

Upper Makefield Township Board of Supervisors

March 7, 2017 Meeting Minutes

The March 7, 2017 public meeting of the Upper Makefield Township Board of Supervisors was called to order by Chair Dan Rattigan at 7:45 p.m. In attendance were the following members of the Board of Supervisors: Chair Dan Rattigan, Vice Chair Tom Cino, Treasurer Mary Ryan, Member Diana Nolan and Member Mike Tierney. Also in attendance were Interim Township Manager David Nyman, Township Solicitor Mary Eberle, Esq., Township Engineer Larry Young, P.E., Director of Planning & Zoning Dave Kuhns and Chief Mark Schmidt.

There were also members of the public and representatives of the press present.

PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

Mr. Rattigan led in the recitation of the Pledge of Allegiance which was followed by a moment of silence.

ANNOUNCEMENTS

Mr. Rattigan made the following announcements:

- The Board met prior to this meeting to interview candidates for open seats on volunteer boards.
- We would like to extend thanks to our neighbor, Mr. Howard Schwartz, for donating the framed map of Upper Makefield, which is now hanging in the front lobby of the Township building.
- As a reminder after today's cleanup effort along Taylorsville Road organized by community volunteers, the Township would like to thank all community volunteers for their participation in PennDOT's Adopt a Highway program.

He then read aloud a letter from a resident regarding the value of Township staff and emergency services during two recent life-threatening events.

PUBLIC COMMENT

There was no public comment.

APPROVAL OF MINUTES AND BILLS PAYABLE

A motion was made by Ms. Ryan and was seconded by Ms. Nolan to approve the February 21, 2017 meeting minutes. Motion carried by unanimous vote.

A motion was made by Mr. Cino and was seconded by Ms. Nolan to approve the March 7, 2017 Bills Payable List in the amount of \$133,856.04. Motion carried by unanimous vote.

PLANNING AND ZONING ISSUES

Arbor Day Tree Planting Program

Mr. Kuhns introduced EAC Chair Ed Ford, who provided a presentation of the Arbor Day Tree Planting Program. The EAC recommends enhancing the existing UMTree Grant Program by partnering with the Arbor Day Foundation using the web based program to provide guidance with tree selection and placement. The Foundation would be reimbursed by the Tree Fund with no extra steps for residents.

A motion was made by Ms. Nolan and seconded by Mr. Cino to approve participation in Arbor Day Tree Planting Program to enhance the EAC Tree Fund program. Motion carried by unanimous vote.

Barbara Rintala, River Road, questioned how this will increase participation. Ms. Nolan indicated that it will enhance the existing effort by the EAC to encourage tree planting by providing a well-coordinated marketing component.

INTERIM MANAGER'S REPORT

PECO Beautification Considerations

Mr. Nyman referenced the restoration work following the PECO system improvements upgrades and reminded the Board that when the Streetscape project was undertaken, an RFP was prepared for professional assistance.

Ms. Ryan stated that the size and scope of the project suggests the need for professional assistance to supplement the efforts of our EAC.

Mr. Rattigan suggested having PECO recommend plantings and share information regarding similar projects with which they have assisted.

Ms. Nolan stated that PECO will provide minimal assistance, and we should not expect financial assistance.

Dan Johansson, Upper Makefield, suggested investigating Penn State and the Arbor Day Tree program for ideas and assistance.

Barbara Rintala, River Road, also suggested accessing the expertise of the Arbor Day program.

It was consensus of the Board to direct the Township Manager to investigate the cost of developing an RFP for the anticipated landscaping follow-up needed after PECO completes their system upgrade.

Recycling Ordinance

Mr. Nyman provided an overview of the recycling ordinance which adds language to bring the Township into compliance with DEP requirements and eligibility for performance grant funding. Discussion followed, and a motion was made by Ms. Ryan and seconded by Ms. Nolan to authorize advertisement of the recycling ordinance. Motion carried by a unanimous vote.

Resolution No. 2017-03-07-01 – Authorizing Participation in Newtown Regional Youth Aid Panel

Mr. Nyman read the resolution authorizing the Township to participate in the Newtown Regional Youth Aid Panel. Chief Schmidt explained the role of the Panel which has the support of District Justice Michael Petrucci. Discussion followed and a motion was made by Ms. Nolan and was seconded by Ms. Ryan to approve Resolution No. 2017-03-07-01. Motion carried by unanimous vote.

Manager Follow-Up

Mr. Nyman provided the following updates:

- Mr. Nyman met with Mr. Smolow following the last meeting regarding his request for the Township to plow private roads.
- The Washington Crossing Historic Park is awaiting permission from Harrisburg to post the Master Plan on their website. A link to the plan will then be added to the Township website.

Dan Johansson, Upper Makefield, reiterated his periodic request for the posting of Department reports on the website. It was the consensus of the Board to consider posting up to 3 months of reports on the re-designed website.

ENGINEER'S REPORT

2017 Road Program

Mr. Young provided a summary of the eight bids received and recommended awarding the bid of the

2017 Road Project, Phase 1 to the lowest responsible bidder, James D. Morrissey. Following discussion, a motion was made by Ms. Ryan and seconded by Ms. Nolan to award the 2017 Road Program, Phase 1 to James D. Morrissey in the amount of \$378,129.65. Motion carried by a unanimous vote.

Several Board members suggested that we review existing road conditions since the bids have come in below the amount we budgeted for 2017.

Brownsburg Park Irrigation Project Bid Award Review and Consideration

Mr. Young provided an overview of the Brownsburg Park Irrigation Project Bids. The lowest bid was approximately \$30,000 over budget, and as a result Mr. Young was asked to investigate other less costly options. Mr. Young provided an extensive review of possible alternative means of irrigating the fields, noting that equipment storage and increased manpower made them significantly less desirable. In order to bring the project closer to budget, he recommended accepting the bid of Wetscape, with a reduced scope of three fields at a cost of \$69,332.58. Mr. Young reminded the Board of Patriot FC's \$5,000 contribution toward the cost of the pump and their \$5,000 grant to be applied toward the cost of the project.

Mr. Rattigan requested background on the need for irrigation. Mr. Young reiterated that field conditions are such that to achieve a desired turf condition, both regular fertilization and irrigation would be necessary and due to the rocky soil condition, there is a safety element involved.

