

Upper Makefield Township Board of Supervisors
January 7, 2013 Re-Organization Meeting Minutes

The January 7, 2013 reorganization meeting of the Upper Makefield Township Board of Supervisors was called to order by Mr. Rattigan at 4 p.m. In attendance were the following members of the Board of Supervisors: Member Bud Baldwin, Member Larry Breeden, Member Tom Cino, Member Dan Rattigan and Member Mary Ryan. Also in attendance were Township Manager Sally Slook, Township Solicitor Mary Eberle, Esq. and Township Engineer Larry Young, P.E.

There were also members of the public and representatives of the press present.

PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE:

Mr. Rattigan led in the recitation of the Pledge of Allegiance which was followed by a moment of silence.

RE-ORGANIZATION OF THE BOARD:

Election of Chairman

Mr. Rattigan accepted nominations for Chairman. A motion was made by Mr. Baldwin and seconded by Ms. Ryan to appoint Mr. Rattigan as Chairman. Motion carried by a 4-1 vote with Mr. Breeden voting no.

Election of Vice Chairman

Mr. Rattigan accepted nominations for Vice Chairman. A motion was made by Ms. Ryan and seconded by Mr. Rattigan to appoint Mr. Baldwin as Vice Chairman. Motion was carried by a 4-1 vote with Mr. Breeden voting no.

**Appointment of Township Treasurer & Set Treasurer's Bond
(Bond currently set at \$1,000,000)**

Mr. Rattigan accepted nominations for Treasurer. A motion was made by Mr. Baldwin and seconded by Mr. Rattigan to appoint Ms. Ryan as Township Treasurer and to set the Treasurer's Bond at \$1,000,000. Motion carried by a unanimous vote.

BOARD OF SUPERVISORS – LIAISON APPOINTMENTS:

A motion was made by Mr. Baldwin and seconded by Ms. Ryan to establish Board of Supervisors' Liaison appointments for 2013 as set forth below:

- A. Upper Makefield Township Planning Commission – Ms. Ryan
- B. Park & Recreation Board – Mr. Cino
- C. Historic Advisory Commission – Mr. Breeden
- D. Historic Architectural Review Board - Mr. Cino
- E. Fire Company – Mr. Rattigan
- F. Police Department – Mr. Baldwin
- G. Council Rock School Board – Mr. Cino
- H. Open Space/Environmental Advisory Committee – Ms. Ryan
- I. Non-Uniformed Employees – Mr. Rattigan
- J. National Veterans' Cemetery – Mr. Cino
- K. Public Works – Mr. Baldwin
- L. Agricultural Security Advisory Board – Mr. Baldwin
- M. Capital Improvement Oversight Committee – Ms. Ryan
- N. Emergency Management – Mr. Baldwin
- O. Council Rock Senior Center – Mr. Breeden
- P. Jointure Representative – Mr. Rattigan
- Q. PSATS Voting Delegate for 2013– Ms. Slook

Mr. Breeden commented that he was displeased that he was assigned to only two liaison positions. He requested reassignment as the liaison to the Veterans Cemetery as he is the only Veteran on the Board of Supervisors. There was no further discussion, and the motion was carried by a 4 to 1 vote with Mr. Breeden opposing.

DEPOSITORY APPOINTMENTS:

A motion was made by Mr. Breeden and was seconded by Ms. Ryan to authorize that township funds be deposited with First National Bank of Newtown as follows: Concentration Account, Payroll Account, Disbursement Account, Building Construction Fund, Water and Sewer Fund, Liquid Fuels Fund, Park & Rec 3 Year Cap Fund, Open Space Fund, Capital Reserve Fund, Tree Fund, Grading Escrow Fund, Fire Fund, Park & Rec Fund, Operation & Maintenance Agreement, Revolutionary Run Emergency Services, Riparian Buffer & Restoration, Dutchess Farm

Motion carried by a unanimous vote.

Set Mileage Rate for 2013 – 56.5 cents per mile

A motion was made by Mr. Baldwin and seconded by Ms. Ryan to set the mileage rate for 2013 at 56.5 cents per mile. Motion carried by a unanimous vote.

NEWSPAPERS/MEETING DATES:

A motion was made by Ms. Ryan and seconded by Mr. Cino to establish the following:

- Legal notices shall be placed in the *Advance*, the *Bucks County Courier Times* or the *Philadelphia Inquirer*
- Meeting Dates: The first and third Tuesdays of the month at 7:30 pm shall be meeting days/times for the Board of Supervisors

Motion carried by a unanimous vote.

BOARD AND COMMISSION APPOINTMENTS:

A motion was made by Ms. Ryan and seconded by Mr. Baldwin to reappoint Walt Wydro and Henry Lieberman to the Planning Commission for four- year terms which expire on 12/31/16. Motion carried on a 4 to 1 vote with Mr. Breeden voting no.

A motion was made by Ms. Ryan and seconded by Mr. Baldwin to reappoint Maureen Ferrazzi for a five year term which expires 12/31/17, and to appoint Thomas Chance to fill a vacancy which expires 12/31/16. Motion carried by a unanimous vote.

A motion was made by Mr. Baldwin and seconded by Mr. Ryan to reappoint Dave Kuhns to the Historic Architectural Review Board five- year term which expire on 12/31/17. Motion carried by a unanimous vote.

A motion was made by Mr. Baldwin and seconded by Mr. Ryan to reappoint Walt Wydro to the Joint Planning Commission for a two-year term which expire on 12/31/14. Motion carried by a on a 4 to 1 vote with Mr. Breeden voting no.

A motion was made by Ms. Ryan and seconded by Mr. Baldwin to reappoint Spencer Saunders to the Zoning Hearing Board for a five-year term which expires on 12/31/17. Motion carried by a unanimous vote.

