

Upper Makefield *Township*

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TO: David Nyman, Township Manager

FROM: Bruce Scott, Superintendent
Department of Public Works

DATE: September 2, 2020

RE: Monthly Report for August 2020

Please see below an overview of activities from the Public Works Department:

- Performed regular maintenance and inspections on Township buildings and facilities.
- Repaired signs as needed and replaced numerous faded road signs across the Township.
- Inspected, repaired, and cleaned roadside drainage facilities and right-of-way's.
- Notified PECO of problems associated with their facilities.
- Notified PennDOT of drainage issues and pot holes associated with state roads.
- Notified Comcast and Verizon of downed communication wires, set barricades as needed.
- Ordered parts and supplies as needed.
- Responded to Pennsylvania One Call notifications.
- Maintained service, repair, and inspection of Township vehicles and equipment.
- Responded to all complaints and concerns.
- Public Works firemen responded to (6) fire calls. Total time on calls = 5 hr./ 15 mins.
- Cleared grates and drains after storms. Set up barricades to close roads as needed.
- Filled pot holes on Township roads as needed.
- 8/4 -- Placed barricades out for upcoming storm.
- Worked throughout the day (8/4 storm) keeping roads and drains clear.
- 8/5 – Cleaned up trees and opened drains.
- 8/7 – Cleaned up roads and trees after Storm Isaias.
- Weed whacked/mowed for sight distance throughout the township.
- Worked on repairing brick sidewalk in the Gateway area.
- Ordered replacement street/road signs for township roads.
- Sent out requests for quotes for Snow Removal.
- Sent out requests for Line Painting township roads.
- 8/28 - Placed barricades out at the Visitor Center (Washington Crossing Historic Park) for Army Recruiters ceremony.
- Picked up fire proof file cabinets for Administrative offices.
- Worked on 2021 Budget.