Mr. Cino stated that, as liaison to the Park and Recreation Board, there has been a long running concern regarding the cost of field maintenance at Brownsburg Park, and he is in support of this project as a means of providing a safer playing condition. He further noted that the soccer club has spent significant amounts to fertilize and improve the playing fields but needs the addition of an irrigation system. He believes this proposal to be the most reasonable, cost effective to date.

Ms. Nolan stated that she understands the reasoning for the project, but is concerned about the lack of potential development to continue funding the Park & Recreation Capital Fund. Therefore the funds need to be spent wisely. She further noted that not all residents are supportive of this expenditure and suggested that the soccer club consider covering the anticipated \$1,000 cost of winterization of the system plus a prorated portion of the cost of the new well pump, approximately \$1100 per year.

Bob Hill, Patriot FC Soccer Club President, stated that he was unable to commit the soccer club to additional expenses without discussing with the Board, noting that last year the Club spent \$11,000 for its use of Brownsburg Park and has budgeted \$25,000 (including \$10,000 for the irrigation project) for this year, which includes fertilization and rolling of the fields and equipment. He further noted that the club may consider covering the cost of winterizing the system in its budget for 2018.

Mr. Rattigan reminded the Board that the amount of money spent by the soccer club on fertilization over the past seven years has been a substantial investment in the fields.

A motion was made by Mr. Cino to accept the bid submitted by Wetscapes of \$99,986.40, but to reduce the scope to three fields and award the contract in the amount of \$69,332.58. The motion was seconded by Ms. Ryan. The motion carried by a unanimous vote, with Ms. Nolan reiterating her recommendation that the soccer club contribute to the cost of winterizing the system.

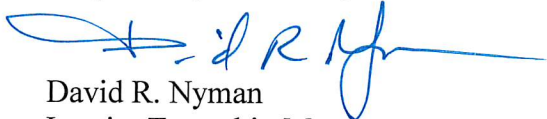
PUBLIC COMMENT

Amy McClelland, Upper Makefield, stated a concern regarding the state of the historic Charles Taylor house next to the canal bridge, the fate of the Washington Crossing Inn, and preserving Delaware River towns. She noted that this year is the 100th anniversary of the Washington Crossing State Park, and that local is the word for the 21st Century.

ADJOURNMENT

A motion was made by Ms. Ryan and seconded by Ms. Nolan to adjourn the meeting at 9:20 p.m. Motion carried on unanimous vote.

Respectfully submitted,



David R. Nyman
Interim Township Manager
Approved: March 21, 2017

MARCH 2017 GENERAL FUND BILLS - 3/7/17

ACCT #	COMPANY NAME	AMOUNT	COMMENTS
400.210	Associated Imaging Solutions	\$629.37	copier charges
410.372C	C & C Technologies	\$879.00	modem/antennae for e-ticketing system on PD vehicle
400.374	CIT Technology	\$633.09	copier lease/documentation fee
400.192	Cardmember Service	\$30.00	PSATS webinar
410.210	" "	\$391.11	office supplies
407.319	" "	\$108.00	web monitoring renewal
400.460	" "	\$72.58	flowers
410.192	" "	\$848.60	training
410.239A	" "	\$478.74	firearms course (2 attendees)/gun cleaner & wipes
410.470	" "	\$80.00	police investigations
411.460	" "	\$125.00	Fire Alarm Basics course
438.460	" "	\$116.83	snow storm supplies
410.372C	" "	\$439.96	monitors (4)
430.238	Clemens	\$136.94	P. W. uniform rental
409.373	" "	\$19.85	floor mat rental - P. W. Bldg.
409.321	Comcast	\$355.02	phone service/internet service P. D. Bldg.
487	DVHT	\$56,557.31	health insurance premium
410.372C	Dell	\$1,111.93	computer/2 monitors
410.314	Eckert Seamans Cherin & Mellott	\$6,810.00	legal fees
409.373	Joseph Finkle & Son	\$229.28	charge system/rack for hard hats w/radios/bldg. maint.
409.341	Francotyp-Postalia	\$129.00	quarterly rental fees/postage meter 2/7/17 - 5/6/17
414.141	Harry M. Gacad I.D. Cards	\$10.00	photo ID card for bldg. inspector
414ZHB	High Swartz	\$1,159.00	legal fees - ZHB
411.740	Rob Kay	\$94.34	cell phone case w/ built in battery
400.311	Mailie	\$4,000.00	progress billing on 2016 audit
414.460	PA State Association of Boroughs	\$190.00	Community Planning course - 2 attendees
409.361	PECO	\$996.25	electric - Admin. Bldg.
410.192	Public Agency Training Council	\$450.00	training seminar 3/20/17 - 3/24/17 Jumper
410.238	Red the Uniform Tailor	\$159.52	uniform shirts
409.230	Riggins	\$3,369.72	heating oil
410.231	" "	\$2,293.38	unleaded fuel
430.231	" "	\$2,166.72	diesel fuel
400.210	SafeChoice	\$85.00	blank check stock
407.319	Ron Skotleski Video Productions	\$400.00	producer fee - BoS Meeting 2/21/17
409.373	Smith's Yardville Supply	\$109.88	Admin. Bldg. repairs/keys/charge system/rack for P. W.
488	Standard Insurance	\$375.20	add/life insurance premium
488A	" "	\$1,006.05	std insurance premium
488B	" "	\$590.09	ltd insurance premium
400.210	Staples Advantage	\$69.11	office supplies
410.210	" "	\$115.58	" "
414.210	" "	\$41.16	" "
409.215	" "	\$243.68	bldg. supplies
409.230	Suburban Propane	\$852.35	propane
407.319	Trent Creative	\$100.00	website support/monitoring March 2017
400.313	Tri-State Engineers	\$8,515.30	engineering fees
414.313A	" "	\$8,020.00	" "
409.321	Verizon Wireless	\$1,093.53	mobile phone service
410.541	" "	\$26.66	" "
452.373	W.D.B. Lawn & Garden Services	\$1,985.00	snow removal - Streetscape - 2/9/17 & 2/10/17
409.373	Waste Management	\$340.67	trash collection/recycling Twp. complex
410.210	Workplace Central	\$123.51	office supplies
409.215	" "	\$37.97	bldg. supplies

