

**Upper Makefield Township Board of Supervisors
January 6, 2025 Reorganization/Regular Meeting Minutes**

The January 6, 2025 Reorganization/Regular meeting of the Upper Makefield Township Board of Supervisors was called to order by Ms. Taylor at 7:30 p.m. In attendance were the following members of the Board of Supervisors: Tom Cino, Yvette Taylor, Braun Taylor, Tim Thomas and Ben Weldon. Also in attendance were Township Manager David R. Nyman, Assistant Township Manager Judy Caporiccio, Township Solicitor Mary Eberle, Planning & Zoning Director Denise Burmester and Chief Mark Schmidt.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Ms. Taylor led in the recitation of the Pledge of Allegiance, which was followed by a moment of silence.

PUBLIC COMMENT:

There was no public comment.

RE-ORGANIZATION OF THE BOARD

Appointment of Interim Chair

A motion was made by Ms. Taylor and seconded by Mr. Cino to appoint Township Manager David Nyman as Interim Chair. Motion carried by unanimous vote.

Election of Chair

Mr. Nyman then accepted nominations for Chair. A motion was made by Mr. Weldon and seconded by Mr. Cino to nominate Ms. Taylor as Chair. Motion carried by unanimous vote.

Ms. Taylor presided over the meeting from this point.

Election of Vice Chair

A motion was made by Mr. Taylor and seconded by Mr. Thomas to nominate Mr. Weldon as Vice Chair. Motion carried by unanimous vote.

**Election of Township Treasurer & Set Treasurer's Bond
(Bond Currently set at \$1,000,000)**

A motion was made by Mr. Weldon and seconded by Mr. Thomas to nominate Mr. Taylor as Township Treasurer. Motion carried by unanimous vote.

A motion was made by Mr. Cino and seconded by Mr. Thomas to set the bond for Township Treasurer at \$1,000,000. Motion carried by unanimous vote.

APPOINTMENT OF TOWNSHIP MANAGER AND CONSULTANTS

A motion was made by Ms. Taylor, seconded by Mr. Cino and approved unanimously to maintain status quo for Township Manager/Secretary/Right to Know Officer, Assistant Manager/Assistant Right to Know Officer, Township Solicitor, Township Engineer, Water/Sewer Engineer and Labor Counsel.

BOARD OF SUPERVISORS – LIAISON APPOINTMENTS

A motion was made by Ms. Taylor, seconded by Mr. Cino and approved unanimously to appoint the following Board of Supervisor liaisons for 2025:

Planning Commission – Braun Taylor
Park & Recreation Board – Tom Cino
Historical Advisory Commission – Yvette Taylor
Historic Architectural Review Board – Braun Taylor
Fire Company – Ben Weldon

Police Department – Tom Cino
Council Rock School Board – Tim Thomas
Environmental Advisory Council – Ben Weldon
Financial Advisory Committee - Braun Taylor
Investment Committee – Tom Cino
Traffic Advisory Committee - Ben Weldon
Non-Uniformed Employees - Yvette Taylor
National Veterans' Cemetery - Tim Thomas
Public Works - Yvette Taylor
Emergency Management – Tim Thomas
Agricultural Security Advisory Board (voting member and Chair) – Tom Cino
Jointure Representative - Ben Weldon
PSATS Voting Delegate for 2025 – Braun Taylor

FINANCIAL INSTITUTIONS

A motion was made by Mr. Cino and seconded by Mr. Thomas to authorize that Township funds be deposited with First National Bank & Trust Co. of Newtown, Penn Community Bank, PLGIT (Pennsylvania Local Government Investment Trust) and Huntington National Bank. Motion carried by unanimous vote.

2025 MILEAGE RATE

A motion was made by Mr. Cino and seconded by Mr. Weldon to set the mileage rate for 2025 at the IRS designated rate of \$0.70 per mile. Motion carried by unanimous vote.

RESOLUTION NO. 2025-01-06-01 – APPOINT BUCKS COUNTY TAX COLLECTION COMMITTEE DELEGATES

A motion was made by Mr. Cino and seconded by Mr. Weldon to approve Resolution No. 2025-01-06-01 to appoint Bucks County Collection Committee Delegates. Motion carried by unanimous vote.

RESOLUTION NO. 2025-01-06-02 – AUTHORIZING PAYMENTS OF CERTAIN OPERATING DISBURSEMENTS

A motion was made by Mr. Cino and seconded by Mr. Weldon to approve Resolution No. 2025-01-06-02 authorizing payments of certain operating disbursements. Motion carried by unanimous vote.

NEWSPAPERS

A motion was made by Mr. Cino and seconded by Mr. Thomas to establish that Legal Notices be placed in the Advance, Courier Times or Philadelphia Inquirer. Motion carried by unanimous vote.

