

Upper Makefield *Township*

Board of Supervisors Meeting

September 2, 2025

I. Call to Order – 7:30 p.m.

II. Pledge of Allegiance and Moment of Silence

III. Announcements

IV. Sunoco Pipeline Update

David Fennimore, Project Manager

V. Public Comment

VI. Approval of Minutes and Bills Payable

A. August 5, 2025 Board of Supervisors Meeting Minutes

Consider approval of August 5, 2025 Minutes

B. Bills Payable – September 2, 2025

Consider approval of Bills Payable for September 2, 2025

VII. Planning & Zoning Issues

A. Heritage Pharmacy, 1099 General Knox Road

a. *Motion to consider waivers requested for Heritage Pharmacy Land Development*

b. *Motion to consider Preliminary/Final Land Development Plan approval*

B. King Certificate of Appropriateness, 821 Dolington Acres Road

VIII. Solicitor's Report: Will Oetinger, Esq.

A. Mattern Conditional Use Hearing, 1065 Eagle Road

B. Supervisor Compensation Ordinance

Consider motion to authorize advertisement of Supervisor Compensation Ordinance

C. Gorsky Declaration of Covenants, 2963 Windy Bush Road

Consider motion to authorize execution of revised Declaration of Covenants

D. 868 Dolington Acres Road Conditional Use Adjudication Adoption

Consider motion to adopt the Conditional Use Adjudication for 868 Dolington Acres Road as presented by the Township Solicitor

IX. Manager's Report: Gregg Schuster

- A. Presentation of 2024 Annual Audit
Anastatia Devlin and Kevin Jensen
Bee, Bergvall & Co.
- B. Letter of Intent - PA DCED Fire Services Study
Consider motion to authorize submittal of Letter of Intent for PA DCED Fire Services Study
- C. Award of Bid – Bolted Steel Glass Lined Water Storage Tank Maintenance Contract
Consider motion to award bid for 5-year contract for Bolted Steel Glass Lined Water Storage Tank Maintenance to Mid Atlantic Storage Systems, Inc., for the total bid amount of \$50,776.00
- D. Pension Funds – Annual Minimum Municipal Obligation
Consider motion to authorize the Township Manager to sign the Police MMO and the Non-Police MMO
- E. Budget Workshops
Consider motion to authorize advertisement of Budget Workshops
- F. 2025/26 Salt Bids
Consider motion to award 2025/26 salt bid to Morton Salt at the delivered price of \$61.86/ton

X. Engineer's Report: Jacob Rigg, P.E.

- A. Butterfly Garden
 - a. Change Order #1
Consider motion to approve Change Order #1 reducing the contract amount by (\$2,248.63)
 - b. Payment Request #4 (Final)
Consider motion to approve Payment Request # 4 (Final) in the amount of \$3,449.95

XI. Board and Commission Reports

- A. Environmental Advisory Council – April 8, 2025
- B. Park & Recreation Board – June 9, 2025
- C. Planning Commission – June 18, 2025
- D. Historical Advisory Commission – April 17, 2025
- E. Investment Committee – May 22, 2025
- F. HARB – June 23, 2025

XII. Department Reports

- A. Planning & Zoning Department
- B. Finance Department

- C. Fire Departments
- D. Emergency Services
- E. Fire Marshal
- F. Police Department
- G. Public Works Department

XIII. Public Comment

XIV. Adjournment

Next meeting: Tuesday, October 7, 2025 at 7:30 p.m.
www.uppermakefield.org