TOTAL

\$109,201.28

****FOR BOARD APPROVAL**

MARCH 2017 LIQUID FUELS BILLS - 3/7/17

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
432A	Eureka Stone Quarry	\$1,201.12	anti-skid material
430.260	Fabian Building Materials	\$38.35	cement tools
438.245	" "	\$109.95	storm water catch box repair
437	Joseph Finkle & Son	\$30.50	brackets/pipe
432S	Garden State Highway Prods.	\$978.85	signs/posts
437	Modern Group	\$23.40	fuel cap
437	NAPA Auto Parts	\$173.46	shop supplies/parts
437	Tanners Lawn & Snow Equip.	\$127.65	pole saw repair
TOTAL		\$2,683.28	

**PAID INTERIMLY

MARCH 2017 PARK & REC BILLS - 3/7/17

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
452.250	Dog Waste Depot	\$99.00	dog waste bags
452.250	PECO	\$28.19	electric
452.250	PECO	\$66.34	electric
452.250	PECO	\$66.95	electric
452.250	Waste Management	\$269.70	trash collection/recycling parks
	TOTAL	\$530.18	

**PAID INTERIMLY

MARCH 2017 PARK 3 YR CAP BILLS - 3/7/17

<u>Acct #</u>	<u>Company Name</u>	<u>Amount</u>	<u>Comments</u>
452.300	Tri-State Engineers	\$3,252.50	engineering fees
TOTAL		\$3,252.50	

**PAID INTERIMLY

MARCH 2017 WATER & SEWER BILLS - 3/7/17

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
429.374	Deckman Electric	\$3,826.00	new pump with water well motor
429.371	Eurofins QC	\$43.00	testing
429.374	Home Depot	\$99.00	plant repairs
429.372	PECO	\$2,401.25	electric
429.372	PECO	\$216.00	electric
429.372	PECO	\$147.48	electric
429.372	PECO	\$186.73	electric
429.371	M. J. Reider Associates	\$109.00	testing
429.210	Smith's Yardville Supply	\$42.26	repair
429.210	USA BlueBook	\$279.37	supplies
429.421	Verizon	\$36.37	phone
429.421	Verizon	\$41.60	phone
TOTAL		\$7,428.06	

****PAID INTERIMLY**

MARCH 2017 DUTCHESS FARM BILLS - 3/7/17

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
429.376	FRANC Environmental	\$372.60	sludge removal
429.372	PECO	\$1,206.73	electric
429.371	M. J. Reider Associates	\$175.00	testing
429.421	Verizon	\$42.48	phone
	TOTAL	\$1,796.81	

**PAID INTERIMLY

MARCH 2017 CAPITAL RESERVE BILLS - 3/7/17

<u>Acct #</u>	<u>Company Name</u>	<u>Amount</u>	<u>Comments</u>
410.750	Eric Coughlin	\$8,600.00	parts/labor to install CCTV for P. D. Bldg.
TOTAL		\$8,600.00	

**PAID INTERIMLY

MARCH 2017 ENCLAVE BILLS - 3/7/17

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
429.371	M. J. Reider Associates	\$148.00	testing
429.210	USA BlueBook	\$215.93	supplies
	TOTAL	\$363.93	

**PAID INTERIMLY

BUDGET vs ACTUAL

UPPER MAKEFIELD TOWNSHIP

For the Months From January, 2017 To February, 2017

Contents: Budget Remaining Format, FundID >= First, Accounts >= "301.10A" And <= "492E", All Sub Accounts, Including Inactive Accounts, Excluding Encumbrances

Account	Description	Budget	Actual	Percentage Remaining	Amount Remaining
Equity					
309.90	EQUITY		\$0.00		
Total			\$0.00		
Total Equity			\$0.00		
Revenue					
301.10A	CURRENT R.E. TAXES	\$0.00	\$0.00	n/a	\$0.00
301.10B	PRIOR YEAR R.E. TAXES	\$0.00	\$28,262.20	n/a	(\$28,262.20)
301.20A	INTERIM R.E. TAXES	\$0.00	\$0.00	n/a	\$0.00
301.20B	INTERIM RE TAXES PR YRS	\$1,000.00	\$1,862.26	-86.23%	(\$862.26)
301.40A	DELINQUENT RE TAX PR YR	\$0.00	\$0.00	n/a	\$0.00
301.40B	DELINQUENT RE TAX CURNT	\$10,000.00	\$107.70	98.92%	\$9,892.30
301.70	BREACH R.E. TAXES	\$0.00	\$0.00	n/a	\$0.00
310.02B	PRIOR YEAR PER CAPITA	\$0.00	\$0.00	n/a	\$0.00
310.10	TRANSFER TAX R.E.	\$600,000.00	\$105,691.48	82.38%	\$494,308.52
310.20	EARNED INCOME TAX	\$3,900,000.00	\$799,858.84	79.49%	\$3,100,141.16
310.21	CURRENT E.I.T.	\$0.00	\$0.00	n/a	\$0.00
310.22	PRIOR YEAR E.I.T.	\$0.00	\$0.00	n/a	\$0.00
321.04	CERTIFICATE OF APPROP	\$140.00	\$0.00	100.00%	\$140.00
321.30	BUSINESS FEES	\$1,000.00	\$0.00	100.00%	\$1,000.00
321.35	FIRE PERMITS	\$4,000.00	\$1,260.00	68.50%	\$2,740.00
322.82	HIGHWAY ENCROACHMENT	\$11,000.00	\$1,560.00	85.82%	\$9,440.00
322.83	GRADING PERMITS	\$19,000.00	\$2,240.00	88.21%	\$16,760.00
322.84	GRADING ESCROWS/REINSP.	\$0.00	\$0.00	n/a	\$0.00
331.11	MOTOR VEHICLE VIOLATION	\$14,000.00	\$655.91	95.31%	\$13,344.09
331.12-001	VIOLATION OF ORDINANCES-POLICE	\$4,000.00	\$963.21	75.92%	\$3,036.79
331.12-002	VIOLATION OF ORDINANCES-CODE	\$13,000.00	\$1,190.00	90.85%	\$11,810.00
341	INTEREST	\$8,000.00	\$1,150.30	85.62%	\$6,849.70
341D	INSURANCE DIVIDENDS	\$0.00	\$0.00	n/a	\$0.00
354	OTHER STATE CAPITAL & OPERATING GRANTS	\$0.00	\$0.00	n/a	\$0.00
355.01	PUBLIC UTILITY REALTY	\$8,000.00	\$0.00	100.00%	\$8,000.00
355.08	LIQUOR LICENSE	\$1,000.00	\$0.00	100.00%	\$1,000.00
355.13	FOREIGN FIRE	\$130,000.00	\$0.00	100.00%	\$130,000.00
355.14	PEMA/FEMA REIMBURSEMENT	\$0.00	\$0.00	n/a	\$0.00
355.15	ACT 537 PLANNING COST REIMB.	\$0.00	\$0.00	n/a	\$0.00
355.16	PENNDOT STOOPVILLE REIMB.	\$228,555.00	\$0.00	100.00%	\$228,555.00
361.10	ADMINISTRATIVE EARNINGS	\$7,000.00	\$0.00	100.00%	\$7,000.00
361.20	JOINT VALIDITY REIMBURSEMENT	\$0.00	\$0.00	n/a	\$0.00
361.30	LEGAL REVIEW FEES	\$10,000.00	\$0.00	100.00%	\$10,000.00

