Upper Makefield *Township*
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TO: Dave Nyman, Township Manager

FROM: Matt Gorman, Superintendent of Public Works

DATE: January 2, 2024

RE: Monthly Report for December 2023

Please see below for an overview of activities performed by the Public Works Department:

- Performed regular maintenance and inspections on Township building and facilities
- Repaired signs as needed and replaced numerous faded road signs across the Township
- Inspected, repaired and cleaned roadside drainage facilities and right-of ways
- Notified PECO of problems associated with their facilities
- Notified PennDOT of drainage issues and pot holes associated with state roads
- Notified Comcast and Verizon of downed communication wires, set barricades as needed
- Ordered parts and supplies as needed
- Responded to 59 Pennsylvania One Call notifications
- Maintained service, repair and inspection of Township vehicles and equipment
- Logged and responded to complaints and concerns
- Crew worked on inlet inspections and repaired inlets as needed
- Public Works firemen responded to 6 fire calls. Total time on calls ~ 15 hours
- Leaf cleanup near storm drains throughout the Township
- Programmed message board for First Crossing event and Christmas Day event
- Debris taken to KPK for disposal
- Picked up cutting edges for plows from Triad
- Crew made cutting flaps for snow plows
- Crew added new floor boards to the Utility trailers
- Trucks were serviced and prepared for Winter weather use