A motion was made by Mr. Baldwin and seconded by Mr. Rattigan to reappoint Marc Zaharchuk to the Cable Advisory Board for a two-year term which expires on 12/31/14. Also, Mr. Rattigan announced a vacancy on this Board which expires 12/31/13. Interested residents can find the volunteer form on the website. Motion carried by a unanimous vote.

A motion was made by Mr. Baldwin and seconded by Ms. Ryan to reappoint William Kennedy to the Council Rock Senior Citizens Center Board for a one-year term which expires on 12/31/13. Also, Mr. Rattigan announced a vacancy on this Board which expires 12/31/13. Interested residents can find the volunteer form on the website. Motion carried by a unanimous vote.

A motion was made by Mr. Baldwin and seconded by Ms. Ryan to reappoint Cathy Magliocchetti and Paul Greger to the Environmental Advisory Council three-year terms which expire on 12/31/15. Motion carried by a 4 to 1 vote with Mr. Breeden voting no.

A motion was made by Ms. Ryan and seconded by Mr. Cino to reappoint Randy Reardon and Donna DeSimone to the Park and Recreation Board for five-year terms which expires on 12/31/17. Motion carried by a unanimous vote.

A motion was made by Mr. Baldwin and seconded by Ms. Ryan to reappoint Bill Gunser as Vacancy Board Chair for a one-year term which expires on 12/31/13. Motion carried by a 4 to 1 vote with Mr. Breeden voting no.

A motion was made by Mr. Baldwin and seconded by Ms. Ryan to appoint Dan Rattigan, Greg Pitonak, and Eileen Sichel to the ADA Conciliation Committee for the purpose of hearing a current appeal. Motion carried by a unanimous vote.

Mr. Breeden acknowledged the efforts of all Township volunteers, and suggested there are many residents who are interested and should be considered for appointments. He motioned that the UMT BOS hold joint meetings with all the volunteer boards and committees commencing with the next meeting and until all boards and committees have had a joint meeting. This should happen once a year, every year. At these joint meetings the volunteer boards and committees shall present their mission statement (no more than 100 words) and their one year and 5 year plans of action.

Ms. Eberle explained that the Planning Commission, Joint Planning Commission, Zoning Hearing Board and Vacancy Board are directed by law and cannot be requested to provide a mission statement. Ms. Ryan commented that joint meetings are held with those Boards upon request. Mr. Breeden amended his motion to exclude those aforementioned boards. Motion failed for lack of second.

OLD BUSINESS:

There was no old business.

NEW BUSINESS:

Approval of Minutes – December 18, 2012

A motion was made by Mr. Breeden and was seconded by Ms. Ryan to approve the December 18, 2012 minutes. Motion carried by a unanimous vote.

Bills Payable – January 7, 2013

A motion was made by Mr. Breeden, seconded by Mr. Baldwin to approve the bills payable for January 7, 2013 in the amount of \$219,849.99. Motion carried by a unanimous vote.

PUBLIC COMMENT AND MEDIA QUESTIONS:

Mr. Rattigan commented that there is a Board of Auditors meeting tomorrow at 3pm.

ADJOURNMENT:

A motion was made by Mr. Baldwin and seconded by Ms. Ryan to adjourn the meeting at 4:20 p.m.
Motion carried by a unanimous vote.

Approved: January 15, 2013

JANUARY 2013 GENERAL FUND BILLS - 1/7/13

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
414.322	Aqua Bello Designs	\$244.75	refund unused escrow
400.210	Associated Imaging Solutions	\$46.09	copier charges
400.374	CIT Technology	\$623.98	copier rental
409.321	Comcast - PD	\$309.39	phone/long distance/internet
409.373	Commonwealth of PA USTIF	\$536.25	underground storage tank fees
409.373	Cooper Pest Control	\$39.00	exterior
400.210	Garlits Printing	\$316.63	envelopes/business cards
411.740	" "	\$47.07	business cards
414.210	" "	\$47.06	" "
400.460	GFOA-PA	\$55.00	annual dues 2013
414.315C	Gilmore & Associates	\$8,293.99	engineering fees Stoopville Road
409.215	Grainger	\$72.39	bulbs for bldg.
400.374	HPT Systems	\$420.00	annual renewal backup software through 11/7/13
411.460	IABTI	\$50.00	annual membership renewal through 12/31/13
409.230	ISOBunkers	\$1,314.06	propane
310.22	Keystone Collections Group	\$112,918.99	refund of resident tax overpayment 2011 via Keystone
400.210	Newtown Office Supply	\$64.11	office supplies
414.210	" "	\$2.48	" "
430.238	" "	\$79.39	" "
409.215	" "	\$62.45	bldg. supplies
410.210	Newtown Pro Hardware	\$13.77	posting staples
409.373	PA DEP	\$50.00	storage tank registration /permit diesel 2/13 - 2/14
409.361	PECO	\$1,230.04	electric - township complex buildings
409.361	PECO	\$1,569.36	electric - PD building
400.460	PSATS	\$1,942.00	2013 dues
485	PSATS UC Group Trust	\$44.93	4th quarter 2012 unemployment comp.
410.231	Riggins	\$2,461.99	unleaded gasoline
430.231	" "	\$1,365.44	diesel
400.210	SafeChoice	\$217.50	blank check stock/w-2 forms
400.210	Safeguard	\$116.60	security envelopes
410.238	Samzie's	\$62.69	uniform items
378.92	Mr. & Mrs. Richard Segel	\$378.92	refund balance permit fee - app. Withdrawn
407.319	Ron Skotleski Video Productions	\$400.00	producer fee - BoS Mtg. 12/18/12
409.373	Smith's Yardville Supply	\$4.49	light sockets for PD bldg.
488	Standard Insurance Company	\$455.73	add/life insurance premium
488A	" "	\$1,119.64	std insurance premium
488B	" "	\$589.54	ltd insurance premium
409.230	Superior Plus Energy Services	\$886.54	heating fuel
410.192	Temple University - CJTP	\$178.20	training class attendance - 3 officers
409.341	U.S. Postal Service	\$190.00	mailing permit annual renewal
409.321	Verizon Wireless	\$1,053.52	mobile phone service
410.375	YIS/Cowden Group	\$192.50	calibration
TOTAL		\$140,066.48	