BUDGET vs ACTUAL

UPPER MAKEFIELD TOWNSHIP

For the Months From January, 2017 To February, 2017

Contents: Budget Remaining Format, FundID >= First, Accounts >= "301.10A" And <= "492E", All Sub Accounts, Including Inactive Accounts, Excluding Encumbrances

Account	Description	Budget	Actual	Percentage Remaining	Amount Remaining
Revenue					
361.31	SUBDIVISION FEES	\$15,000.00	\$1,600.00	89.33%	\$13,400.00
361.31-001	SUBDIVISION FEES-REINSPECTION FEES	\$0.00	\$0.00	n/a	\$0.00
361.32	ENGR. REVIEW FEES	\$100,000.00	\$0.00	100.00%	\$100,000.00
361.32-001	BIDDING DOCUMENT FEES	\$0.00	\$0.00	n/a	\$0.00
361.33	ZONING PERMITS	\$62,000.00	\$8,060.00	87.00%	\$53,940.00
361.33S	SIGN PERMITS	\$0.00	\$630.00	n/a	(\$630.00)
361.34	ZONING HEARING BOARD FEES	\$8,000.00	\$975.00	87.81%	\$7,025.00
361.40	CELL TOWER CONSULTANT FEES	\$0.00	\$0.00	n/a	\$0.00
361.41	WATER/SEWER CONSULTANT FEES	\$50,000.00	\$0.00	100.00%	\$50,000.00
361.50	SALE OF TWP PROPERTY	\$10,000.00	\$0.00	100.00%	\$10,000.00
362.11	POLICE EARNINGS	\$2,600.00	\$1,550.25	40.38%	\$1,049.75
362.41	BUILDING PERMITS	\$185,000.00	\$25,626.28	86.15%	\$159,373.72
362.41-001	REINSPECTION FEES	\$1,700.00	\$210.00	87.65%	\$1,490.00
362.43	PLUMBING PERMITS	\$29,000.00	\$4,088.00	85.90%	\$24,912.00
362.44	ELECTRICAL PERMITS	\$11,500.00	\$1,650.00	85.65%	\$9,850.00
362.45	OCCUPANCY PERMITS	\$30,000.00	\$4,320.00	85.60%	\$25,680.00
362.45A	USE & OCCUPANCY PERMITS	\$0.00	\$0.00	n/a	\$0.00
362.45C	ON-LOT HAULERS FEES	\$2,500.00	\$1,200.00	52.00%	\$1,300.00
362.46	ALARM PERMITS	\$18,000.00	\$2,575.00	85.69%	\$15,425.00
362.46B	WELL PERMITS	\$10,000.00	\$1,050.00	89.50%	\$8,950.00
362.47	SEWAGE PLANNING MODULE FEE	\$4,000.00	\$0.00	100.00%	\$4,000.00
362.48	PLAN/ZONE MISC REV.	\$100.00	\$0.00	100.00%	\$100.00
362.49	PROFESSIONAL SERVICES	\$65,000.00	\$9,600.00	85.23%	\$55,400.00
362.50	DEMOLITION PERMITS	\$12,000.00	\$1,380.00	88.50%	\$10,620.00
362.51	PROPERTY ADDRESS SIGNS	\$48.00	\$0.00	100.00%	\$48.00
363	SNOW REMOVAL CONTRACT	\$23,097.00	\$0.00	100.00%	\$23,097.00
363.50	HIGHWAY DEPT. EARNINGS	\$250.00	\$0.00	100.00%	\$250.00
363.51	COPS GRANT	\$0.00	\$0.00	n/a	\$0.00
363.52	CO-OP POLICE DEPT. WORK	\$2,000.00	\$0.00	100.00%	\$2,000.00
363.53	D.A.R.E DONATIONS	\$500.00	\$0.00	100.00%	\$500.00
363.54	BOOKING CENTER FEES	\$4,000.00	\$2,390.19	40.25%	\$1,609.81
363.55	BULLET-PROOF VEST GRANT	\$1,200.00	\$0.00	100.00%	\$1,200.00
363.56	COMMUNITY REVIT. ASST. GRANT	\$0.00	\$0.00	n/a	\$0.00
367	REVOLUTIONARY RUN FEES	\$0.00	\$0.00	n/a	\$0.00
379	OTHER CHARGES FOR SERVICES	\$0.00	\$0.00	n/a	\$0.00
380	MISCELLANEOUS REVENUE	\$1,500.00	\$1,229.39	18.04%	\$270.61
380A	CABLE FRANCHISE FEE	\$250,000.00	\$64,595.95	74.16%	\$185,404.05
380D	DEVELOPER DONATIONS	\$21,000.00	\$4,500.00	78.57%	\$16,500.00
380T	MODEL RAILROAD DONATIONS	\$0.00	\$0.00	n/a	\$0.00
380V	VENDING MACHINE REVENUES	\$0.00	\$0.00	n/a	\$0.00
387	CONTRIBUTIONS FROM PRIVATE SOURCES	\$0.00	\$0.00	n/a	\$0.00
389	STD/WORKER'S COMP. REIMBURSEMENT	\$0.00	\$0.00	n/a	\$0.00
390D	DEVELOP. ESCROW REFUNDS	\$0.00	\$0.00	n/a	\$0.00

