

Park and Recreation Board
November 20, 2025 Meeting Minutes

The November 20, 2025 public meeting of the Upper Makefield Township Park and Recreation Board was called to order by Chair Robert Rupp at 7:11 p.m. In attendance were the following members of the Park and Recreation Board: Chair Robert Rupp, Member Lynn Trstensky, and Member Andy Reiss. Vice Chair Debbie Stasolla participated by telephone. Also in attendance were Assistant Manager Judy Caporiccio, Admissive Assistant Shalia Alejandro and Supervisor Liaison Tom Cino.

Public Comment

There was no public comment.

Approval of Minutes

A motion was made by Ms. Trstensky and seconded by Mr. Reiss to approve the October 13, 2025 minutes. Motion carried by unanimous vote.

Butterfly Garden Request

Ms. Caporiccio provided an overview of the request of the Love family to donate a Japanese water fountain and a semi-permanent post as a poem display for the Brownsburg Park Butterfly garden. Following discussion, a motion was made by Mr. Reiss and seconded by Ms. Trstensky to recommend approval of the family's request to the Board of Supervisors. The motion carried unanimously.

Brownsburg Park Playground Project Update

Mr. Rupp provided an update on the Brownsburg Park Playground Project, noting that a grant application is currently being prepared to help fund playground and equipment improvements.

December Meeting

Board consensus was to cancel the December 8, 2025 meeting.

2026 Meeting Schedule

The 2026 Park & Recreation Board meeting scheduled is: January 12, February 9, March 9, April 13, May 11, June 8, July 13, August 10, September 14, October 12, November 9, December 14 at 7 p.m.

Liaison Reports

Board of Supervisors. Mr. Cino provided an update that Supervisor-Elect Elizabeth Thompson will be sworn into office at the Board of Supervisors Reorganization Meeting on January 5. Liaison and committee appointments will also be made at that meeting.

Township. Ms. Caporiccio provided the following updates:

- The Board of Supervisors will consider adoption of the 2026 Budget at their December 2 meeting.
- Township parks closed for the season on November 10.

Adjournment

A motion was made by Ms. Stasolla and was seconded by Ms. Trstensky to adjourn the meeting at 7:31 p.m. Motion carried by a unanimous vote.

Respectfully submitted,

Judy Caporiccio

Judy Caporiccio
Assistant Township Manager
Approved: February 9, 2026