

Upper Makefield Township Board of Supervisors
November 5, 2014 Meeting Minutes

The November 5, 2014 public meeting of the Upper Makefield Township Board of Supervisors was called to order by Chair Tom Cino at 7:36 p.m. In attendance were the following members of the Board of Supervisors: Chair Tom Cino, Vice Chair Larry S. Breeden, Treasurer Mary Ryan, Member Dan Rattigan and Member Mike Tierney. Also in attendance were Interim Township Manager David Nyman, Township Solicitor Mary Eberle, Esq. and Water & Sewer Engineer Tom Zarko, P.E.

There were also members of the public and representatives of the press present.

PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

Mr. Cino led in the recitation of the Pledge of Allegiance which was followed by a moment of silence.

ANNOUNCEMENTS

- An executive session will be held following this evening's meeting to discuss personnel matters
- Township offices will be closed on Tuesday, November 11 in observance of Veterans' Day

PUBLIC COMMENT – ACT 537 PLAN UPDATE

Larry Wenger, 821 Dolington Road asked about the actual condition of on-lot systems within the Dolington area because there have been differing opinions provided by various consultants. He requested the identification of locations where the preferred system that was selected is in use, why the less expensive options were not selected and why Toll Brothers is not permitted to extend their pipeline to the Gray Tract now. He requested that the Township provide a complete sewage solution for the Dolington area.

Jim Barbera, 817 Dolington Road, indicated that the consideration of the STEP system was not available for review before the last Board of Supervisor's meeting and requested the Board re-consider the long term options that were discussed and choose the Gray option as the preferred. He questioned why residents had to wait until 2026 for implementation of the long term alternative and suggested that using the proposed STEP system may open the Township to a lawsuit.

Mary Barbera, 817 Dolington Road, read from a Bucks County Board of Health letter from 2004 stating that public sewer should be a high priority and said she supports the Gray Tract option as a complete solution.

Jim Ansbro, 713 Tower View Drive, said the proposed STEP system would be next to his property and that his on-lot system had been upgraded and was working fine.

Mary Jane Larson, lived in Dolington, indicated confusion over the pros and cons of the Gray Tract option and that she supports the preferred long term alternative that was selected by the Township.

Tom Zarko reviewed the 5 year and 10 year options included in the current draft of the Plan Update and as summarized the upcoming formal review process moving forward, noting that the public review portion had been extended from 30 days to 60 days at the direction of the Board.

Justin Clock, 779 Washington Crossing Road, indicated that when he purchased his home the system had failed and a new system had been installed. He is concerned about hookup and installation costs.

Ms. Ryan asked if the comments from tonight's meeting would be responded to in writing and incorporated into the Plan Update, and Mr. Zarko indicated that they would.

The Board suggested apprising both Representative Petri and State Senator McIlhinney of the status of the Plan Update.

PUBLIC COMMENT

Al Malagiere, 1500 Wrightstown Road, stated that the Township's significant surplus of funds should be used to reduce the tax burden or provide for additional road/drainage work. He opposes using the surplus to pay down open space debt.

Howard Nenner, 3 Kudra Drive, said that excess tax funds should be used to improve infrastructure. He stated that an elimination of the real estate tax would leave the entire burden of financing Township operations on those working and paying EIT.

Mary Lou Gaffney, 1 Old Cabin Road, indicated that most citizens support compromise and the Board should use any surplus to both pay down debt and reduce taxes. She expressed concern that preserved open space could be eventually developed.

Ellen Lane-Novitz, Washington Crossing, asked if anything was done regarding the desecration of the American flags by a trash truck asking that the hauler be contacted. She suggested that the Township assist residents by providing information on additional trash haulers. She also stated that three new police vehicles were long overdue and that consideration of hiring three additional police officers should include benefits in line with everyone else.

Vic Ameye, 2 Lookout Lane, sought to clarify the choice of real estate tax versus EIT.

Mr. Rattigan asked about open space easements, and Mrs. Eberle stated that the easements were very tight and enforceable.

Ronnie LaNasa, 17 Davis Drive, suggested sharing the draft of the Act 537 Update with State officials to begin the process of seeking outside funding for the implementation of options. He expressed concern about revenue shifting and keeping taxes balanced, noting the Upper Makefield residents have above average expectations.

Steve DeAngelis, 144 Glenwood Drive, expressed concern about robberies in the Mt. Eyre neighborhood and asked when his road, which is caving in, would be re-surfaced.

Bill Kollar, Washington Crossing, stated that residents were taxed too much and any surplus should be returned to the taxpayers.

APPROVAL OF MINUTES AND BILLS PAYABLE

A motion was made by Ms. Ryan and was seconded by Mr. Cino to approve the October 21, 2014 meeting minutes. Motion carried by a unanimous vote.

A motion was made by Ms. Ryan and was seconded by Mr. Cino to approve the October 22, 2014 Budget Workshop meeting minutes. Motion carried by a unanimous vote.