BUDGET vs ACTUAL

UPPER MAKEFIELD TOWNSHIP

For the Months From January, 2017 To February, 2017

Contents: Budget Remaining Format, FundID >= First, Accounts >= "301.10A" And <= "492E", All Sub Accounts, Including Inactive Accounts, Excluding Encumbrances

Account	Description	Budget	Actual	Percentage Remaining	Amount Remaining
Revenue					
390M	DEVELOPER MAINTENANCE	\$0.00	\$0.00	n/a	\$0.00
	GUARANTEES ESCROWS				
390S	STORMWATER MGMT IMPROVEMENTS	\$0.00	\$0.00	n/a	\$0.00
392	CABLE FUND TRANSFER	\$0.00	\$0.00	n/a	\$0.00
392A	MISC. SIDE FUND CLOSEOUTS	\$0.00	\$0.00	n/a	\$0.00
392P	PARK/REC CREDIT CARD TRANSFERS	\$0.00	\$0.00	n/a	\$0.00
394A	MISCELLANEOUS REFUNDS	\$250.00	\$0.00	100.00%	\$250.00
394F	FLOODPLAIN MGMT REIMBURSEMENT		\$0.00		
394G	GATEWAY GRANT		\$0.00		
394P	PENSIONS	\$164,000.00	\$0.00	100.00%	\$164,000.00
394R	REPETITIVE FLOOD GRANT	\$0.00	\$0.00	n/a	\$0.00
394SW	SOLID WASTE/RECYCLING	\$19,000.00	\$0.00	100.00%	\$19,000.00
395	REFUND OF PRIOR YR EXPEND	\$0.00	\$0.00	n/a	\$0.00
Total		\$6,072,940.00	\$1,082,031.96	82.18%	\$4,990,908.04
Total Revenue		\$6,072,940.00	\$1,082,031.96	82.18%	\$4,990,908.04
Expense					
400	BANK	\$150.00	\$14.00	90.67%	\$136.00
400.113	BOARD SALARY	\$1,300.00	\$0.00	100.00%	\$1,300.00
400.121	ADMIN. STAFF & MGR PAY	\$283,698.00	\$53,616.28	81.10%	\$230,081.72
400.121A	TWP DEF. COMP. CONTR.	\$0.00	\$0.00	n/a	\$0.00
400.121B	CAR ALLOWANCE	\$0.00	\$0.00	n/a	\$0.00
400.122	ADMIN. OVERTIME	\$0.00	\$0.00	n/a	\$0.00
400.140	PART TIME HELP	\$0.00	\$0.00	n/a	\$0.00
400.192	SCHOOLS/CONFERENCES	\$3,000.00	\$300.00	90.00%	\$2,700.00
400.210	ADMIN MATL & SUPPLIES	\$7,500.00	\$1,711.76	77.18%	\$5,788.24
400.311	AUDIT	\$23,000.00	\$0.00	100.00%	\$23,000.00
400.312	WATER/SEWER ENGR TWP	\$15,000.00	\$4,722.40	68.52%	\$10,277.60
400.313	ENGINEERING TOWNSHIP	\$105,000.00	\$13,154.80	87.47%	\$91,845.20
400.313A	ENGR. DEVELOPMENT	\$0.00	\$0.00	n/a	\$0.00
400.321	LEGAL TOWNSHIP	\$85,000.00	\$18,373.91	78.38%	\$66,626.09
400.331	ADMIN. VEHICLE EXPENSE	\$1,500.00	\$0.00	100.00%	\$1,500.00
400.340	ADMIN. ADVERT/PRINTING	\$8,500.00	\$2,778.54	67.31%	\$5,721.46
400.350	ADMIN. INSURANCE BOND	\$1,500.00	\$750.00	50.00%	\$750.00
400.374	ADMIN. MAINT/REPAIRS	\$22,000.00	\$572.41	97.40%	\$21,427.59
400.460	ADMIN. GENERAL EXPENSE	\$7,500.00	\$3,374.00	55.01%	\$4,126.00
400.750	ADMIN. MINOR EQUIPMENT	\$3,000.00	\$0.00	100.00%	\$3,000.00
403.114	TAX COLLECTOR PAY	\$21,083.00	\$3,513.84	83.33%	\$17,569.16
403.115	TAX COLLECTOR E.I.T.	\$52,820.00	\$5,516.98	89.56%	\$47,303.02
403.225	TAX COLL MATL/SUPP.	\$5,000.00	\$441.70	91.17%	\$4,558.30

BUDGET vs ACTUAL

UPPER MAKEFIELD TOWNSHIP

For the Months From January, 2017 To February, 2017

Contents: Budget Remaining Format, FundID >= First, Accounts >= "301.10A" And <= "492E", All Sub Accounts, Including Inactive Accounts, Excluding Encumbrances

