

Park and Recreation Board

May 12, 2025 Meeting Minutes

The May 12, 2025 public meeting of the Upper Makefield Township Park and Recreation Board was called to order by Chair Robert Rupp at 7:14 p.m. at Brownsburg Park, 1455 River Road, New Hope, PA. In attendance were the following members of the Park and Recreation Board: Chair Robert Rupp, Member Kathryn Benson, Member Naomi Robinson and Member Melissa Carpenter. Also in attendance were Assistant Manager Judy Caporiccio, Administrative Assistant Shalia Alejandro and Supervisor Liaison Tom Cino.

Members of the public were also in attendance.

Public Comment

There was no public comment.

Approval of Minutes

A motion was made by Ms. Benson and was seconded by Ms. Carpenter to approve the March 10, 2025 minutes. Motion carried by unanimous vote.

Ratify Field Use Request Upper Makefield Baseball/Softball League - Police & Fire Softball Game

David Murzda, President of Upper Makefield Youth Baseball/Softball League (UMYSBL), reviewed their request to hold a Police & Fire softball game at Lookout Park on May 17 at 6:00 p.m., with a rain date of May 18. Ms. Caporiccio reminded Mr. Murzda of the outstanding required paperwork

A motion was then made by Ms. Benson and seconded by Ms. Robinson to ratify approval of the UMYBSL request to hold a Police & Fire softball game at Lookout Park on May 17 at 6:00 p.m., rain date May 18, pending receipt of all required documentation and paperwork. Motion carried by unanimous vote.

Brownsburg Park Playground Discussion

The Board shared their ideas for playground upgrades at Brownsburg Park with Chris Green, playground design consultant from Gilmore & Associates. They include adding equipment for older children, increasing shaded areas, potential grant opportunities, and a phased approach for improvements. Mr. Green provided suggestions and will prepare a concept plan based on the discussion for Board review.

2025 Community Day Update

Mr. Rupp shared updates from the 2025 Community Day Kick-Off Meeting, The next meeting is scheduled for May 22 at 6 p.m. the Township Building. All are invited to attend and share ideas. Community Day is on September 20 at Brownsburg Park.

June Meeting Location

The June 9 meeting will be held at Brownsburg Park at 7:00 p.m.

Liaison Reports

Board of Supervisors. Mr. Cino shared that Mr. Nyman has retired as Township Manager and the search for a permanent Township Manager is underway.

Township. Ms. Caporiccio shared two fencing options to be added with deer fencing around the exterior of the memorial butterfly garden. Board preference was wiring fencing rather than landscape fabric.

Adjournment

A motion was made by Ms. Carpenter and was seconded by Ms. Robinson to adjourn the meeting at 8:03 p.m. Motion carried by a unanimous vote.

Respectfully submitted,

A handwritten signature in blue ink that reads "Judy Caporiccio". The signature is written in a cursive style.

Judy Caporiccio
Assistant Township Manager
Approved: June 9, 2025