

# Upper Makefield *Township*

1076 Eagle Road | Newtown, PA 18940 | p 215.968.3340 | f 215.968.9228 | [www.uppermakefield.org](http://www.uppermakefield.org)

TO: David Nyman, Township Manager

FROM: Bruce Scott, Superintendent  
Department of Public Works

DATE: June 3, 2020

RE: Monthly Report for May 2020

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Please see below an overview of activities from the Public Works Department:

- Performed regular maintenance and inspections on Township buildings and facilities.
- Repaired signs as needed and replaced numerous faded road signs across the Township.
- Inspected, repaired, and cleaned roadside drainage facilities and right-of-ways.
- Notified PECO of problems associated with their facilities.
- Notified PennDOT of drainage issues and pot holes associated with state roads.
- Notified Comcast and Verizon of downed communication wires, set barricades as needed.
- Ordered parts and supplies as needed.
- Responded to Pennsylvania One Call notifications.
- Maintained service, repair, and inspection of Township vehicles and equipment.
- Responded to all complaints and concerns.
- Public Works firemen responded to (1) fire call. Total time on call = 0 hrs./30 mins.
- Cleared grates and drains after storms. Set up barricades to close roads as needed.
- Filled pot holes on Township roads as needed.
- May 2<sup>nd</sup> – cut up down tree on Thompson Mill Rd.
- May 19<sup>th</sup> – cut up down tree on Highland Rd.
- Crew assisted with moving desks and file cabinets in the Administration Office.
- Ditched alongside Township roads for proper drainage.
- Road bank mowing and weed whacking of sight distance areas.
- Finished removing wood from dead ash trees that were recently cut down by contractor.