

Upper Makefield Township Board of Supervisors
October 1, 2019 Meeting Minutes

The October 1, 2019 public meeting of the Upper Makefield Township Board of Supervisors was called to order by Chair Tom Cino at 7:30 p.m. In attendance were the following members of the Board of Supervisors: Chair Tom Cino, Vice Chair Diana Nolan, Treasurer Mike Tierney, Member Kris Ballerini, Member Ed Ford. Also in attendance were Township Manager David Nyman, Township Solicitor, Assistant Township Manager Judy Caporiccio, Finance Director Sandy Wenitsky, Public Works Superintendent Bruce Scott and Chief Mark Schmidt.

There were also members of the public and representatives of the press present.

PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

Mr. Cino led in the recitation of the Pledge of Allegiance which was followed by a moment of silence.

ANNOUNCEMENTS

Mr. Cino made the following announcements:

- The Board's second Budget Workshop will be held next Monday, October 7th at 7:30 p.m. and will be held here at the Municipal Building.
- Enjoy Coffee with a Cop tomorrow morning at Colonial Farms. Meet Upper Makefield police officers and enjoy a complimentary cup of coffee from 7 - 9 a.m.
- October is Fire Prevention Month, and open houses will be held at both fire companies serving the Township. Upper Makefield Station 71 on Taylorsville Road is hosting an open house on Friday, October 11th from 6:30-9:00 p.m. Lingohocken's open house will be on Sunday, October 6th from 11 a.m.-2 p.m. at the Wrightstown Township Building on Second Street Pike.
- Residents who may be interested in serving on a volunteer board are encouraged to visit the Township website at UpperMakefield.org for information about Township boards and committees and to find a Volunteer Board application.

Ms. Ballerini announced that the Friends of Washington Crossing Historic Park recently celebrated their 10th anniversary and she encouraged visiting their website for information about the many events held at the park, including upcoming evening lantern tours, Fall Brewfest and Waffles with Washington.

Ms. Nolan reminded residents that they can call 911 during snow emergencies to report unsafe road conditions. She then noted that a recent traffic study on Taylorsville Road did not indicate excessive speeding but asked that the police continue to monitor Taylorsville Road.

PUBLIC COMMENT

Richard Decker, 36 Van Sant Road, inquired about a status update of the Holly Pond Farms concerns. Mr. Cino said a Board executive session with the Solicitor is anticipated at the next meeting with a status update to follow.

APPROVAL OF MINUTES AND BILLS PAYABLE

A motion was made by Ms. Nolan and was seconded by Ms. Ballerini to approve the September 17, 2019 meeting minutes with the edit to replace the word "would" with "will be" in Ms. Nolan's announcement regarding Congressman Fitzpatrick's meeting. Motion carried by unanimous vote.

Mr. Cino presented the bills list for October 1, 2019. A motion was made by Dr. Ford and was seconded by Ms. Nolan to approve the October 1, 2019 Bills Payable List in the amount of \$287,404.48. Motion carried by unanimous vote.

PLANNING AND ZONING ISSUES

There were no Planning and Zoning issues.

SOLICITOR'S REPORT

There was no Solicitor's Report.

ENGINEER'S REPORT

There was no Engineer's Report.

MANAGER'S REPORT

Township Building Renovation Project Bid Review

Mr. Nyman reviewed the bids received on September 19, 2019 for the Township Building Renovation Project. He provided an overview of the background leading to the renovation project, including the recommendation of the Township's liability insurer to address the current lack of building security. It would also create more efficient workspaces for the departments that are now located in the building since the space was or originally designed to house the police department, which is now located in a separate building. Mr. Nyman indicated that he will be sharing information about funding the project during the 2020 budget review to follow, but noted that the bids of \$398,090 were nearly \$300,000 less than the cost estimates for the project. The item will be put on a future agenda for Board action.

Mr. Tierney expressed his opinion that the project and project costs are excessive and recommended contacting the Tech School.

Ms. Nolan stated that safety concerns with the current building design warrant renovations. She also indicated that Tech School scheduling could delay timely completion, which is important because staff will be displaced during construction, and asked if they would guarantee the work.

Mr. Nyman was directed to contact the architect for potential cost savings and ~~reach out and~~ to contact the Tech School about the project.

Police Department

A motion was made by Ms. Nolan and seconded by Dr. Ford to authorize the police department to interview for a part-time police officer. Motion carried by unanimous vote.

Budget Workshop #1

Mr. Nyman provided a presentation of significant line items of the General Fund, Capital Reserve Fund and Liquid Fuels Fund. Mr. Nyman noted that review of the remaining funds will occur at the Monday, October 7, 2019 Budget Workshop meeting.

Throughout the presentation, members of the Board asked questions, provided comments and made recommendations. Each department head had an opportunity to clarify specific budget requests. Mr. Nyman encouraged the Board to share additional thoughts before the second Budget Workshop on October 7, 2019.

Ms. Nolan suggested consideration of budgeting funds for possible solar deployments at the Township Complex and at the 18 acres adjoining the Mill Ponds Estate development.

Ms. Nolan proposed allotting funds for a mailer to residents with updates on Township business to help the Township meet goals in FEMA's Community Rating System standards that could assist

residents in obtaining reduced flood insurance premiums.

Ms. Ballerini noted that there is funding to proactively address stormwater and drainage issues.

Mr. Cino suggested that in the future, consideration is given to establishing a capital fund for road maintenance projects.

PUBLIC COMMENT

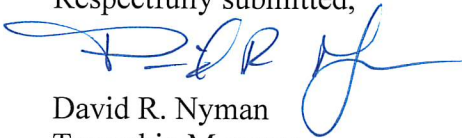
Dr. Ford noted that at the Planning Commission reviewed renovation plans for Sol Feinstone School, and Council Rock School District seemed amenable to compliance with the Township's tree replacement requirements. He recommended that the EAC review the plans and make recommendations regarding replanting trees in the riparian portion of the site.

Mr. Cino suggested that the plan also be referred to the Park and Rec Board for review regarding potential impact on playing fields.

ADJOURNMENT

A motion was made by Ms. Nolan and seconded by Ms. Ballerini to adjourn the meeting at 8:45 p.m. Motion carried by unanimous vote.

Respectfully submitted,



David R. Nyman
Township Manager

Approved: October 15, 2019