Account	Description	Budget	Actual	Percentage Remaining	Amount Remaining
Expense					
403.350	TAX COLLECTOR BOND	\$0.00	\$0.00	n/a	\$0.00
407.319	WEBSITE/BROADCAST MTGS	\$35,000.00	\$3,010.59	91.40%	\$31,989.41
409.140	BLDG CUSTODIAN	\$20,000.00	\$1,553.34	92.23%	\$18,446.66
409.215	BLDG MATLS & SUPPLIES	\$5,000.00	\$1,251.94	74.96%	\$3,748.06
409.230	BLDG UTILITIES/FUEL	\$23,000.00	\$5,914.53	74.28%	\$17,085.47
409.300	ARCHITECT	\$0.00	\$0.00	n/a	\$0.00
409.321	BLDG TELEPHONE	\$25,000.00	\$4,248.49	83.01%	\$20,751.51
409.341	BLDG POSTAGE	\$4,000.00	\$1,406.09	64.85%	\$2,593.91
409.361	BLDG ELECTRIC	\$26,000.00	\$4,888.51	81.20%	\$21,111.49
409.373	BLDG MAINT. & REPAIRS	\$56,000.00	\$9,243.98	83.49%	\$46,756.02
409.374	BLDG STP TESTS	\$200.00	\$0.00	100.00%	\$200.00
409.375	BLDG VENDING MACHINE	\$0.00	\$0.00	n/a	\$0.00
409.460	BLDG GENERAL EXPENSE	\$0.00	\$0.00	n/a	\$0.00
409.500	MODEL RAILROAD EXPENSES	\$0.00	\$0.00	n/a	\$0.00
409.600	BLDG CAPITAL CONSTR.	\$0.00	\$0.00	n/a	\$0.00
409.750	BLDG MINOR EQUIPMENT	\$1,000.00	\$0.00	100.00%	\$1,000.00
409.750A	BLDG OFC FURN/COMPUTERS	\$2,000.00	\$0.00	100.00%	\$2,000.00
410.122	POL ADMIN/CLERICAL PAY	\$183,206.00	\$25,604.36	86.02%	\$157,601.64
410.132	PATROLMEN PAY	\$1,525,118.00	\$180,167.25	88.19%	\$1,344,950.75
410.132A	RETROACTIVE PAY	\$0.00	\$0.00	n/a	\$0.00
410.132B	LONGEVITY/EDUCAT. PAY	\$0.00	\$11,800.00	n/a	(\$11,800.00)
410.132C	COPS GRANT OFFICERS	\$0.00	\$0.00	n/a	\$0.00
410.132M	MOTOR CARRIER TASK FORCE O/T	\$10,000.00	\$1,399.88	86.00%	\$8,600.12
410.132P	P/T PATROLMEN PAY	\$0.00	\$0.00	n/a	\$0.00
410.132T	TRAFFIC SAFETY DETAIL O/T	\$5,000.00	\$0.00	100.00%	\$5,000.00
410.134	ANIMAL CONTROL PAY	\$3,000.00	\$1,200.00	60.00%	\$1,800.00
410.183	POLICE OVERTIME	\$85,000.00	\$15,293.71	82.01%	\$69,706.29
410.192	POLICE SCHOOLING	\$21,000.00	\$1,755.36	91.64%	\$19,244.64
410.210	POLICE MATL/SUPPLIES	\$10,000.00	\$1,166.33	88.34%	\$8,833.67
410.231	POLICE VEHICLE GAS/OIL	\$38,000.00	\$4,541.48	88.05%	\$33,458.52
410.238	POLICE UNIFORMS	\$20,000.00	\$1,467.25	92.66%	\$18,532.75
410.239	PATROL CAR TIRES	\$2,000.00	\$0.00	100.00%	\$2,000.00
410.239A	POLICE AMMO/FLARES	\$24,000.00	\$3,507.14	85.39%	\$20,492.86
410.314	POLICE LEGAL	\$35,000.00	\$44,731.44	-27.80%	(\$9,731.44)
410.331	ANIMAL CONTROL VEHICLE	\$0.00	\$0.00	n/a	\$0.00
410.371	VEHICLE PURCHASE	\$0.00	\$0.00	n/a	\$0.00
410.372	RADIO	\$4,500.00	\$0.00	100.00%	\$4,500.00
410.372A	SCALES	\$0.00	\$0.00	n/a	\$0.00
410.372B	VASCAR	\$2,500.00	\$0.00	100.00%	\$2,500.00
410.372C	COMPUTER NETWORK/MDT	\$29,000.00	\$7,790.67	73.14%	\$21,209.33
410.373	BREATHALIZER	\$0.00	\$0.00	n/a	\$0.00
410.374	POLICE VEHICLE MAINT.	\$18,000.00	\$1,967.62	89.07%	\$16,032.38
410.375	POLICE CAR CALIBRATION	\$2,800.00	\$1,778.00	36.50%	\$1,022.00
410.450	POLICE CAR WASH	\$2,400.00	\$0.00	100.00%	\$2,400.00

BUDGET vs ACTUAL

UPPER MAKEFIELD TOWNSHIP

For the Months From January, 2017 To February, 2017

Contents: Budget Remaining Format, FundID >= First, Accounts >= "301.10A" And <= "492E", All Sub Accounts, Including Inactive Accounts, Excluding Encumbrances

