

**Upper Makefield Township**  
**Department of Planning & Zoning**

## **Fire Place / Wood Burning Stove / Gas Logs / Furnace**

### **General Information**

- Permit requirements are for the following types of projects:
  - Fire Place Install or Repair
  - Wood Burning Stove Install or Repair
  - Fire Place Insert Install
  - Gas Log Install
  - Furnace Install or Replacement
  - Chimney Replacement
  
- All installs must be done per manufactures instructions and all appliance Codes, to include Township Code Chapter 5 Part 2. Wood-Burning Stoves.

### **Required Forms and Submissions**

- Zoning Use and Occupancy Permit Application**
- Building Permit Application (New Install of Fire Place)**
- Mechanical Permit Application (Furnace)**
- Certification of existing masonry chimney state that it has been inspected and cleaned. Certification must be on contractor or engineer letterhead.**
- Appliance and chimney liner cut sheets.**
- Installation Details.**
- Insulation details.**
- Documentation that installer is Certified by the National Fireplace Institute (NFI). (Not required for Furnace)**
- PA Contractor Registration Certificate.** Please submit a copy of the contractor's PA Contractor Registration Certificate.
- Insurance.** Upper Makefield Township must be listed as "Certificate Holder" on a current Certificate of Insurance for all contractors.

### **Inspections**

- Pictures of the liner insulation install prior to sealing, to include pictures from the top of the chimney looking down, sent to Township.
- Pictures of final project install sent to Township.
- Final inspection by the Township when complete.

**All Township forms can be found at the following link:**  
<https://uppermakefield.org/departments/planning-and-zoning/permits-applications/>

Applications and supporting documents can be submitted via email to  
[CodeOffice@uppermakefield.org](mailto:CodeOffice@uppermakefield.org)