Mr. Cino directed attention to the bills list for November 5, 2014. A motion was made by Ms. Ryan and was seconded by Mr. Breeden to approve the November 5, 2014 Bills Payable list in the amount of \$68,439.38. Motion carried by a unanimous vote.

PLANNING AND ZONING ISSUES

Walker Road Subdivision Planning Module

Mr. Kuhns outlined the proposed Planning Module. After discussion, a motion was made by Ms. Ryan and was seconded by Mr. Cino to approve the Walker Road Subdivision Planning Module and authorize its execution by the Manager. Motion carried by a unanimous vote.

SOLICITOR'S REPORT

There was no Solicitor's Report.

MANAGER'S REPORT

2015 Preliminary Budget Discussion

General Fund

The Board continued their review of the Preliminary 2015 Budget from the second Budget Workshop. Mr. Nyman noted the General Fund revisions as determined by the Board at their last meeting. EIT projections were discussed with Ms. Ryan stating the projections were aggressive and Mr. Breeden disagreeing. Final projections could be revised prior to final adoption depending upon November receipts.

Discussion followed concerning requests for additional staffing as requested by the Police Department, Public Works Department and Planning and Zoning Department. At this time funding for the staffing requests will remain in the Budget, but no hiring will take place without direct authorization from the Board.

Additionally, the proposed General Fund transfer to fully fund the Capital Reserve Fund also remains in the draft Budget.

Capital Reserve Fund

Discussion then moved to the Capital Reserve Fund and requests for three police vehicles, an addition to the Public Works building in 2016 and the purchase of a 10 ton dump truck in 2017. It was suggested that the existing Public Works building be evaluated for more efficient use as well as a review of the estimated cost of the addition. The Manager was directed to keep the Public Works addition and dump truck replacement in the Capital Reserve Fund, but to update and substantiate the estimated costs.

The Manager was further directed to review the Township plan for road maintenance and propose to accelerate projects if appropriate.

Open Space Fund

There was discussion to consider the use of available open space funds to pay down debt. Mrs. Eberle will clarify the legality of using tax millage designated for open space purchases to pay down debt.

Street Road Concern

Mr. Nyman reported that PennDOT had completed requested repairs to Street Road and thanked Representative Petri and State Senator McIlhinney for their assistance.

ENGINEER'S REPORT

There was no Engineer's Report.

PUBLIC COMMENT AND MEDIA QUESTIONS

Howard Nenner, 3 Kudra Drive, suggested determining the square foot cost of the proposed addition to the Public Works building.

Ellen Lane-Novitz, Washington Crossing, expressed concern about benefits for new employees.

Barbara Breeden, Washington Crossing, suggested that budget requests be made in a standardized format and contain costs and justification for the request.

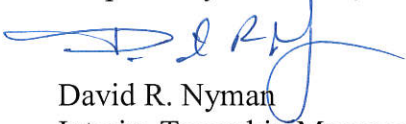
Beverly Brossoie, Glenwood Drive, shared concerns about crime in Mt. Eyre and suggested there might be a need for additional police, but cited their current service as being excellent.

ADJOURNMENT

A motion was made by Ms. Ryan and was seconded by Mr. Rattigan to adjourn the meeting at 10:11 p.m. Mr. Breeden requested Board consideration of providing the FAC with access to employee salary and benefits records to facilitate their study of healthcare. The consensus of the Board was to have the FAC clarify their request for records. Motion to adjourn carried.

