Upper Makefield Board of Supervisors
October 7, 2025 Meeting Minutes

The October 7, 2025 public meeting of the Upper Makefield Township Board of Supervisors was called to order by Chair Yvette Taylor at 7:30 p.m. In attendance were the following members of the Board of Supervisors: Chair Yvette Taylor, Vice Chair Ben Weldon, Treasurer Braun Taylor, Member Tom Cino. Member Tim Thomas participated by telephone. Also in attendance were Township Manager Gregg Schuster, Assistant Township Manager Judy Caporiccio, Township Solicitor Will Oetinger, Esq., Township Engineer Jacob Rigg, P.E., and Chief Schmidt.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Ms. Taylor led in the recitation of the Pledge of Allegiance which was followed by a moment of silence.

ANNOUNCEMENTS

Ms. Taylor made the following announcements:

- The Board of Supervisors will hold two 2026 Budget Workshops: Monday, October 20 at 5:00 p.m. and October 21 at 7: 00 p.m. Both workshops will be held here at the Township Building.
- The EAC is sponsoring a tree giveaway for Township residents. Please check the Township website for registration information. Trees will be available for pickup here at the Township complex on November 1. Quantities are limited, so please sign up soon.
- Upper Makefield Fire Company and Lingohocken Fire Company are celebrating Fire Prevention Week with open houses.
    - Visit Upper Makefield Fire Company on Friday, October 10 from 6- 9 p.m. at Station 71 on Taylorsville Road in Washington Crossing.
    - Lingohocken Fire Company's Open House is on Friday, October 10 from 6-9 p.m. at Station 35 on Washington Ave in Wycombe.
- Saturday October 25 is the final Household Hazardous Waste Collection Event of 2025. It will be held from 8:30 am – 2 pm, rain or shine, at Strayer Middle School in Quakertown. Details can be found on the Recycling page of the Bucks County website.
- Upper Makefield Police will host a collection event at the Police Station on October 25 from 10 a.m. – 2 p.m. for safe disposal of unused medication.
- PECO announced that they will be surveying areas of the Township in the next few weeks in preparation for an electric upgrade project that includes pole and cable replacement to occurr in 2026 through 2027. PECO has established a website dedicated to the project that provides more detail and where PECO will post updates.
- Energy Transfer will hold a virtual meeting on October 30, 2025. Details will be posted on the Energy Transfer website as they become available.
- Due to Election Day, the next Board of Supervisors meeting will be held on Wednesday, November 5.
- Thank you to all who helped make Upper Makefield Community Day a success! We've heard positive feedback on the event, and will be holding a wrap up meeting on October 9 to share ideas for future planning. Appreciation was extended to the Township volunteers, committee members and staff who worked with the supervisors to create a fun day for all. Special thanks to Sol Feinstone Elementary School Science Fair participants, the Historic Park Re-enactor, emergency services, and the local businesses who donated food, water and snacks: Colonial Farms, Washington Crossing Inn, Dominick's, Rita's Water Ice, Dunkin, and Ely Farm.
- The Patriot FC agenda item on tonight's agenda regarding temporary lighting at Brownsburg Park will not be acted upon due to ordinances and deed restrictions.

Bridge Update:

- The next meeting of the Delaware River Joint Toll Bridge Commission is Monday, October 27, 2025 at 10:30 a.m. Residents are encouraged to attend, either virtually or in person. Check the Toll Bridge Commission website dedicated to this project for updates, www.washingtoncrossingbridge.com.

SUNOCO PIPELINE UPDATE

Mr. Fennimore provided an update on the Sunoco pipeline stating that the first of two excavations was completed last week with representatives from DEP and PHMSA present. He explained the process noting that the pipeline was not shut down, no pipe was replaced during the repair, and there was no evidence of contaminated soil, leaks, or holes in the pipeline. The next excavation will be located between Taylorsville Road and the Delaware Canal, the pipeline will be shut down and a portion of the pipeline cut out and replaced. He relayed that Sunoco has installed transduces in the monitoring wells to gather data to help develop a plume map and stated that the Township will be submitting comments on the Site Characterization Report.

Ms. Taylor announced that Mr. Thomas was attending the meeting by phone as he was unable to attend in person due to travel commitments.

PUBLIC COMMENT

Dan LaHart, 114 Spencer Road, questioned what type of repair was done to the pipeline. He also expressed support for the water feasibility study to identify options and provide peace of mind to those affected by the pipeline leak.

APPROVAL OF MINUTES AND BILLS PAYABLE

A motion was made by Mr. Cino and seconded by Mr. Weldon to approve September 2, 2025 meeting minutes. Motion carried by unanimous vote.

A motion was made by Mr. Cino and seconded by Mr. Weldon to approve the October 7, 2025 Bills Payable List in the amount of $1,369,410.85. Motion carried by unanimous vote.

PLANNING & ZONING ISSUES

There were no Planning & Zoning Issues.

