

Upper Makefield *Township*

Board of Supervisors Meeting

August 5, 2025

- I. Call to Order – 7:30 p.m.**
- II. Pledge of Allegiance and Moment of Silence**
- III. Announcements**
- IV. Sunoco Pipeline Update - David Fennimore, Project Manager**
 - A. Township’s Response to Energy Transfer Site Characterization Work Plan Submittal
 - B. Announcement of Energy Transfer’s Phase 2 Monitoring Well Plan
- V. Public Comment**
- VI. Approval of Minutes and Bills Payable**
 - A. July 15, 2025 Board of Supervisors Special Meeting Minutes
Consider approval of July 15, 2025 Special Meeting Minutes
 - B. July 1, 2025 Board of Supervisors Meeting Minutes
Consider approval of July 1, 2025 Minutes
 - C. Bills Payable – August 5, 2025
Consider approval of Bills Payable for August 5, 2025
- VII. Planning & Zoning Issues**
- VIII. Solicitor’s Report: Will Oetinger, Esq.**
 - A. Brzezinski Conditional Use Hearing, 868 Dolington Acres Road
 - B. Jointure Ordinance No 2022-03 – Off Premises Signs (Billboards)
Consider motion to recommend adoption and authorize advertisement of Jointure Ordinance No. 2022-03
 - C. Parking Ordinance Amendment
Consider motion to authorize advertisement of the Parking Ordinance amendment
 - D. Ratify Addendum to Master License Agreement with Energy Transfer
Consider motion to ratify addendum to Master Licensing Agreement with Energy Transfer
- IX. Engineer’s Report: Jacob Rigg, P.E.**

X. Interim Manager's Report: Terry Fedorchak

- A. 2025/26 Consortium Fuel Bids
Consider motion to award 2025/26 fuel bid for gasoline and diesel to Pilot Thomas Logistics and heating oil to Ports Petroleum as detailed in Lisa Panzer memo dated July 10, 2025
- B. Personnel Matters
 - a. *Consider motion to hire part-time Finance Clerk*
 - b. *Consider motion to accept application of Sergeant Dan Jones to enter the Deferred Retirement Option (DROP) Program*

XI. Other Business

- A. Township Manager
 - a. *Consider motion to appoint Gregg Schuster as Township Manager and Township Secretary*
 - b. *Interim Manager's Agreement*
- B. Resolution No. 2025-08-05-01 – Right to Know Officer
Consider motion to approve Resolution No. 2025-08-05-01
- C. Resolution No. 2025-08-05-02 - Authorizing Bank Signatures
Consider motion to approve Resolution No. 2025-08-05-02

XII. Board and Commission Reports

XIII. Department Reports

- A. Planning & Zoning Department
- B. Finance Department
- C. Fire Departments
- D. Emergency Services
- E. Fire Marshal
- F. Police Department
- G. Public Works Department

XIV. Public Comment

XV. Adjournment

*Next meeting: Tuesday, September 2, 2025 at 7:30 p.m.
www.uppermakefield.org*