

TAX FACTS

Upper Makefield Township Tax Office Tom Merchant, Tax Collector

MAILING ADDRESS *(New address)*

Tom Merchant, Tax Collector
PO Box 301
Washington Crossing, PA 18977-0301

OFFICE LOCATION *(New location)*

(In the modular trailer located next to the Upper Makefield Township building)
1076 Eagle Road
Newtown, PA 18940

Phone: 267 392 5749

Fax: 267 392 5749

Email: TomMerchantTC@gmail.com

The Office collects Real Estate taxes and residents' Occupation Taxes for the County of Bucks, Township of Upper Makefield (including Washington Crossing) and Council Rock School District.

Office Hours, Tax Office, Eagle Road:

In 2020 office hours are:

April - Tuesdays and Thursdays 3:00 PM – 5:00 PM

Extra Hours: Saturday April 25 9:00 AM – 11:00 AM

August - Tuesdays and Thursdays 3:00 PM – 5:00 PM

Extra Hours: Saturday August 29 9:00 AM – 11:00 AM

Need an appointment? Call or email the tax Collector.

Tax Payment Options:

1. Mail to PO Box above
2. In person during office hours
3. Drop Box: For your convenience when the office is not open, there is a drop box located at the Tax Office on Eagle Road. DO NOT LEAVE CASH IN THE DROP BOX.
4. Your Own Bank's online bill pay
Use you parcel number as your account number. Be sure to allow sufficient time for your bank to process the payment.
5. Online Payments: This option will be added in 2020.
Personal Checks accepted. Exact amount required.
Cash not accepted.

Payments must be received or postmarked by the US Postal Service by the due date.

All late payments will be returned.

2020

County and Township Real Estate Tax bills will be mailed March 1, 2020.

- **2% Discount - Last Day to pay with the 2% discount is April 30**
- **Face Amount- Last day to pay Face Amount is April 30**
- **10% Penalty - 10% Penalty if paid after April 30.**

If you do not receive your tax bill, please contact our office for a copy.

The Tax Collector cannot waive penalties or extend due dates due to not having received your bill!

2020-2021

School Real Estate and Occupational Assessment Tax Bills will be mailed July 1, 2020.

- **2% Discount - Last Day to pay with the 2% discount is August 31, 2020**
- **Face Amount- Last day to pay Face Amount is April 30, 2020**
- **10% Penalty - 10% Penalty if paid after April 30.**

Installment Payment Option: Council Rock school District offers a three-installment option. Please see your bill for the due dates.

If you do not receive your tax bill, please contact our office for a copy.

The Tax Collector cannot waive penalties or extend due dates due to not having received your bill!

After December 31, liens will be filed on all unpaid real estate taxes.

Important Tax Related Phone Numbers:

Name and Address changes and Assessment Questions – please call: Bucks County Board of Assessment at 215-348-6219.

Occupation changes or if you move out of Upper Makefield, please call: Council Rock School District at 215-944-1000.

Homestead Exclusion: The school Real Estate Tax Bill will include a Homestead Exclusion Credit if you have applied with the Bucks County Board of Assessment. Please contact the Bucks County Board of Assessment at 215 348 622 or visit their website:

<http://www.buckscountyboa.org/pt/Main/Home.aspx>

Earned Income Tax. The Tax Collector is not responsible for the 1% local Earned Income Tax. Contact Keystone Collections Group at:

Keystone Collections Group
PO Box 529
Irwin, Pa 15642-0529

Or on their website at:
www.KeystoneCollects.com