**FOR BOARD APPROVAL

*OVER BUDGET

JANUARY 2013 PARK & REC BILLS - 1/7/13

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
452.250	PECO	\$72.68	electric
452.250	PECO	\$55.77	electric
452.250	PECO	\$45.57	electric
452.250	QC Laboratories	\$65.00	testing
	TOTAL	\$239.02	

**PAID INTERIMLY

JANUARY 2013 WATER & SEWER BILLS - 1/7/13

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
429.374	Emergency Generator Repair	\$2,217.10	annual svc./inspection
429.376	FRANC Environmental	\$1,959.75	sludge removal
429.374	Lawler Construction	\$6,700.00	** replacement doors for water plant
429.374	Paone Electric	\$2,182.00	instr. calibr./repairs due to storm - ins. reimb.
429.372	PECO	\$91.89	electric
429.372	PECO	\$284.68	electric
429.372	PECO	\$337.58	electric
429.372	PECO	\$1,854.81	electric
429.372	PECO	\$1,912.36	electric
429.371	QC Laboratories	\$225.00	testing
429.421	Verizon	\$34.60	phone
429.421	Verizon	\$96.42	phone
429.421	Verizon	\$35.12	phone
429.421	Verizon	\$31.04	phone
	TOTAL	\$17,962.35	

**PAID INTERIMLY

*/**OVER BUDGET/BOARD APPROVAL

JANUARY 2013 INTERIM BILLS - 1/7/13

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
400.340	Citizen's Bank Master Card	\$216.24	renewal for e-news
400.460	" "	\$94.34	sympathy arrangement
409.215	" "	\$67.43	bldg. supplies
409.373	" "	\$620.33	fence replacement from storm damage
410.192	" "	\$185.24	J-Net Conference - Chief Schmidt
410.210	" "	\$16.95	flashlight/batteries
410.374	" "	\$238.40	bags for PD vehicle trunks
410.372C	Dell	\$1,094.75	computer
410.540-3	Dirigo Software	\$254.00	traffic safety software
409.373	Emergency Generator Repair	\$492.50	annual maintenance
410.540-3	Galls	\$655.37	measuring wheels
409.373	Good Air Conditioning	\$2,600.00	replace condensing unit main bldg.
430.260	Grainger	\$222.27	digital measuring wheel
410.371	Bill Marsh Ford	\$9,188.45	repairs to PD vehicles - ins. reimbursed
400.460	Sally Slook	\$5,900.00	reimburse relocation expenses
430.371	T & T Tree Service	\$500.00	storm damage clean up
301.10A	U.M.T. Debt Service - Bldg. Constr	\$2,095.66	real estate transfer from G.F.
301.20A	" "	\$185.62	" "
301.40B	" "	\$564.20	" "
301.10A	U.M.T. Fire Fund	\$1,849.10	real estate transfer from G.F.
301.20A	" "	\$163.79	" "
301.40B	" "	\$497.83	" "
301.10A	U.M.T. Open Space	\$22,811.91	real estate transfer from G.F.
301.20A	" "	\$2,020.54	" "
301.40B	" "	\$7,137.11	" "
TOTAL		\$59,672.03	

*PREVIOUSLY APPROVED BY BOARD

JANUARY 2013 DUTCHESS FARM BILLS - 1/7/13

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
429.374	Emergency Generator Repair	\$1,017.00	repair generator/annual svc./inspection
429.376	FRANC Environmental	\$443.11	sludge removal
429.371	QC Laboratories	\$450.00	testing
	TOTAL	\$1,910.11	

**PAID INTERIMLY

**OVER BUDGET/BOARD APPROVAL

BUDGET vs ACTUAL

UPPER MAKEFIELD TOWNSHIP

For the Months From January, 2012 To December, 2012

Contents: Budget vs Actual Format, FundID >= First , Accounts >= "301.10A" And <= "492D", All Sub Accounts, Including Inactive Accounts, Excluding Encumbrances