Account	Description	Budget	Actual	Percentage Remaining	Amount Remaining
Expense					
410.460	POLICE GENERAL EXPENSE	\$2,600.00	\$1,527.00	41.27%	\$1,073.00
410.462	POLICE PHYSICAL EXAMS	\$3,000.00	\$0.00	100.00%	\$3,000.00
410.470	POLICE INVESTIGATIONS	\$7,500.00	\$3,095.00	58.73%	\$4,405.00
410.540-001	D.A.R.E.	\$3,500.00	\$0.00	100.00%	\$3,500.00
410.540-002	COMMUNITY POLICING	\$2,000.00	\$0.00	100.00%	\$2,000.00
410.540-003	TRAFFIC SAFETY UNIT	\$4,500.00	\$422.83	90.60%	\$4,077.17
410.541	SPECIAL REACTION TEAM	\$3,500.00	\$3,053.35	12.76%	\$446.65
410.542	COMMUNITY REVIT. PROGRAM	\$0.00	\$0.00	n/a	\$0.00
410.750	POLICE MINOR EQUIPMENT	\$5,500.00	\$0.00	100.00%	\$5,500.00
411.130	FIRE MARSHAL PAY	\$27,104.00	\$4,488.41	83.44%	\$22,615.59
411.150	FIRE WORKERS COMP.	\$23,113.00	\$5,779.00	75.00%	\$17,334.00
411.212	FIRE MATLS & SUPPLIES	\$1,200.00	\$190.21	84.15%	\$1,009.79
411.331	FIRE MILEAGE	\$2,500.00	\$634.76	74.61%	\$1,865.24
411.373	FIRE MAINT. & REPAIR	\$0.00	\$0.00	n/a	\$0.00
411.460	FIRE GENERAL EXPENSE	\$2,500.00	\$763.61	69.46%	\$1,736.39
411.5	FIRE RELIEF FUND	\$130,000.00	\$0.00	100.00%	\$130,000.00
411.740	EMERGENCY-CAPITAL EQ.	\$1,500.00	\$0.00	100.00%	\$1,500.00
414.130	CODE ENFORCEMENT PAY	\$154,031.00	\$23,061.44	85.03%	\$130,969.56
414.131	CODE OVERTIME	\$800.00	\$67.70	91.54%	\$732.30
414.141	INSPECTION SERVICE	\$23,000.00	\$4,365.00	81.02%	\$18,635.00
414.210	CODE MATLS & SUPPLIES	\$2,000.00	\$316.55	84.17%	\$1,683.45
414.310	RECYCLING GRANT EXPENSES	\$2,700.00	\$0.00	100.00%	\$2,700.00
414.313	CODE ENGINEERING TWP	\$0.00	\$0.00	n/a	\$0.00
414.313-001	CODE ENGINEERING TWP-TRAFFIC ENGINEER	\$0.00	\$0.00	n/a	\$0.00
414.313-002	CODE WATER/SEWER ENGR.-HYDRO	\$0.00	\$0.00	n/a	\$0.00
414.313-003	CODE ENGINEERING TWP-COMMUNICATIONS ENGR	\$0.00	\$0.00	n/a	\$0.00
414.313A	CODE ENGR. DEVELOPER (REIMB.)	\$100,000.00	\$12,571.35	87.43%	\$87,428.65
414.313A-001	CODE WATER/SEWER ENGR. (REIMB.)	\$50,000.00	\$3,024.19	93.95%	\$46,975.81
414.314	CODE LEGAL TOWNSHIP	\$0.00	\$0.00	n/a	\$0.00
414.314-001	CODE LEGAL TOWNSHIP-VALIDITY CHALLENGES	\$0.00	\$0.00	n/a	\$0.00
414.314-002	CODE LEGAL TOWNSHIP-PLANNING COMMISSION	\$5,000.00	\$279.00	94.42%	\$4,721.00
414.314-003	CODE LEGAL TOWNSHIP-SALDO	\$0.00	\$0.00	n/a	\$0.00
414.314A	CODE LEGAL DVLPMNT	\$13,000.00	\$2,173.50	83.28%	\$10,826.50
414.314B	DOLINGTON LAND CHALLENGE	\$0.00	\$0.00	n/a	\$0.00
414.315	CODE COMMUNITY PLANNER	\$0.00	\$0.00	n/a	\$0.00
414.315A	WC GATEWAY PROJECT-CONSTRUCTION	\$0.00	\$0.00	n/a	\$0.00
414.315B	WC GATEWAY PROJECT - INSPECTION	\$0.00	\$0.00	n/a	\$0.00
414.315C	STOOPVILLE RD PRELIMINARY ENGR.	\$228,555.00	\$2,645.00	98.84%	\$225,910.00
414.315D	REPETITIVE FLOOD GRANT	\$0.00	\$0.00	n/a	\$0.00
414.316	JOINT PLAN	\$4,500.00	\$0.00	100.00%	\$4,500.00
414.316-001	JOINT PLAN-GRANT EXPENSES	\$0.00	\$0.00	n/a	\$0.00

BUDGET vs ACTUAL

UPPER MAKEFIELD TOWNSHIP

For the Months From January, 2017 To February, 2017

Contents: Budget Remaining Format, FundID >= First, Accounts >= "301.10A" And <= "492E", All Sub Accounts, Including Inactive Accounts, Excluding Encumbrances

Account	Description	Budget	Actual	Percentage Remaining	Amount Remaining
Expense					
414.317	JOINT VALIDITY CHLNGE	\$0.00	\$0.00	n/a	\$0.00
414.318	SOLID WASTE/RECYCLING	\$200.00	\$0.00	100.00%	\$200.00
414.318A	TRAFFIC IMPACT STUDY	\$0.00	\$0.00	n/a	\$0.00
414.319	GIS/SOFTWARE	\$2,500.00	\$0.00	100.00%	\$2,500.00
414.321	UNIFORM CONSTRUCTION CODE FEES	\$1,000.00	\$136.00	86.40%	\$864.00
414.322	BLDG PLAN REVIEW REFUND	\$3,000.00	\$0.00	100.00%	\$3,000.00
414.340	CODE ADVERT./PRINTING	\$1,600.00	\$343.65	78.52%	\$1,256.35
414.374	CODE VEHICLE MAINT.	\$1,000.00	\$0.00	100.00%	\$1,000.00
414.400	CREDIT CARD FEES	\$1,900.00	\$389.05	79.52%	\$1,510.95
414.460	CODE GENERAL EXPENSE	\$2,000.00	\$17.00	99.15%	\$1,983.00
414.461	ENVIRON. ADVISORY COM.	\$1,500.00	\$0.00	100.00%	\$1,500.00
414.461-001	ENVIRON. ADVISORY COM.-DEER MANAGEMENT	\$0.00	\$0.00	n/a	\$0.00
414.461-002	ENVIRON. ADVISORY COM.-RIPARIAN LEGAL EXPENSES	\$0.00	\$0.00	n/a	\$0.00
414.461-003	ENVIRON. ADVISORY COM.-RIPARIAN ENGR. EXPENSES	\$0.00	\$0.00	n/a	\$0.00
414.462	AGRICULTURAL SECURITY BOARD	\$0.00	\$0.00	n/a	\$0.00
414.463	AERIAL DIGITAL MAPPING	\$0.00	\$0.00	n/a	\$0.00
414.750	CODE MINOR EQUIPMENT	\$3,500.00	\$0.00	100.00%	\$3,500.00
414ZHB	ZONING HEARING BOARD	\$11,000.00	\$3,584.50	67.41%	\$7,415.50
430.231	ROAD VEHICLE GAS & OIL	\$15,000.00	\$182.44	98.78%	\$14,817.56
430.238	ROAD UNIFORMS	\$6,200.00	\$2,236.51	63.93%	\$3,963.49
430.260	ROAD MATERIAL & TOOLS	\$2,500.00	\$2,830.97	-13.24%	(\$330.97)
430.371	TREE MAINTENANCE	\$25,000.00	\$3,475.00	86.10%	\$21,525.00
431	ROAD SNOW REMOVAL CONTRAC	\$14,000.00	\$500.00	96.43%	\$13,500.00
433	TRAFFIC LIGHT	\$0.00	\$0.00	n/a	\$0.00
438.01	ROAD MATERIAL STONE/OIL	\$544,000.00	\$0.00	100.00%	\$544,000.00
438.145	PUBLIC WORKS PAY	\$349,886.00	\$53,227.22	84.79%	\$296,658.78
438.145A	ROAD ACTING SUPV. PAY	\$0.00	\$0.00	n/a	\$0.00
438.460	ROAD GENERAL EXPENSE	\$4,000.00	\$446.67	88.83%	\$3,553.33
438.70	ROAD MAJOR EQUIPMENT	\$0.00	\$0.00	n/a	\$0.00
439	ROAD - CONSTRUCTION	\$0.00	\$0.00	n/a	\$0.00
452.210	PARK/REC REV. RUN	\$25.00	\$0.00	100.00%	\$25.00
452.325	PARK/REC POSTAGE	\$0.00	\$0.00	n/a	\$0.00
452.373	STREETSCAPE MAINTENANCE	\$15,000.00	\$3,250.50	78.33%	\$11,749.50
452.460	PARK/REC GENERAL EXPENSE	\$0.00	\$0.00	n/a	\$0.00
452.461	HISTORIC SIGN FUND	\$5,000.00	\$0.00	100.00%	\$5,000.00
452.530	PARK CONTRIBUTIONS	\$65,000.00	\$65,000.00	0.00%	\$0.00
452.531	CREDIT CARD DONATIONS	\$0.00	\$0.00	n/a	\$0.00
481.50	CONTRIBUTIONS	\$5,100.00	\$0.00	100.00%	\$5,100.00
482	JUDGEMENTS AND LOSSES	\$0.00	\$0.00	n/a	\$0.00
483.001	MUNICIPAL RETIREMENT	\$60,000.00	\$4,372.38	92.71%	\$55,627.62
483.002	POLICE PENSION	\$75,000.00	\$6,344.30	91.54%	\$68,655.70
484	WORKERS COMPENSATION	\$93,667.00	\$23,416.00	75.00%	\$70,251.00

