

Park and Recreation Board

August 10, 2026 Meeting Minutes

The August 10, 2026 public meeting of the Upper Makefield Township Park and Recreation Board was called to order by Chair Robert Rupp at 7:00 p.m. In attendance were the following members of the Park and Recreation Board: Chair Robert Rupp, Vice Chair Naomi Robinson, Member Kathryn Benson, Member Lynn Trstensky, Member Andy Reiss, and Member Debbie Stasolla. Also in attendance were Assistant Manager Judy Caporiccio, Administrative Assistant Shalia Alejandro and Supervisor Liaison Tom Cino.

Public Comment

There was no public comment.

Approval of Minutes

A motion was made by Ms. Trstensky and was seconded by Ms. Stasolla to approve the May 18, 2026 minutes. Motion carried by a 5-0. Mrs. Reiss was not present for the vote.

Fall Field Use Request

Upper Makefield Youth Baseball League

David Murdza, President of UMYBL, presented the club's Fall 2026 Field Use Request. In lieu of a field use fee, the club will continue their approved maintenance plan below for Lookout Park:

- Prepare fields for use at the beginning of the season - purchase and spread infield mix as needed, clean dugouts, set-up and replace/repair field equipment. This is an estimated \$5,000+ expense for the League.
- Improvements to the batting cage facilities as weather permits. Township staff will assist with installation.
- Set up irrigation, fertilization and seeding plans as needed for fields.
- Maintain fields, snack-sheds, batting cages and dugouts throughout the season.
- Mow and edge fields as needed during the playing season in supplement of mowing performed by the Township to maintain playability.

Discussion followed, and a motion was made by Ms. Benson and seconded by Mr. Reiss to approve the request of UMYBL for use of Lookout Park fields and snack stand from August 15 - November 15, 2026 as submitted conditioned upon the club providing the maintenance plan above in lieu of field use fees and contributing 10% of concession stand proceeds to the Township. Motion carried by unanimous vote.

Fall Field Use Request

Patriot FC

Ms. Alejandro provided an overview of the club's Fall 2026 Field Use Request for September 1-- November 29, 2026 for both youth and adult leagues. In lieu of a field use fee, the club will continue their approved maintenance plan below for Brownsburg Park. Patriot will collaborate with Township management, KJB Turf Management, and Hammer Landscaping to plan for, treat, and remediate the soccer fields. The pavilion is not being requested for Fall use.

- Patriot FC will commit to spending at least \$6,000 on landscaping and maintenance services at Brownsburg. These expenses will focus on weed control, fertilizer, seeding, rolling fields, and other treatments that will bring the greatest benefit to the fields.
- Field resting to be determined once final registration numbers for the season are known.
- Aerate and overseed fields on a needs-based schedule, exact fields to be determined following an evaluation in the early Spring (March-April).
- Patriot FC will pay to maintain or replace the soccer goals, equipment, and supplies used at the park.
- Patriot FC will reimburse the Township for the cost to winterize the irrigation system for all 5 fields.

- In addition to financial support, Patriot FC will continue to rotate goals and equipment, use areas between fields, and run practices outside areas of heavy use to preserve the fields.
- Volunteers and coaches will be at Brownsburg for portions of almost every day of the week during the soccer seasons and will be observant and report observed improper usage or mistreatment of the fields, equipment, or courts at Brownsburg to the Township. Trainers, coaches and volunteers will be instructed to call the police or 911 if they see something.

Discussion followed, and a motion was made by Ms. Stasolla and seconded by Ms. Robinson to approve the request of Patriot FC for use of Brownsburg Park from September 1 – November 11, 2026 as submitted, with Patriot FC providing the maintenance plan outlined above in lieu of field use fees and reimbursing the costs of winterizing the irrigation system. Motion carried by unanimous vote.

2027 Budget Request

The Board discussed the 2027 budget and requested that funding be budgeted for the required match for the playground grant, should the grant be awarded.

2026 Community Day Update

The Board finalized their plans for participation in Community Day at Brownsburg Park on September 19, which include two anchor boards asking residents what they like about Township parks and what they would like to see at our parks, bubbles, candy, and yard games. Mr. Rupp provided an update on the food donations and schedule. The next Community Day meeting is scheduled for August 24 at 6 p.m. at the Township Building. All are invited to attend and share ideas.

Brownsburg Park Playground Project Status

Mr. Rupp provided an update on the Brownsburg Park Playground Project. The grant application remains under review, and the Board will continue to discuss project options and next steps pending the grant status.

Liaison Reports

Board of Supervisors. Mr. Cino provided an update.

- The next meeting of the Delaware River Joint Toll Bridge Commission (DRJTBC) is scheduled for September 28 at 10:30 am. He encouraged Board members to attend and to monitor the project status.
- The Streetscape Project along Route 532 is currently underway and is expected to be completed soon.

Township. Ms. Alejandro provided the following updates:

- A new tennis court net has been installed at Brownsburg Park, and cracks in the tennis court surfaces have been filled and sealed in accordance with Gilmore & Associates' instructions.
- The Township has been communicating with the clubs and continues to mow the parks and fields.
- Community Day is September 19 from 10-2 at Brownsburg Park

Adjournment

A motion was made by Mr. Reiss and was seconded by Ms. Trstensky to adjourn the meeting at 7:54 p.m. Motion carried by a unanimous vote.

Respectfully submitted,



Judy Caporiccio
Assistant Township Manager
Approved: September 14, 2026