2025 BOARD OF SUPERVISORS MEETING DATES

A motion was made by Mr. Weldon and seconded by Mr. Thomas to establish the first Tuesday of each month as the meeting day for the Board of Supervisors in 2025 with the exception of Wednesday, November 5 due to Election Day. All meetings will be held at the Municipal Building beginning at 7:30 p.m. Motion carried by unanimous vote.

BOARD AND COMMISSION REAPPOINTMENTS

A motion was made by Ms. Taylor, seconded by Mr. Cino and approved unanimously to reappoint the following Board and Commission members:

Planning Commission

Term expires 12/31/28 – Bud Baldwin

Term expires 12/31/28 – Karin Traina

Environmental Advisory Council

Term expires 12/31/27 – Cathy Magliocchetti

Historical Advisory Commission

Term expires 12/31/29 – Virginia Cleary

Historic Architectural Review Board (HARB)

Term expires 12/31/29 – Tom Merchant

Financial Advisory Committee

Term expires 12/31/27 – Harold Tamburro

Vacancy Board Chair

Term expires 12/31/25 – Carolyn Dorph

Investment Committee

Term expires 12/31/28 – Nathan Semmel

Traffic Advisory Committee

Term expires 12/31/27 – Larry Denny

Term expires 12/31/27 – Robert Palmer

Building Code Board of Appeals

Term expires 12/31/27 – Joel Petty

ANNOUNCEMENTS

Ms. Taylor made the following announcements:

- There are still volunteer board vacancies. Residents interested in volunteering are encouraged to submit an application, found on the Boards and Commission page of our website, UpperMakefield.org.
- Township offices will be closed on Monday, January 20 in observance of the Martin Luther King Holiday.

Bridge Update:

The next meeting of the Delaware River Joint Toll Bridge Commission is on Monday, January 27 at 10:30 a.m. Residents are encouraged to attend, either virtually or in person, as we continue to do, to stay apprised of the status of the Washington Crossing Bridge Project and provide comment on the project. The Toll Bridge Commission has created a website where they will post updates and material related to the Washington Crossing Bridge Alternatives Analysis. The website address is www.washingtoncrossingbridge.com.

APPROVAL OF MINUTES AND BILLS

A motion was made by Mr. Cino and was seconded by Mr. Weldon to approve the December 17, 2024 Board of Supervisors meeting minutes. Motion carried by unanimous vote.

A motion was made by Mr. Cino and seconded by Mr. Weldon to approve the January 6, 2025 Bills Payable List in the amount of \$268,909.24. Motion carried by unanimous vote.

SOLICITOR'S REPORT

There was no Solicitor's report.

PLANNING & ZONING ISSUES

Collins Zoning Hearing Board Application, 318 Pineville Road

The application has been continued and will be rescheduled.

Dudley Zoning Hearing Board Application, 1045 Eagle Road

The application has been continued and will be rescheduled.

MANAGER'S REPORT

Horner Site Work Construction Escrow Release No. 3, 482 Pineville Road

Mr. Nyman presented the Horner Site Work Construction Escrow Release No. 3 in the amount of \$10,045.95 as recommended by Tri-State Engineers. Following discussion, a motion was made by Mr. Cino and seconded by Mr. Weldon to approve the Horner Site Work Construction Escrow Release No. 3. Motion carried by unanimous vote.

Block Site Work Construction Escrow Release Request No. 3 (Final), 475 Brownsburg Road

Mr. Nyman presented the Block Site Work Construction Escrow Release No. 3 (Final) in the amount of \$14,199.50 as recommended by Tri-State Engineers. Following discussion, a motion was made by Mr. Cino and seconded by Mr. Weldon to approve the Block Site Work Construction Escrow Release No. 3 (Final). Motion carried by unanimous vote.

Resolution No. 2025-01-06-03 – Opposing HB1976 and HB2045 and Supporting Local Control of Zoning Decisions

Mr. Nyman provided an overview of Resolution No. 2025-01-06-03 Opposing HB1976 and HB2045 and Supporting Local Control of Zoning Decisions. Following discussion, a motion was made by Mr. Cino and seconded by Mr. Taylor to approve Resolution No. 2025-01-06-03. Motion carried by unanimous vote.

ENGINEER'S REPORT

There was no Engineer's report.

BOARD AND COMMISSION REPORTS

Ms. Taylor announced that the Park & Recreation Board minutes of September 9, 2024 were in Board packets.

PUBLIC COMMENT

There was no public comment.

ADJOURNMENT

A motion was made by Mr. Cino and seconded by Mr. Weldon to adjourn at 7:48 p.m. Motion carried by unanimous vote.

Respectfully submitted,



David R. Nyman
Township Manager

Approved: February 4, 2025