

Park and Recreation Board
February 9, 2026 Meeting Minutes

The February 9, 2026 public meeting of the Upper Makefield Township Park & Recreation Board was called to order by Mr. Rupp at 7:00 p.m. In attendance were the following members of the Park & Recreation Board: Robert Rupp, Lynn Trstensky, Andy Reiss, and Naomi Robinson. Also in attendance were Assistant Manager Judy Caporiccio, Administrative Assistant Shalia Alejandro and Supervisor Liaison Tom Cino.

Reorganization

Election of Chair

A motion was made by Mr. Reiss and was seconded by Ms. Trstensky to nominate Mr. Rupp as Chair of the Park & Recreation Board for 2026. Motion carried by unanimous vote.

Election of Vice Chair

A motion was made by Ms. Trstensky and was seconded by Mr. Rupp to nominate Ms. Robinson as Vice Chair of the Park & Recreation Board for 2026. Motion carried by unanimous vote.

Public Comment

There was no public comment.

Approval of Minutes

A motion was made by Ms. Robinson and was seconded by Ms. Trstensky to approve the November 20, 2025 minutes. Motion carried by unanimous vote.

Field Use Request

Patriot FC

Ms. Alejandro presented the club's Spring 2026 Field Use Request for March 9 – July 31, 2026 for both youth and adult leagues. In lieu of a field use fee, the club will continue their approved maintenance plan below for Brownsburg Park. Patriot FC will collaborate with Township management, KJB Turf Management, and Hammer Landscaping to plan for, treat, and remediate the soccer fields. The snack shed is not requested for Spring use.

- Patriot FC will commit to spending at least \$6,000 on landscaping and maintenance services at Brownsburg. These expenses will focus on weed control, fertilizer, seeding, rolling fields, and other treatments that will bring the greatest benefit to the fields.
- Field resting to be determined once final registration numbers for the season are known.
- Aerate and overseed fields on a needs-based schedule, exact fields to be determined following an evaluation in the early Spring (March-April).
- Patriot FC will pay to maintain or replace the soccer goals, equipment, and supplies used at the park.
- Patriot FC will reimburse the Township for the cost to winterize the irrigation system for all 5 fields.
- In addition to financial support, Patriot FC will continue to rotate goals and equipment, use areas between fields, and run practices outside areas of heavy use to preserve the fields.
- Volunteers and coaches will be at Brownsburg for portions of almost every day of the week during the soccer seasons and will be observant and report observed improper usage or mistreatment of the fields, equipment, or courts at Brownsburg to the Township. Trainers, coaches and volunteers will be instructed to call the police or 911 if they see something.

Discussion followed, and a motion was made by Ms. Trstensky and seconded by Ms. Robinson to approve the request of Patriot FC for use of Brownsburg Park from March 9 – July 31, 2026 as submitted conditioned upon the club providing the maintenance plan above in lieu of field use fees

Motion carried by unanimous vote.

Upper Makefield Youth Baseball League

David Murdza, President of UMYBL, presented the club's Spring Field Use Request and maintenance plan for Lookout Park:

- Prepare fields for use at the beginning of the season - purchase and spread infield mix as needed, clean dugouts, set-up and replace/repair field equipment. This is an estimated \$5,000+ expense for the League.
- Make improvements to the batting cage facilities as weather permits. This is an estimated \$10,000+ expense for the League.
- Set up irrigation, fertilization and seeding plans as needed for fields.
- Maintain fields, snack-sheds, batting cages and dugouts throughout the season.
- Mow and edge fields as needed during the playing season in supplement of mowing performed by the Township to maintain playability.

Discussion followed, and a motion was made by Mr. Reiss and seconded by Ms. Trstensky to approve the request of UMYBL for use of Lookout Park fields and snack stand from April 1 – July 31, 2026, with the club responsible for routine field maintenance other than mowing as outlined above, and a 10% contribution of concession stand proceeds to the Township. Motion carried by unanimous vote. Opening Day is scheduled for April 11, 2026.

A motion was then made by Ms. Robinson and seconded by Mr. Reiss to recommend approval of the 2026 Temporary Promotional Banner Permit Request submitted by UMYBL per Resolution No. 2010- 11-17-01. Motion carried by unanimous vote. The request will be forwarded to the Planning & Zoning Department for review and approval.

Brownsburg Park Playground Project Status

Mr. Rupp provided an update on the Brownsburg Park Playground Project, noting that a grant application has been submitted to help fund playground and equipment improvements. Next steps will be determined pending grant status.

Liaison Reports

Board of Supervisors. Mr. Cino noted that the Delaware River Joint Toll Bridge Commission (DRJTBC) has scheduled a public scoping open house for the alternatives analysis of the Washington Crossing Toll-Supported Bridge on February 10 from 5:30 p.m. to 8:00 p.m. at The Crossing Church in Washington Crossing, PA. He encouraged Board members to attend.

Township. Ms. Caporiccio relayed that the Board of Supervisors reviewed and approved the Park & Recreation Board's recommendation to approve Mr. Love's request to build a Japanese water fountain and poem display at the Brownsburg Park Butterfly Garden in memory of his wife. Installation is expected to take place in the spring.

Adjournment

A motion was made by Mr. Reiss and was seconded by Ms. Trstensky to adjourn the meeting at 7:32 p.m. Motion carried by a unanimous vote.

Respectfully submitted,



Judy Caporiccio
Assistant Township Manager
Approved: May 18, 2026