Account	Description	Budget	Actual	Percentage of Budget	Variance Amount
Equity					
304.00	Equity		\$0.00		
309.90	EQUITY		\$0.00		
Total			\$0.00		
Total Equity			\$0.00		
Revenue					
301.10A	CURRENT R.E. TAXES	\$458,000.00	\$434,745.50	94.92%	(\$23,254.50)
301.10B	PRIOR YEAR R.E. TAXES	\$0.00	\$7,485.88	n/a	\$7,485.88
301.20A	INTERIM R.E. TAXES	\$1,500.00	\$1,401.88	93.46%	(\$98.12)
301.20B	INTERIM RE TAXES PR YRS	\$0.00	\$323.92	n/a	\$323.92
301.40A	DELINQUENT RE TAX PR YR	\$0.00	\$0.00	n/a	\$0.00
301.40B	DELINQUENT RE TAX CURNT	\$4,300.00	\$2,640.70	61.41%	(\$1,659.30)
301.70	BREACH R.E. TAXES	\$0.00	\$0.00	n/a	\$0.00
310.02B	PRIOR YEAR PER CAPITA		\$0.00		
310.10	TRANSFER TAX R.E.	\$450,000.00	\$444,550.01	98.79%	(\$5,449.99)
310.21	CURRENT E.I.T.	\$1,000,000.00	\$1,598,910.68	159.89%	\$598,910.68
310.22	PRIOR YEAR E.I.T.	\$1,850,000.00	\$1,306,800.94	70.64%	(\$543,199.06)
321.04	CERTIFICATE OF APPROP	\$120.00	\$110.00	91.67%	(\$10.00)
321.30	BUSINESS FEES	\$1,000.00	\$1,000.00	100.00%	\$0.00
321.35	FIRE PERMITS	\$3,300.00	\$3,420.00	103.64%	\$120.00
322.82	HIGHWAY ENCROACHMENT	\$4,200.00	\$2,860.00	68.10%	(\$1,340.00)
322.83	GRADING PERMITS	\$9,000.00	\$7,660.00	85.11%	(\$1,340.00)
322.84	GRADING ESCROWS/REINSP.		\$0.00		
331.11	MOTOR VEHICLE VIOLATION	\$25,000.00	\$18,114.85	72.46%	(\$6,885.15)
331.12-001	VIOLATION OF ORDINANCES-POLICE	\$10,000.00	\$5,612.91	56.13%	(\$4,387.09)
331.12-002	VIOLATION OF ORDINANCES-CODE	\$8,600.00	\$9,744.33	113.31%	\$1,144.33
341	INTEREST	\$2,350.00	\$4,840.43	205.98%	\$2,490.43
341D	INSURANCE DIVIDENDS	\$0.00	\$10,701.00	n/a	\$10,701.00
355.01	PUBLIC UTILITY REALTY	\$8,600.00	\$9,683.45	112.60%	\$1,083.45
355.08	LIQUOR LICENSE	\$1,000.00	\$1,000.00	100.00%	\$0.00
355.13	FOREIGN FIRE	\$237,000.00	\$135,616.31	57.22%	(\$101,383.69)
355.14	FEMA REIMBURSEMENT	\$0.00	\$22,515.78	n/a	\$22,515.78
355.15	ACT 537 PLANNING COST REIMB.	\$36,000.00	\$0.00	0.00%	(\$36,000.00)
355.16	PENNDOT STOOPVILLE REIMB.	\$166,000.00	\$168,131.07	101.28%	\$2,131.07
361.10	ADMINISTRATIVE EARNINGS	\$10,000.00	\$6,097.63	60.98%	(\$3,902.37)
361.20	JOINT VALIDITY REIMBURSEMENT	\$0.00	\$0.00	n/a	\$0.00
361.30	LEGAL REVIEW FEES	\$36,000.00	\$11,856.50	32.93%	(\$24,143.50)
361.31	SUBDIVISION FEES	\$12,000.00	\$5,600.00	46.67%	(\$6,400.00)
361.31-001	SUBDIVISION FEES-REINSPECTION FEES	\$0.00	\$0.00	n/a	\$0.00

BUDGET vs ACTUAL

UPPER MAKEFIELD TOWNSHIP

For the Months From January, 2012 To December, 2012

Contents: Budget vs Actual Format, FundID >= First, Accounts >= "301.10A" And <= "492D", All Sub Accounts, Including Inactive Accounts, Excluding Encumbrances

Account	Description	Budget	Actual	Percentage of Budget	Variance Amount
Revenue					
361.32	ENGR. REVIEW FEES	\$130,000.00	\$32,856.46	25.27%	(\$97,143.54)
361.32-001	BIDDING DOCUMENT FEES	\$0.00	\$0.00	n/a	\$0.00
361.33	ZONING PERMITS	\$36,000.00	\$48,275.00	134.10%	\$12,275.00
361.33S	SIGN PERMITS	\$0.00	\$1,500.00	n/a	\$1,500.00
361.34	ZONING HEARING BOARD FEES	\$12,000.00	\$4,850.00	40.42%	(\$7,150.00)
361.40	CELL TOWER CONSULTANT FEES		\$0.00		
361.41	WATER/SEWER CONSULTANT FEES	\$30,000.00	\$9,128.87	30.43%	(\$20,871.13)
361.50	SALE OF TWP PROPERTY	\$3,000.00	\$9,200.00	306.67%	\$6,200.00
362.11	POLICE EARNINGS	\$3,500.00	\$2,747.75	78.51%	(\$752.25)
362.41	BUILDING PERMITS	\$95,000.00	\$71,751.03	75.53%	(\$23,248.97)
362.41-001	REINSPECTION FEES	\$2,800.00	\$1,625.00	58.04%	(\$1,175.00)
362.43	PLUMBING PERMITS	\$18,000.00	\$19,594.00	108.86%	\$1,594.00
362.44	ELECTRICAL PERMITS	\$3,600.00	\$5,450.00	151.39%	\$1,850.00
362.45	OCCUPANCY PERMITS	\$13,000.00	\$12,855.00	98.88%	(\$145.00)
362.45A	USE & OCCUPANCY PERMITS	\$0.00	\$0.00	n/a	\$0.00
362.45C	ON-LOT HAULERS FEES	\$2,700.00	\$1,800.00	66.67%	(\$900.00)
362.46	ALARM PERMITS	\$19,000.00	\$18,850.00	99.21%	(\$150.00)
362.46B	WELL PERMITS	\$3,500.00	\$6,255.00	178.71%	\$2,755.00
362.47	SEWAGE PLANNING MODULE FEE	\$3,600.00	\$2,675.00	74.31%	(\$925.00)
362.48	PLAN/ZONE MISC REV.	\$200.00	\$1,453.65	726.83%	\$1,253.65
362.49	PROFESSIONAL SERVICES	\$62,000.00	\$33,200.00	53.55%	(\$28,800.00)
362.50	DEMOLITION PERMITS	\$6,400.00	\$11,870.00	185.47%	\$5,470.00
363	SNOW REMOVAL CONTRACT	\$21,500.00	\$22,253.31	103.50%	\$753.31
363.50	HIGHWAY DEPT. EARNINGS	\$250.00	\$1,014.00	405.60%	\$764.00
363.51	COPS GRANT	\$0.00	\$0.00	n/a	\$0.00
363.52	CO-OP POLICE DEPT. WORK	\$4,000.00	\$5,379.69	134.49%	\$1,379.69
363.53	D.A.R.E DONATIONS	\$500.00	\$0.00	0.00%	(\$500.00)
363.54	BOOKING CENTER FEES	\$19,000.00	\$27,893.76	146.81%	\$8,893.76
363.55	BULLET-PROOF VEST GRANT	\$1,200.00	\$370.44	30.87%	(\$829.56)
363.56	COMMUNITY REVIT. ASST. GRANT	\$0.00	\$0.00	n/a	\$0.00
367	REVOLUTIONARY RUN FEES	\$0.00	\$0.00	n/a	\$0.00
379	OTHER CHARGES FOR SERVICES	\$0.00	\$30,630.26	n/a	\$30,630.26
380	MISCELLANEOUS REVENUE	\$1,300.00	\$1,358.08	104.47%	\$58.08
380A	CABLE TV	\$200,000.00	\$206,818.14	103.41%	\$6,818.14
380D	DEVELOPER DONATIONS	\$10,000.00	\$0.00	0.00%	(\$10,000.00)
380T	MODEL RAILROAD DONATIONS		\$0.00		
380V	VENDING MACHINE REVENUES		\$0.00		
389	STD/WORKER'S COMP. REIMBURSEMENT	\$0.00	\$78,886.08	n/a	\$78,886.08
390D	DEVELOP. ESCROW REFUNDS	\$0.00	\$0.00	n/a	\$0.00
390M	DEVELOPER MAINTENANCE GUARANTEES ESCROWS		\$0.00		
390S	STORMWATER MGMT IMPROVEMENTS		\$0.00		
392	CABLE FUND TRANSFER	\$0.00	\$0.00	n/a	\$0.00
392A	MISC. SIDE FUND CLOSEOUTS	\$0.00	\$0.00	n/a	\$0.00

