

Upper Makefield *Township*

1076 Eagle Road | Newtown, PA 18940 | p 215.968.3340 | f 215.968.9228 | www.uppermakefield.org

TO: Gregg Schuster, Township Manager
FROM: Matt Gorman, Superintendent of Public Works
DATE: December 8, 2025
RE: Monthly Report for November 2025

Please see below for an overview of activities performed by the Public Works Department:

- Performed regular maintenance and inspections on Township building and facilities
- Repaired signs as needed and replaced numerous faded road signs across the Township
- Inspected, repaired and cleaned roadside drainage facilities and right-of ways
- Notified PECO of problems associated with their facilities
- Notified PennDOT of drainage issues and pot holes associated with state roads
- Notified Comcast and Verizon of downed communication wires, set barricades as needed
- Ordered parts and supplies as needed
- Responded to 58 Pennsylvania One Call notifications
- Maintained service, repair and inspection of Township vehicles and equipment
- Logged and responded to complaints and concerns
- Crew worked on inlet inspections and repaired inlets as needed
- Public Works firemen responded to 5 fire calls. Total time on calls ~ 12 1/2 hours
- Programmed the Message board for Annual Tree Lighting ceremony
- Crew worked on replacing C-caps on Windy Hollow Road
- Assisted with closure of Township Parks for the winter
- Leaf clean-up of Administration complex and storm drains in the Township
- Crew worked on preparing Township trucks & equipment for winter