Approved: November 18, 2014

Respectfully submitted,



David R. Nyman
Interim Township Manager

NOVEMBER 2014 GENERAL FUND BILLS - 11/5/14

ACCT #	COMPANY NAME	AMOUNT	COMMENTS
409.321	Acteon Networks	\$6,139.84	balance - completion of new phone system install
400.374	Cardmember Service - First Nat'l Bank	\$52.98	network back-up monthly charge
430.238	Clemens	\$73.00	uniform rental
409.373	" "	\$18.10	floor mat rental
414.322	Mark Coville	\$207.59	refund unused balance Professional Services Escrow
414ZHB	Donna DeAngelis-Lehmann	\$160.00	court reporter
400.314	Eckert Seamans Cherin & Mellott	\$3,840.00	legal fees
410.238	Galls	\$156.94	boots
400.313	Gilmore & Associates	\$10,275.58	engineering fees
414.313A	" "	\$8,091.51	" "
438.01	Robert B. Hawkins	\$2,600.00	repairs to Creamery Rd. Bridge
411.331	John Kernan	\$380.80	reimburse for training seminar mileage
411.460	" "	\$213.62	reimburse for training seminar expenses
414.141	Keystone Municipal Services	\$1,515.00	inspection service
414.322	W. Andrew Macan	\$385.20	refund unused balance Professional Services Escrow
410.372C	Metro Alert	\$3,152.00	Alert Care annual licensing and maintenance
400.210	Newtown Office Supply	\$38.66	office supplies
409.750A	" "	\$271.98	literature display rack
409.750	OSI	\$437.25	folder/insertor machine annual maintenance
411.460	PABCO	\$74.00	membership renewal 10/1/14 - 9/30/15
409.361	PECO	\$884.79	electric - Admin. Bldg.
409.361	PECO	\$1,166.84	electric - P.D. Bldg.
410.238	Red the Uniform Tailor	\$84.92	hat
407.319	Ron Skotleski Video Productions	\$1,025.00	BoS Mtg. 10/21/Budg. Wksp 10/22 brdcasts./sys. updates
409.373	Smith's Yardville Supply	\$44.59	items for repair of PW shop heater #1
488	Standard Insurance	\$642.58	add/life insurance premium
488A	" "	\$1,430.90	std insurance premium
488B	" "	\$839.17	ltd insurance premium
409.215	Staples Advantage	\$189.79	bldg. supplies
400.210	" "	\$14.90	office supplies
410.231	Superior Plus Energy	\$2,194.81	unleaded gasoline
410.192	Temple University - CJTP	\$297.00	criminal justice training program - 5 officers
452.373	Tinsman Bros.	\$96.00	Gateway post
409.373	John L. Tomlinson	\$350.00	replace PD flagpole light fixture/bulb/post
409.321	Verizon Wireless	\$993.12	mobile phone service
410.541	" "	\$26.23	" "
409.373	Waste Management	\$296.42	trash collection/recycling
	TOTAL	\$48,661.11	

**FOR BOARD APPROVAL

NOVEMBER 2014 LIQUID FUELS BILLS - 11/5/14

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
433TL	Armour & Sons Electric	\$500.00	semi-ann. traff. sig. maint.
437	On Location With Ron	\$541.67	plow hydraulic hoses
437	Praxair	\$28.03	cylinder rental
437	Scrappy's	\$3,253.43	truck inspection/repairs
437	Smith's Yardville Supply	\$95.33	shop supplies
437	Stephenson Equipment	\$181.86	prot. shield for flail mower
437	Tanner's Lawn & Snow Equip.	\$37.75	leaf vac oil/oil filter
	TOTAL	\$4,638.07	

**PAID INTERIMLY

NOVEMBER 2014 PARK & REC BILLS - 11/5/14

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
452.250	Garden State Highway Prod.	\$206.25	signs for fields - Lookout
452.250	Newtown Office Supply	\$65.80	soap for restrooms - BB
452.250	PECO	\$35.56	electric
452.250	PECO	\$100.26	electric
452.250	PECO	\$98.11	electric
452.250	Smith's Yardville Supply	\$17.48	floor cleaner - parks
452.250	Waste Management	\$231.15	trash collection/recycling
	TOTAL	\$754.61	

**PAID INTERIMLY

NOVEMBER 2014 WATER & SEWER BILLS - 11/5/14

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
429.110	OSI	\$437.25	folder/insert machine annual maintenance
429.372	PECO	\$88.54	electric
429.372	PECO	\$118.31	electric
429.372	PECO	\$83.29	electric
429.372	PECO	\$1,480.98	electric
429.372	PECO	\$1,429.08	electric
429.371	QC Laboratories	\$196.00	testing
429.421	Verizon	\$33.68	phone
429.421	Verizon	\$38.59	phone
429.421	Verizon	\$111.47	phone
429.421	Verizon	\$38.55	phone
	TOTAL	\$4,055.74	

**PAID INTERIMLY

NOVEMBER 2014 RIPARIAN RESTORATION & PRESERVATION FUND - 11/5/14

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
414.313	Gilmore & Associates	\$4,691.32	engineering fees
	TOTAL	\$4,691.32	

**PAID INTERIMLY

*OVER BUDGET

NOVEMBER 2014 DUTCHESS FARM BILLS - 11/5/14

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
429.376	FRANC Environmental	\$613.53	sludge removal
	TOTAL	\$613.53	

**PAID INTERIMLY

NOVEMBER 2014 WATER/SEWER CAPITAL RESERVE BILLS - 11/5/14

<u>Acct #</u>	<u>Company Name</u>	<u>Amount</u>	<u>Comments</u>
429.740	Barry J. Hoffman Co.	\$3,725.00	effluent sampler installation
429.740	Teledyne Instruments	\$300.00	sampler installation software
TOTAL		\$4,025.00	

**PAID INTERIMLY

NOVEMBER 2014 DUTCHESS FARM CAPITAL RESERVE BILLS - 11/5/14

<u>Acct #</u>	<u>Company Name</u>	<u>Amount</u>	<u>Comments</u>
429.740	Barry J. Hoffman Co.	\$1,000.00	effluent sampler installation
	TOTAL	\$1,000.00	

**PAID INTERIMLY