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Revenue					
392P	PARK/REC CREDIT CARD TRANSFERS	\$0.00	\$0.00	n/a	\$0.00
394A	MISCELLANEOUS REFUNDS	\$500.00	\$750.82	150.16%	\$250.82
394F	FLOODPLAIN MGMT REIMBURSEMENT		\$0.00		
394G	GATEWAY GRANT	\$0.00	\$0.00	n/a	\$0.00
394P	PENSIONS	\$145,000.00	\$157,348.83	108.52%	\$12,348.83
394R	REPETITIVE FLOOD GRANT	\$0.00	\$0.00	n/a	\$0.00
394SW	SOLID WASTE/RECYCLING	\$15,000.00	\$0.00	0.00%	(\$15,000.00)
395	REFUND OF PRIOR YR EXPEND	\$0.00	\$13,437.00	n/a	\$13,437.00
Total		\$5,196,520.00	\$5,063,500.94	97.44%	(\$133,019.06)
Total Revenue		\$5,196,520.00	\$5,063,500.94	97.44%	(\$133,019.06)
Expense					
400	BANK	\$0.00	\$126.85	n/a	(\$126.85)
400.113	BOARD SALARY	\$6,000.00	\$4,100.00	68.33%	\$1,900.00
400.121	ADMIN. STAFF & MGR PAY	\$323,021.00	\$292,116.34	90.43%	\$30,904.66
400.121A	TWP DEF. COMP. CONTR.	\$0.00	\$0.00	n/a	\$0.00
400.121B	CAR ALLOWANCE	\$0.00	\$3,599.96	n/a	(\$3,599.96)
400.122	ADMIN. OVERTIME	\$1,500.00	\$1,836.00	122.40%	(\$336.00)
400.140	PART TIME HELP	\$0.00	\$0.00	n/a	\$0.00
400.192	SCHOOLS/CONFERENCES	\$3,000.00	\$1,510.14	50.34%	\$1,489.86
400.210	ADMIN MATL & SUPPLIES	\$5,500.00	\$5,535.81	100.65%	(\$35.81)
400.311	AUDIT	\$23,500.00	\$19,550.00	83.19%	\$3,950.00
400.312	WATER/SEWER ENGR TWP	\$35,000.00	\$30,684.37	87.67%	\$4,315.63
400.313	ENGINEERING TOWNSHIP	\$125,000.00	\$110,039.98	88.03%	\$14,960.02
400.313A	ENGR. DEVELOPMENT	\$0.00	\$0.00	n/a	\$0.00
400.321	LEGAL TOWNSHIP	\$80,000.00	\$70,263.16	87.83%	\$9,736.84
400.331	ADMIN. VEHICLE EXPENSE	\$250.00	\$228.40	91.36%	\$21.60
400.340	ADMIN. ADVER/PRINTING	\$10,000.00	\$6,172.14	61.72%	\$3,827.86
400.350	ADMIN. INSURANCE BOND	\$1,500.00	\$750.00	50.00%	\$750.00
400.374	ADMIN. MAINT/REPAIRS	\$14,000.00	\$17,596.40	125.69%	(\$3,596.40)
400.460	ADMIN. GENERAL EXPENSE	\$8,000.00	\$13,777.86	172.22%	(\$5,777.86)
400.750	ADMIN. MINOR EQUIPMENT	\$2,000.00	\$1,145.00	57.25%	\$855.00
403.114	TAX COLLECTOR PAY	\$19,669.00	\$19,669.08	100.00%	(\$0.08)
403.115	TAX COLLECTOR E.I.T.	\$49,000.00	\$42,631.22	87.00%	\$6,368.78
403.225	TAX COLL MATL/SUPP.	\$5,000.00	\$4,869.27	97.39%	\$130.73
403.350	TAX COLLECTOR BOND	\$0.00	\$0.00	n/a	\$0.00
407.319	WEBSITE/BROADAST MTGS	\$15,000.00	\$19,239.84	128.27%	(\$4,239.84)
409.140	BLDG CUSTODIAN	\$11,000.00	\$8,413.32	76.48%	\$2,586.68
409.215	BLDG MATLS & SUPPLIES	\$6,000.00	\$5,255.59	87.59%	\$744.41
409.230	BLDG UTILITIES/FUEL	\$45,000.00	\$28,762.34	63.92%	\$16,237.66