BUDGET vs ACTUAL

UPPER MAKEFIELD TOWNSHIP

For the Months From January, 2017 To February, 2017

Contents: Budget Remaining Format, FundID >= First, Accounts >= "301.10A" And <= "492E", All Sub Accounts, Including Inactive Accounts, Excluding Encumbrances

Account	Description	Budget	Actual	Percentage Remaining	Amount Remaining
Expense					
485	UNEMPLOYMENT COMPENSATION	\$7,000.00	\$76.95	98.90%	\$6,923.05
486.100	HEP B VACCINATION	\$0.00	\$0.00	n/a	\$0.00
486.153	MUNICIPAL LIABILITY	\$0.00	\$0.00	n/a	\$0.00
486.351	AUTO INSURANCE	\$0.00	\$0.00	n/a	\$0.00
486.352	ERRORS & OMISSIONS	\$0.00	\$0.00	n/a	\$0.00
486.353	POLICE PROFESSIONAL	\$0.00	\$0.00	n/a	\$0.00
486.354	UMBRELLA	\$0.00	\$0.00	n/a	\$0.00
486.355	GENERAL LIABILITY	\$54,970.00	\$18,368.00	66.59%	\$36,602.00
486.356	POLLUTION LIABILITY	\$0.00	\$0.00	n/a	\$0.00
486.357	ADOPT-A-ROAD ACCIDENT	\$0.00	\$0.00	n/a	\$0.00
486.460	HISTORIC GENERAL EXP.	\$0.00	\$0.00	n/a	\$0.00
487	HEALTH INSURANCE	\$750,000.00	\$123,053.00	83.59%	\$626,947.00
488	LIFE INSURANCE	\$9,500.00	\$1,392.12	85.35%	\$8,107.88
488A	SHORT TERM DISABILITY	\$19,500.00	\$3,193.98	83.62%	\$16,306.02
488B	LONG TERM DISABILITY	\$12,500.00	\$1,873.18	85.01%	\$10,626.82
489	FICA	\$157,736.00	\$24,297.63	84.60%	\$133,438.37
489.01	TRANSFER - NONPOLICE	\$67,240.00	\$0.00	100.00%	\$67,240.00
489.02	TRANSFER - POLICE	\$96,760.00	\$0.00	100.00%	\$96,760.00
489A	MEDICARE	\$36,890.00	\$4,862.68	86.82%	\$32,027.32
490	CAPITAL RESERVE	\$0.00	\$0.00	n/a	\$0.00
491	OPERATING RESERVE	\$0.00	\$0.00	n/a	\$0.00
491A	LITIGATION RESERVE	\$0.00	\$0.00	n/a	\$0.00
491B	TAX REFUNDS	\$1,000.00	\$0.00	100.00%	\$1,000.00
491C	OPEN SPACE TRANSFER	\$0.00	\$0.00	n/a	\$0.00
491D	DEVELOPER ESCROW REFUNDS	\$0.00	\$0.00	n/a	\$0.00
491E	REFUND OF PRIOR YEAR REVENUES	\$0.00	\$0.00	n/a	\$0.00
492	TRANSFER - EMS	\$100,000.00	\$100,000.00	0.00%	\$0.00
492A	TRANSFER - BLDG DEBT SERV	\$0.00	\$0.00	n/a	\$0.00
492B	TRANSFER - MISCELLANEOUS	\$0.00	\$0.00	n/a	\$0.00
492C	TRANSFER - CAPITAL RESERVE FUND	\$14,625.00	\$14,625.00	0.00%	\$0.00
492D	TRANSFER - BLDG CONSTRUCTION	\$0.00	\$0.00	n/a	\$0.00
492E	TRANSFER - FIRE FUND-SUPV. PAY(TC)	\$4,550.00	\$0.00	100.00%	\$4,550.00
Total		\$6,308,727.00	\$974,481.21	84.55%	\$5,334,245.79
Total Expense		\$6,308,727.00	\$974,481.21	84.55%	\$5,334,245.79
Net:		(\$235,787.00)	\$107,550.75	145.61%	(\$343,337.75)