

Park and Recreation Board

March 10, 2025 Meeting Minutes

The March 10, 2025 public meeting of the Upper Makefield Township Park and Recreation Board was called to order by Chair Robert Rupp at 7:03 p.m. In attendance were the following members of the Park and Recreation Board: Chair Robert Rupp, Vice Chair Debbie Stasolla, Member Andy Reiss, Member Naomi Robinson and Member Lynn Trstensky. Also in attendance were Assistant Manager Judy Caporiccio, Administrative Assistant Shalia Alejandro and Supervisor Liaison Tom Cino.

Mr. Rupp and the committee welcomed the newest member of the Park & Recreation Board, Naomi Robinson.

Members of the public were also in attendance.

Public Comment

There was no public comment.

Approval of Minutes

A motion was made by Mr. Reiss and was seconded by Ms. Trstensky to approve the January 13, 2025 minutes. Motion carried by unanimous vote.

Field Use Requests

Ms. Caporiccio provided park updates that both parks will open March 24, the large recycling bins will be replaced with smaller cans located within the park to avoid the repeated fines caused by illegal dumping and contaminated bins, and the park grounds maintenance vendor will be approved at the next supervisors meeting.

Patriot FC

Rich Thompson, President of Patriot FC, presented the club's Spring 2025 Field Use Request for March 8 – June 30, 2025 for both youth and adult leagues. In lieu of a field use fee, the club will continue their approved maintenance plan below for Brownsburg Park. Patriot will collaborate with Township management, KJB Turf Management, and Hammer Landscaping to plan for, treat, and remediate the soccer fields. The snack shed is not requested for Spring use.

- Patriot FC will commit to spending at least \$6,000 on landscaping and maintenance services at Brownsburg. These expenses will focus on weed control, fertilizer, seeding, rolling fields, and other treatments that will bring the greatest benefit to the fields.
- Field resting to be determined once final registration numbers for the season are known.
- Aerate and overseed fields on a needs-based schedule, exact fields to be determined following an evaluation in the early Spring (March-April).
- Patriot FC will pay to maintain or replace the soccer goals, equipment, and supplies used at the park.
- Patriot FC will reimburse the Township for the cost to winterize the irrigation system for all 5 fields.
- In addition to financial support, Patriot FC will continue to rotate goals and equipment, use areas between fields, and run practices outside areas of heavy use to preserve the fields.
- Volunteers and coaches will be at Brownsburg for portions of almost every day of the week during the soccer seasons and will be observant and report observed improper usage or mistreatment of the fields, equipment, or courts at Brownsburg to the Township. Trainers, coaches and volunteers will be instructed to call the police or 911 if they see something.

Discussion followed, and a motion was made by Ms. Trstensky and seconded by Mr. Reiss to approve the request of Patriot FC for use of Brownsburg Park from March 8 – June 30, 2025 as submitted conditioned upon the club providing the maintenance plan above in lieu of field use fees Motion carried by unanimous vote.

A motion was then made by Ms. Stasolla and seconded by Mr. Reiss to recommend approval of the 2025 Temporary Promotional Banner Permit Request submitted by Patriot FC per Resolution No. 2010-11-17-01. Motion carried by unanimous vote. The request will be forwarded to the Planning & Zoning Department for review and approval.

Upper Makefield Youth Baseball League

David Murdza, President of UMYBL, presented the club's Spring Field Use Request and maintenance plan for Lookout Park:

- Prepare fields for use at the beginning of the season - purchase and spread infield mix as needed, clean dugouts, set-up and replace/repair field equipment. This is an estimated \$5,000+ expense that the League will incur.
- Set up irrigation, fertilization and seeding plans as needed for fields.
- Mow and edge fields during the playing season as needed to maintain playability. In the spring/summer months, mowing will occur every 7-14 days.
- Maintain fields, snack-sheds, batting cages and dugouts throughout the season.

Discussion followed, and a motion was made by Ms. Trstensky and seconded by Ms. Robinson to approve the request of UMYBL for use of Lookout Park fields and snack stand from March 22 - June 30, 2025 as submitted conditioned upon the club providing the maintenance plan above in lieu of field use fees and contributing 10% of concession stand proceeds to the Township. Motion carried by unanimous vote. Opening Day is scheduled for April 5, 2025.

A motion was then made by Ms. Trstensky and seconded by Mr. Reiss to recommend approval of the 2025 Temporary Promotional Banner Permit Request submitted by UMYBSL per Resolution No. 2010-11-17-01. Motion carried by unanimous vote. The request will be forwarded to the Planning & Zoning Department for review and approval.

Bucks Beautiful Bulb Plantings at Brownsburg Park and Lookout Park

The EAC is participating in the Bucks Beautiful Bulb program and forwarded diagrams for suggested daffodil bulb plantings at both Brownsburg Park and Lookout for Park & Recreation Board review. The Board was appreciative of the plantings and supportive of the suggested planting areas.

2025 Community Day Kickoff Meeting Participation

The kickoff meeting for Community Day 2025 will be held on March 27 at 6 p.m. Ms. Stasolla and Mr. Rupp will attend and share planning details at the next meeting.

Brownsburg Park Playground Discussion

The Board discussed potential playground improvements to include equipment suitable for multiple age groups and to create a cohesive overall look, and they agreed that assistance from a professional for guidance would be beneficial. Ms. Caporiccio relayed that the Township Engineers office has a playground specialist on staff to assist with playground design. After discussion, a motion was made by Ms. Stasolla and seconded by Ms. Robinson to request an amount not to exceed \$2,500.00 to meet with the playground consultant to provide input and prepare a concept design. Motion carried by unanimous vote. This request will be forwarded to the Board of Supervisors for consideration.

Liaison Reports

Board of Supervisors. Mr. Cino updated the Board on recent developments regarding the Sunoco Pipeline leak in the Mt. Eyre neighborhood. The Township recently hired Project Manager David Fennimore to handle matters related to the leak.

Township

Ms. Caporiccio provided the following updates:

- Butterfly Garden. Garden and pillar construction has begun, and irrigation was installed.
- Brownsburg Park Pavilion Roof Replacement. Start date of March 17.
- Brownsburg Park driveway paving alternate was not awarded in the Township's road program. More research is needed to determine if stormwater facilities are located underneath driveway, which would dictate path forward.

The Board then discussed the status of the pickleball court project at Brownsburg Park. Consensus was to Table the pickleball court project indefinitely due to budgetary priorities.

Adjournment

A motion was made by Ms. Stasolla and seconded by Mr. Reiss to adjourn the meeting at 8:16 p.m. Motion carried by unanimous vote.

Respectfully submitted,



Judy Caporiccio

Approved: May 12, 2025