BUDGET vs ACTUAL

UPPER MAKEFIELD TOWNSHIP

For the Months From January, 2012 To December, 2012

Contents: Budget vs Actual Format, FundID >= First, Accounts >= "301.10A" And <= "492D", All Sub Accounts, Including Inactive Accounts, Excluding Encumbrances

Account	Description	Budget	Actual	Percentage of Budget	Variance Amount
Expense					
409.300	ARCHITECT		\$0.00		
409.321	BLDG TELEPHONE	\$25,000.00	\$23,801.55	95.21%	\$1,198.45
409.341	BLDG POSTAGE	\$5,000.00	\$4,759.01	95.18%	\$240.99
409.361	BLDG ELECTRIC	\$45,000.00	\$29,250.95	65.00%	\$15,749.05
409.373	BLDG MAINT. & REPAIRS	\$40,000.00	\$40,150.58	100.38%	(\$150.58)
409.374	BLDG STP TESTS	\$200.00	\$260.00	130.00%	(\$60.00)
409.375	BLDG VENDING MACHINE	\$0.00	\$0.00	n/a	\$0.00
409.460	BLDG GENERAL EXPENSE	\$0.00	\$0.00	n/a	\$0.00
409.500	MODEL RAILROAD EXPENSES		\$0.00		
409.600	BLDG CAPITAL CONSTR.		\$0.00		
409.750	BLDG MINOR EQUIPMENT	\$2,000.00	\$1,209.95	60.50%	\$790.05
409.750A	BLDG OFC FURN/COMPUTERS	\$2,000.00	\$1,256.25	62.81%	\$743.75
410.122	POL ADMIN/CLERICAL PAY	\$160,862.00	\$157,261.70	97.76%	\$3,600.30
410.132	PATROLMEN PAY	\$1,252,733.00	\$1,154,968.94	92.20%	\$97,764.06
410.132A	RETROACTIVE PAY	\$0.00	\$0.00	n/a	\$0.00
410.132B	LONGEVITY/EDUCAT. PAY	\$0.00	\$32,150.00	n/a	(\$32,150.00)
410.132C	COPS GRANT OFFICERS	\$0.00	\$0.00	n/a	\$0.00
410.132M	MOTOR CARRIER TASK FORCE O/T	\$1,000.00	\$0.00	0.00%	\$1,000.00
410.132P	P/T PATROLMEN PAY	\$0.00	\$0.00	n/a	\$0.00
410.132T	TRAFFIC SAFETY DETAIL O/T	\$3,500.00	\$449.76	12.85%	\$3,050.24
410.134	ANIMAL CONTROL PAY	\$3,500.00	\$2,750.00	78.57%	\$750.00
410.183	POLICE OVERTIME	\$80,000.00	\$87,641.40	109.55%	(\$7,641.40)
410.192	POLICE SCHOOLING	\$55,000.00	\$25,888.38	47.07%	\$29,111.62
410.210	POLICE MATL/SUPPLIES	\$9,000.00	\$8,110.87	90.12%	\$889.13
410.231	POLICE VEHICLE GAS/OIL	\$53,000.00	\$52,865.13	99.75%	\$134.87
410.238	POLICE UNIFORMS	\$25,000.00	\$26,205.53	104.82%	(\$1,205.53)
410.239	PATROL CAR TIRES	\$3,000.00	\$2,444.12	81.47%	\$555.88
410.239A	POLICE AMMO/FLARES	\$21,000.00	\$16,926.62	80.60%	\$4,073.38
410.314	POLICE LEGAL	\$25,000.00	\$42,798.50	171.19%	(\$17,798.50)
410.331	ANIMAL CONTROL VEHICLE	\$0.00	\$0.00	n/a	\$0.00
410.371	CAPITAL PURCH-VEHICLE	\$0.00	\$0.00	n/a	\$0.00
410.372	CAPITAL PURCH - RADIO	\$1,000.00	\$1,640.80	164.08%	(\$640.80)
410.372A	CAPITAL PURCH-SCALES	\$0.00	\$0.00	n/a	\$0.00
410.372B	CAPITAL PURCH-VASCAR	\$1,000.00	\$0.00	0.00%	\$1,000.00
410.372C	CAPITAL PURCH-COMPUTR	\$35,000.00	\$27,010.87	77.17%	\$7,989.13
410.373	BREATHALIZER	\$0.00	\$0.00	n/a	\$0.00
410.374	POLICE VEHICLE MAINT.	\$20,000.00	\$16,330.32	81.65%	\$3,669.68
410.375	POLICE CAR CALIBRATION	\$2,500.00	\$2,191.15	87.65%	\$308.85
410.450	POLICE CAR WASH	\$2,100.00	\$2,000.00	95.24%	\$100.00
410.460	POLICE GENERAL EXPENSE	\$2,500.00	\$1,838.65	73.55%	\$661.35
410.462	POLICE PHYSICAL EXAMS	\$1,500.00	\$1,857.70	123.85%	(\$357.70)
410.470	POLICE INVESTIGATIONS	\$1,000.00	\$407.90	40.79%	\$592.10
410.540-001	D.A.R.E.	\$1,500.00	\$1,525.42	101.69%	(\$25.42)
410.540-002	COMMUNITY POLICING	\$1,000.00	\$880.91	88.09%	\$119.09

