

Upper Makefield *Township*

1076 Eagle Road | Newtown, PA 18940 | p 215.968.3340 | f 215.968.9228 | www.uppermakefield.org

TO: Dave Nyman, Township Manager
FROM: Matt Gorman, Superintendent of Public Works
DATE: September 3, 2024
RE: Monthly Report for August 2024

Please see below for an overview of activities performed by the Public Works Department:

- Performed regular maintenance and inspections on Township building and facilities
- Repaired signs as needed and replaced numerous faded road signs across the Township
- Inspected, repaired and cleaned roadside drainage facilities and right-of ways
- Notified PECO of problems associated with their facilities
- Notified PennDOT of drainage issues and pot holes associated with state roads
- Notified Comcast and Verizon of downed communication wires, set barricades as needed
- Ordered parts and supplies as needed
- Responded to 98 Pennsylvania One Call notifications
- Maintained service, repair and inspection of Township vehicles and equipment
- Logged and responded to complaints and concerns
- Installed Preservation sign on Hayhurst Road
- Crew worked on inlet inspections and repaired inlets as needed
- Public Works firemen responded to 3 fire calls. Total time on calls ~ 9 hours
- Mowed Administration Complex. Road bank mowing performed as needed
- Paving was completed by Harris Paving Inc. on selected roads and Sewer plant
- Hoist and Crane inspection performed on August 14th
- Crew completed drain project on Cooper Road
- Turned in 2025 Budget requests and met with Township Manager, Assistant Township Manager and Finance Officer

