and seconded by Ms. Nolan to authorize advertisement of Budget Workshops on October 1, 2019 and October 7, 2019 at 7:30 p.m. Motion carried by unanimous vote.

Resolution No. 2019-09-03-02 – PennDOT Winter Traffic Services Agreement

Mr. Nyman provided an overview of the resolution approving the five year Winter Services Agreement with PennDOT from 2019/20 – 2023/24. Following discussion, a motion was made by Ms. Nolan and seconded by Dr. Ford to approve Resolution No. 2019-09-03-02. Motion carried by unanimous vote.

Pension Funds – Annual Minimum Municipal Obligation

Mr. Nyman provided an overview of the Police and Non-Police Pension Funds Annual Minimum Municipal Obligation. Following discussion, a motion was made by Dr. Ford and seconded by Ms. Ballerini to authorize the Township Manager to sign the Police MMO and Non-Police MMO. Motion carried by unanimous vote.

Resident Request – Real Estate Tax Penalty Waiver

Mr. Nyman provided an overview of a resident request to waive a real estate tax penalty because the resident said he did not receive the bill. Mr. Nyman noted that PA law states that the taxee is liable and is responsible to inquire if a bill is not received. Discussion followed and a motion was made by Ms. Ballerini and seconded by Ms. Nolan to deny the request to waive the real estate tax penalty for Div Telwala. Motion carried by unanimous vote.

ENGINEER'S REPORT

2019 Road Paving Project – Phase II

Mr. Young provided a summary of the bid results and recommended awarding the 2019 Road Paving Project – Phase II to the lowest responsible bidder, Bray Brothers, Inc. of Fallsington, PA, for the total contract amount of \$111,761.00. Discussion followed and a motion was made by Ms. Ballerini and was seconded by Dr. Ford to award the 2019 Road Paving Project - Phase II bid to Bray Bothers, Inc. in the amount of \$111,761.00.

Mr. Young reported that the installation of the crosswalks at the intersection of Rt 532 and Taylorsville Road to complete Phase I is scheduled for overnight hours during the week of September 9th.

PUBLIC COMMENT

There was no public comment.

ADJOURNMENT

A motion was made by Ms. Nolan and seconded by Dr. Ford to adjourn the meeting at 7:55 p.m. Motion carried by unanimous vote.

Respectfully submitted,



David R. Nyman
Township Manager

Approved: September 17, 2019