BUDGET vs ACTUAL

UPPER MAKEFIELD TOWNSHIP

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Account	Description	Budget	Actual	Percentage of Budget	Variance Amount
Expense					
410.540-003	TRAFFIC SAFETY UNIT	\$1,500.00	\$1,383.97	92.26%	\$116.03
410.541	SPECIAL REACTION TEAM	\$3,000.00	\$3,000.00	100.00%	\$0.00
410.542	COMMUNITY REVIT. PROGRAM	\$0.00	\$0.00	n/a	\$0.00
410.750	POLICE MINOR EQUIPMENT	\$5,500.00	\$3,379.58	61.45%	\$2,120.42
411.130	FIRE MARSHAL PAY	\$23,732.00	\$23,731.50	100.00%	\$0.50
411.150	FIRE WORKERS COMP.	\$9,000.00	\$12,000.00	133.33%	(\$3,000.00)
411.212	FIRE MATLS & SUPPLIES	\$800.00	\$894.35	111.79%	(\$94.35)
411.331	FIRE MILEAGE	\$300.00	\$592.58	197.53%	(\$292.58)
411.373	FIRE MAINT. & REPAIR	\$0.00	\$0.00	n/a	\$0.00
411.460	FIRE GENERAL EXPENSE	\$800.00	\$760.60	95.08%	\$39.40
411.5	FIRE RELIEF FUND	\$237,000.00	\$135,616.31	57.22%	\$101,383.69
411.740	EMERGENCY-CAPITAL EQ.	\$500.00	\$377.85	75.57%	\$122.15
414.130	CODE ENFORCEMENT PAY	\$157,000.00	\$155,711.49	99.18%	\$1,288.51
414.131	CODE OVERTIME	\$400.00	\$165.00	41.25%	\$235.00
414.141	INSPECTION SERVICE	\$16,000.00	\$11,060.00	69.13%	\$4,940.00
414.210	CODE MATLS & SUPPLIES	\$2,200.00	\$2,023.75	91.99%	\$176.25
414.313	CODE ENGINEERING TWP	\$0.00	\$0.00	n/a	\$0.00
414.313-001	CODE ENGINEERING TWP-TRAFFIC ENGINEER	\$0.00	\$0.00	n/a	\$0.00
414.313-002	CODE WATER/SEWER ENGR.-HYDRO	\$0.00	\$0.00	n/a	\$0.00
414.313-003	CODE ENGINEERING TWP-COMMUNICATIONS ENGR	\$0.00	\$0.00	n/a	\$0.00
414.313A	CODE ENGR. DEVELOPER (REIMB.)	\$130,000.00	\$68,163.51	52.43%	\$61,836.49
414.313A-001	CODE WATER/SEWER ENGR. (REIMB.)	\$30,000.00	\$3,390.18	11.30%	\$26,609.82
414.314	CODE LEGAL TOWNSHIP	\$0.00	\$0.00	n/a	\$0.00
414.314-001	CODE LEGAL TOWNSHIP-VALIDITY CHALLENGES	\$0.00	\$0.00	n/a	\$0.00
414.314-002	CODE LEGAL TOWNSHIP-PLANNING COMMISSION	\$5,000.00	\$4,930.00	98.60%	\$70.00
414.314-003	CODE LEGAL TOWNSHIP-SALDO	\$0.00	\$0.00	n/a	\$0.00
414.314A	CODE LEGAL DVLPMNT	\$36,000.00	\$18,841.80	52.34%	\$17,158.20
414.314B	DOLINGTON LAND CHALLENGE	\$0.00	\$0.00	n/a	\$0.00
414.315	CODE COMMUNITY PLANNER	\$0.00	\$0.00	n/a	\$0.00
414.315A	WC GATEWAY PROJECT-CONSTRUCTION	\$0.00	\$0.00	n/a	\$0.00
414.315B	WC GATEWAY PROJECT - INSPECTION	\$0.00	\$0.00	n/a	\$0.00
414.315C	STOOPVILLE RD PRELIMINARY ENGR.	\$136,000.00	\$101,784.64	74.84%	\$34,215.36
414.315D	REPETITIVE FLOOD GRANT	\$0.00	\$0.00	n/a	\$0.00
414.316	JOINT PLAN	\$6,500.00	\$3,720.00	57.23%	\$2,780.00
414.316-001	JOINT PLAN-GRANT EXPENSES	\$0.00	\$0.00		
414.317	JOINT VALIDITY CHLNGE	\$0.00	\$0.00	n/a	\$0.00
414.318	SOLID WASTE/RECYCLING	\$200.00	\$245.70	122.85%	(\$45.70)
414.318A	TRAFFIC IMPACT STUDY	\$0.00	\$0.00	n/a	\$0.00
414.319	GIS/SOFTWARE	\$2,800.00	\$2,675.00	95.54%	\$125.00
414.321	UNIFORM CONSTRUCTION CODE FEES	\$400.00	\$104.00	26.00%	\$296.00
414.322	BLDG PLAN REVIEW REFUND	\$2,500.00	\$6,157.85	246.31%	(\$3,657.85)

