

# Upper Makefield *Township*

1076 Eagle Road | Newtown, PA 18940 | p 215.968.3340 | f 215.968.9228 | www.uppermakefield.org

TO: Dave Nyman, Township Manager  
FROM: Matt Gorman, Superintendent of Public Works  
DATE: November 1, 2024  
RE: Monthly Report for October 2024

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Please see below for an overview of activities performed by the Public Works Department:

- Performed regular maintenance and inspections on Township building and facilities
- Repaired signs as needed and replaced numerous faded road signs across the Township
- Inspected, repaired and cleaned roadside drainage facilities and right-of ways
- Notified PECO of problems associated with their facilities
- Notified PennDOT of drainage issues and potholes associated with state roads
- Notified Comcast and Verizon of downed communication wires, set barricades as needed
- Ordered parts and supplies as needed
- Responded to 121 Pennsylvania One Call notifications
- Maintained service, repair and inspection of Township vehicles and equipment
- Logged and responded to complaints and concerns
- Crew worked on inlet inspections and repaired inlets as needed
- Public Works firemen responded to 4 fire calls. Total time on calls ~ 8 1/2 hours
- Mowing and leaf clean-up of the Administration Complex
- Two (2) employees completed PA1 Locator Training
- Superintendent attended Emergency Management training
- Crew assisted with Vice President's visit on October 16<sup>th</sup>
- Two (2) employee completed Flagger course
- Delaware Valley Trust inspection completed on the Public Works building
- Upgrades to radios completed by LICOM Communication
- Secured contract for Streetscape clearing for 2024-2025 winter season

