

## UPPER MAKEFIELD TOWNSHIP APPLICATION FOR CERTIFICATE OF APPROPRIATENESS

Refer to Township Ordinance Chapter 4, Part 2§4-202.1-2 for the location of the Township Historical Districts and those additions and alterations covered under the code. The Historic Architectural Review Board (HARB) meets as needed to make a recommendation to the Township to approve or deny this application, as documented in the Township Ordinance Chapter 4, Part 2. If you have any questions, feel free to contact Planning and Zoning at 215-968-3340. (Please refer to page 2 for information needed to be approved by the Board)

Applicant Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: (H) \_\_\_\_\_ (C) \_\_\_\_\_

Email: \_\_\_\_\_

Owner: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: (H) \_\_\_\_\_ (C) \_\_\_\_\_

Email: \_\_\_\_\_

Location of Proposed Project: \_\_\_\_\_

Description of Proposed Project: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Please note, all requests for review must be accompanied with documentation to accurately describe the alterations or additions to the property. Include such information as plot plans, elevations, building plans, types of materials, colors, textures, and any changes in the physical appearance (photographs of the property would be helpful). Application and documentation to be submitted electronically. Seven (7) hard copy plans required if documentation includes scaled plans.

### FOR ALL APPLICATIONS:

Who prepared supporting documents: \_\_\_\_\_

Address: \_\_\_\_\_

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Save first, then email completed forms to [codeoffice@uppermakefield.org](mailto:codeoffice@uppermakefield.org)

**FOR HISTORIC ARCHITECTURAL REVIEW BOARD USE ONLY**

Permit No. \_\_\_\_\_ Date Received: \_\_\_\_\_ Tax Parcel#: \_\_\_\_\_

Property Owner: \_\_\_\_\_

Property Location: \_\_\_\_\_

Recommendation: Approval \_\_\_\_\_ Denial \_\_\_\_\_ HARB Meeting Date: \_\_\_\_\_

**COMMENTS OF APPROPRIATENESS:**

A. The exact location of the area in which the work is to be done.

\_\_\_\_\_

B. The exterior changes to be made or the exterior characteristics of the structures to be erected.

\_\_\_\_\_

\_\_\_\_\_

C. A list of the surrounding structures with their general exterior characteristics.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

D. The effect of the proposed change upon the general historic and architectural nature of the district.

\_\_\_\_\_

\_\_\_\_\_

E. The appropriateness of exterior architectural features which can be seen from a public street or way.

\_\_\_\_\_

\_\_\_\_\_

F. The general design, arrangement, texture, material and color of the building or structure and the relation of such factors to similar features of buildings or structures in the district.

\_\_\_\_\_

\_\_\_\_\_

G. The opinion of the Board (including any dissent) as to the appropriateness of the work proposed as it will preserve or destroy the historic aspect and nature of the district.

\_\_\_\_\_

\_\_\_\_\_

H. The specific counsel of the Board to issue or to refuse to issue a certificate of appropriateness.

\_\_\_\_\_

\_\_\_\_\_

Signature: \_\_\_\_\_

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**CERTIFICATE OF APPROPRIATENESS**

WHEREAS, it is proposed to \_\_\_\_\_ the present \_\_\_\_\_  
located at \_\_\_\_\_,  
consisting of \_\_\_\_\_  
\_\_\_\_\_.

WHEREAS, said \_\_\_\_\_ has been approved by the  
Historic Architectural Review Board at its meeting held on \_\_\_\_\_.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors, Township of Upper  
Makefield, that a Certificate of Appropriateness is hereby granted for the work.

\_\_\_\_\_  
Board of Supervisors, Chairman

ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.