SOLICITOR'S REPORT

Mattern Conditional Use Adjudication, 1065 Eagle Road

Mr. Oetinger requested a motion to approve the written Mattern Conditional Use Adjudication for the conversion of a residential accessory structure into a dwelling unit subject to the conditions outlined therein and consistent with the hearing and Board discussion at the last meeting. A motion was made by Mr. Weldon and seconded by Mr. Cino to approve the written Mattern Conditional Use Adjudication subject to the conditions stated therein. Motion carried by unanimous vote.

MANAGER'S REPORT

Water Alternative Feasibility Study

Mr. Schuster provided an overview of the revised Water Feasibility Study prepared by CKS Engineers that would review options for safe water in the Mt. Eyre neighborhood as a result of the Sunoco/Energy Transfer pipeline leak. He explained that this is a revised scope from the previously approved feasibility study as it only addresses potential options for a Township system, probable costs and timelines. This is because information is now available on POET systems and deeper wells, and the distribution system for an outside source would be similar to that of a Township-owned source.

Mr. Schuster stated that Sunoco has refused to fund the feasibility study so the costs would be borne by the Township. A report assessing the options will be developed after a completed feasibility study. Mr. Oetinger provided background on the history of the Township-owned property in Mt. Eyre stating that the relief from deed restrictions would be required if a system were to be located there.

Following discussion, a motion was made by Mr. Cino and seconded by Mr. Weldon to authorize CKS to proceed with Water Alternatives Feasibility Study dated September 26, 2025 in the amount of $38,000.00. Motion carried by unanimous vote.

Jerry Zacharatos, 126 Walker Road, questioned if the feasibility study would include sewage.

Sale of Vehicles
2003 Sterling Dump Truck
A motion was made by Mr. Cino and seconded by Mr. Weldon to accept the bid of Kevin Hunt for purchase of the 2003 Sterling Dump Truck in the amount of $7,600.00. Motion carried by unanimous vote.

2020 Ford Explorer
A motion was made by Mr. Cino and seconded by Mr. Weldon to accept the bid of Kevin Bleam for the purchase of 2020 Ford Explorer in the amount of $10,000.00. Motion carried by unanimous vote.

Police Staffing Request – Kiwanis Tree Lighting Event
A motion was made by Mr. Cino and seconded by Mr. Weldon to approve the police staffing request of the Kiwanis for the November 28, 2025 tree lighting event in Washington Crossing. Motion carried by unanimous vote.

Patriot FC Temporary Light Request for Brownsburg Park
Mr. Schuster stated that this item will not be acted upon this evening as announced earlier by the Chair.

Bee, Bergvall & Co. Engagement Letter for Auditing Services
Mr. Schuster provided an overview of the engagement letter for auditing services for a three-year term. Discussion followed, and a motion was made by Mr. Weldon and seconded by Mr. Cino to accept the proposal of Bee, Bergvall & Co. to provide auditing services for a three-year term. Motion carried by unanimous vote.

Deferred Retirement Option Program (DROP) Application
A motion was made by Mr. Weldon and seconded by Mr. Cino to accept, with regret, the application of Sergeant Richard Kraus to enter the Deferred Retirement Option Program (DROP). Motion carried by unanimous vote.

ENGINEER'S REPORT

Streetscape Project Update
Mr. Rigg reviewed a revised concept plan for the Streetscape improvements along Rt. 532 in Washington Crossing. The project scope was modified from the original plan due to the reduced award from the DCED Multimodal Grant, but he noted that items can be added if an award is received from an outstanding PennDOT Multi Modal Grant application. Based on feedback from residents, the Financial Advisory Committee, Traffic Advisory Committee and Historical Advisory Commission, the focus of this concept plan is on traffic calming, including bump outs and a median, and bike safety and less on pedestrian connectivity. The Board thanked the committee volunteers for their work on this project. Mr. Rigg asked for Board direction to move into the design phase. Discussion followed and

the Board expressed their desire to include some aesthetic improvements and beautification in the plan as well as material options and maintenance considerations for Board and community input. A motion was made by Mr. Cino and seconded by Mr. Weldon to accept the concept plan presented by the Township Engineer and authorize him to proceed with a design to be presented for further input that includes details and visuals. Motion carried by unanimous vote.

Mr. Rigg relayed that the Township's Final MS-4 Report was submitted in September.

BOARD AND COMMISSION REPORTS

Ms. Taylor announced that the following minutes were included in Board packets:

- Environmental Advisory Council – August 12, 2025
- Park & Recreation Board - August 18, 2025

DEPARTMENT REPORTS

Ms. Taylor announced that the following department reports were provided:

- Planning & Zoning Department
- Finance Department
- Fire Departments
- Emergency Services
- Fire Marshal
- Police Department
- Public Works Department

PUBLIC COMMENT

There was no public comment.

ADJOURNMENT

A motion was made by Mr. Cino and seconded by Mr. Weldon to adjourn the meeting at 8:22 p.m.

Respectfully submitted,

Gregg Schuster
Township Manager
Approved: November 5, 2025