

UPPER MAKEFIELD TOWNSHIP

Board of Elected Auditors Meeting

January 7, 2025
3:00 p.m.

In attendance were Elected Auditor Kari Ries, Elected Auditor Alison Strobel, Elected Auditor David Wilkinson, Appointed Auditors Anastasia Devlin and Kevin Jensen of Bee, Bergvall & Co. Also in attendance was Township Manager David R. Nyman and Finance Officer Lisa Panzer

I. Call to Order

The meeting was called to order by Mr. Wilkinson at 3:30 pm.

II. Reorganization of Board

Election of Chair

Mr. Wilkinson requested nominations for Chair. A motion was made by Mr. Wilkinson and was seconded by Ms. Ries to nominate Mr. Wilkinson as Chair. Motion carried by a 2 to 0 vote with Ms. Strobel abstaining.

Mr. Wilkinson presided over the meeting from that point further.

Election of Vice-Chair

A motion was made by Mr. Wilkinson and was seconded by Ms. Ries to nominate Ms. Ries as Vice Chair. Motion carried by a 2 to 0 vote with Ms. Strobel abstaining.

Election of Secretary

A motion was made by Mr. Wilkinson to elect Ms. Strobel as Secretary. Motion seconded by Ms. Ries. Motion carried by unanimous vote.

III. Approval of Minutes – January 3, 2024

A motion was made by Ms. Ries and seconded by Ms. Strobel to approve the January 3, 2024 meeting minutes. Motion carried by a unanimous vote.

IV. Other Business

Mr. Nyman shared some year-end 2024 financial information and 2025 Budget highlights, noting the Budget is on the Township website.

V. Adjournment

A motion was made by Ms. Ries and seconded by Ms. Strobel to adjourn at 3:05 p.m. Motion carried by unanimous vote.

Approved: January 6, 2026