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Expense					
414.340	CODE ADVERT./PRINTING	\$2,000.00	\$1,343.92	67.20%	\$656.08
414.374	CODE VEHICLE MAINT.	\$600.00	\$622.45	103.74%	(\$22.45)
414.400	CREDIT CARD FEES	\$600.00	\$756.21	126.04%	(\$156.21)
414.460	CODE GENERAL EXPENSE	\$1,500.00	\$1,366.52	91.10%	\$133.48
414.461	ENVIRON. ADVISORY COM.	\$1,000.00	\$594.20	59.42%	\$405.80
414.461-001	ENVIRON. ADVISORY COM.-DEER MANAGEMENT	\$0.00	\$0.00	n/a	\$0.00
414.461-002	ENVIRON. ADVISORY COM.-RIPARIAN LEGAL EXPENSES	\$0.00	\$0.00	n/a	\$0.00
414.461-003	ENVIRON. ADVISORY COM.-RIPARIAN ENGR. EXPENSES	\$0.00	\$0.00	n/a	\$0.00
414.462	AGRICULTURAL SECURITY BOARD	\$0.00	\$0.00	n/a	\$0.00
414.463	AERIAL DIGITAL MAPPING	\$0.00	\$0.00	n/a	\$0.00
414.750	CODE MINOR EQUIPMENT	\$1,500.00	\$469.99	31.33%	\$1,030.01
414ZHB	ZONING HEARING BOARD	\$20,000.00	\$9,556.80	47.78%	\$10,443.20
430.231	ROAD VEHICLE GAS & OIL	\$22,000.00	\$14,543.07	66.10%	\$7,456.93
430.238	ROAD UNIFORMS	\$4,500.00	\$3,141.27	69.81%	\$1,358.73
430.260	ROAD MATERIAL & TOOLS	\$2,000.00	\$1,808.95	90.45%	\$191.05
430.371	TREE MAINTENANCE	\$25,000.00	\$16,667.00	66.67%	\$8,333.00
431	ROAD SNOW REMOVAL CONTRAC	\$12,500.00	\$1,260.00	10.08%	\$11,240.00
433	TRAFFIC LIGHT	\$0.00	\$1,904.97	n/a	(\$1,904.97)
438.01	ROAD MATERIAL STONE/OIL	\$170,000.00	\$92,348.24	54.32%	\$77,651.76
438.145	PUBLIC WORKS PAY	\$328,058.00	\$281,647.16	85.85%	\$46,410.84
438.145A	ROAD ACTING SUPV. PAY	\$0.00	\$0.00	n/a	\$0.00
438.460	ROAD GENERAL EXPENSE	\$3,000.00	\$1,658.97	55.30%	\$1,341.03
438.70	ROAD MAJOR EQUIPMENT	\$0.00	\$0.00	n/a	\$0.00
439	ROAD - CONSTRUCTION	\$0.00	\$0.00	n/a	\$0.00
452.210	PARK/REC REV. RUN	\$250.00	\$250.00	100.00%	\$0.00
452.325	PARK/REC POSTAGE	\$0.00	\$0.00		
452.373	STREETSCAPE MAINTENANCE	\$10,000.00	\$1,913.60	19.14%	\$8,086.40
452.460	PARK/REC GENERAL EXPENSE	\$0.00	\$0.00	n/a	\$0.00
452.530	PARK CONTRIBUTIONS	\$40,000.00	\$40,000.00	100.00%	\$0.00
452.531	CREDIT CARD DONATIONS	\$0.00	\$0.00	n/a	\$0.00
481.50	CONTRIBUTIONS	\$9,500.00	\$9,500.00	100.00%	\$0.00
482	JUDGEMENTS AND LOSSES	\$0.00	\$0.00	n/a	\$0.00
483.001	MUNICIPAL RETIREMENT	\$153,000.00	\$130,177.36	85.08%	\$22,822.64
483.002	POLICE PENSION	\$221,000.00	\$179,055.19	81.02%	\$41,944.81
484	WORKERS COMPENSATION	\$90,732.00	\$78,732.00	86.77%	\$12,000.00
485	UNEMPLOYMENT COMPENSATION	\$15,500.00	\$14,951.70	96.46%	\$548.30
486.100	HEP B VACCINATION	\$0.00	\$0.00	n/a	\$0.00
486.153	MUNICIPAL LIABILITY	\$0.00	\$0.00	n/a	\$0.00
486.351	AUTO INSURANCE	\$0.00	\$0.00	n/a	\$0.00
486.352	ERRORS & OMISSIONS	\$0.00	\$0.00	n/a	\$0.00
486.353	POLICE PROFESSIONAL	\$0.00	\$0.00	n/a	\$0.00
486.354	UMBRELLA	\$0.00	\$0.00	n/a	\$0.00

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Expense					
486.355	GENERAL LIABILITY	\$70,297.00	\$74,630.00	106.16%	(\$4,333.00)
486.356	POLLUTION LIABILITY	\$0.00	\$0.00	n/a	\$0.00
486.357	ADOPT-A-ROAD ACCIDENT	\$0.00	\$0.00	n/a	\$0.00
486.460	HISTORIC GENERAL EXP.	\$50.00	\$0.00	0.00%	\$50.00
487	HEALTH INSURANCE	\$647,000.00	\$552,251.33	85.36%	\$94,748.67
488	LIFE INSURANCE	\$10,000.00	\$9,115.82	91.16%	\$884.18
488A	SHORT TERM DISABILITY	\$17,000.00	\$11,352.47	66.78%	\$5,647.53
488B	LONG TERM DISABILITY	\$7,000.00	\$6,021.15	86.02%	\$978.85
489	FICA	\$152,359.00	\$144,279.38	94.70%	\$8,079.62
489.01	TRANSFER - NONPOLICE	\$58,000.00	\$61,366.04	105.80%	(\$3,366.04)
489.02	TRANSFER - POLICE	\$90,000.00	\$95,982.79	106.65%	(\$5,982.79)
489A	MEDICARE	\$35,717.00	\$31,161.10	87.24%	\$4,555.90
490	CAPITAL RESERVE	\$0.00	\$0.00	n/a	\$0.00
491	OPERATING RESERVE	\$0.00	\$0.00	n/a	\$0.00
491A	LITIGATION RESERVE	\$0.00	\$0.00	n/a	\$0.00
491B	TAX REFUNDS	\$500.00	\$78.85	15.77%	\$421.15
491C	OPEN SPACE TRANSFER		\$0.00		
491D	DEVELOPER ESCROW REFUNDS	\$0.00	\$0.00	n/a	\$0.00
491E	REFUND OF PRIOR YEAR REVENUES	\$0.00	\$0.00	n/a	\$0.00
492	TRANSFER - REPETITIVE FLOOD GRANT PROGRAM	\$0.00	\$0.00	n/a	\$0.00
492A	TRANSFER - BLDG DEBT SERV		\$0.00		
492B	TRANSFER - MISCELLANEOUS	\$0.00	\$0.00	n/a	\$0.00
492C	TRANSFER - STATE GRANTS 4	\$0.00	\$0.00	n/a	\$0.00
492D	TRANSFER - BLDG CONSTRUCTION	\$0.00	\$0.00	n/a	\$0.00
Total		\$5,699,130.00	\$4,905,924.19	86.08%	\$793,205.81
Total Expense		\$5,699,130.00	\$4,905,924.19	86.08%	\$793,205.81
Net:		(\$502,610.00)	\$157,576.75	-31.35%	\$660,186.75