

Upper Makefield Township Board of Supervisors

December 15, 2015 Meeting Minutes

The December 15, 2015 public meeting of the Upper Makefield Township Board of Supervisors was called to order by Chair Tom Cino at 7:32 p.m. In attendance were the following members of the Board of Supervisors: Chair Tom Cino, Vice Chair Larry S. Breeden, Treasurer Mary Ryan, Member Dan Rattigan and Member Mike Tierney. Also in attendance were Interim Township Manager David Nyman, Township Solicitor Mary Eberle, Esq., Township Engineer Douglas Rossino, P.E., Director of Planning & Zoning Dave Kuhns and Chief Mark Schmidt.

There were also members of the public and representatives of the press present.

PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

Mr. Cino led in the recitation of the Pledge of Allegiance which was followed by a moment of silence.

ANNOUNCEMENTS

Mr. Cino made the following announcements:

- Upper Makefield Fire Company's Santa Parade and Food Drive will be held on Sunday, December 20. The parade begins at 10 am and the food collection to benefit the Pennndel Food Pantry will be at Station 71 on Taylorsville Road from 10 – 4. Santa will return to Station 71 for pictures at 6:30 pm. For more information and the parade route, visit umfc.org.
- Reorganization meeting of the Board of Supervisors will take place on Monday, January 4, 2016 at 8:00 pm
- Annual Meeting of the Elected Board of Auditors will be held on Tuesday, January 5, 2016 at 3:00 pm
- An executive session was held December 8, 2015 for personnel matters.
- Residents interested in serving on a Township volunteer board or committee are encouraged to submit a letter of interest and an optional volunteer board application, which can be found on the Township website.
- Volunteer recognition. At this time I would like to recognize the following residents whose terms are expiring on volunteer boards:

Barbara Hirst – was appointed to fill a vacancy on the EAC in September 2000 and served on the EAC until 2011 when she was appointed to the Zoning Hearing Board. In 2010, Barbara's service was recognized when she was the recipient of the Citizenship Award for Outstanding Service to the Upper Makefield Township Community.

Nancy Kovacevich – thank for your service on the Historic Advisory Board. We appreciate the time and dedication of our many volunteers whose service makes Upper Makefield the outstanding community that it is.

- Employee milestones reached in 2015:
 - Chief Mark Schmidt, 35 years
 - Bob Johnson, Superintendent of Public Works, 35 years
 - John Kernan, Fire Marshal, 25 years
 - Janice Spadaccino, Administrative Assistant in the Police Dept., 15 years
 - Officer Lauren Nelson, 15 years
 - Sergeant Dan Jones, 15 years
 - Bruce Scott, Public Works Foreman, 15 years
 - Laurie Bernstein, Bookkeeper, 10 years
 - Officer Hope Hatton, 10 years
 - Officer Corey Huff, 10 years

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- Larry Breeden recognition – Larry was elected to the Board of Supervisors for a term which began in 2012. During his tenure on the Board, Larry served as Vice Chair for two years and has also served as liaison to the following boards:
 - Historic Advisory Commission
 - Historic Architectural Review Board
 - Council Rock Senior Center
 - National Veterans' Cemetery
 - CIOC
 - Financial Advisory Committee

The Township has purchased a clock in recognition of Larry's service.

SPECIAL ITEMS

Scott Miller, President of Upper Makefield Business Association (UMBA), provided an update of the Revolutionary Run event and presented a check to the Township in the amount of \$9,500.00, which represents fifty percent of the proceeds. Mr. Miller thanked the many volunteers and businesses who worked together to make this a successful community event. Mr. Miller thanked the residents along River Road for their patience during the time their road is closed for the event, making this a true community event.

PUBLIC COMMENT

Dave Rosser, 130 Bruce Road, thanked Mr. Breeden for his time on the Board stating that he always did his homework and presented the fact on all issues and that his financial reports were always checked by CPAs. He stated that Mr. Breeden was a champion of the taxpayer and also acknowledged the support of his wife.

Tom Molnar, 16 Bailey Drive, echoed Mr. Rosser's sentiments and thanked the Board for the difficult job they do and considered 2016 an opportunity for a fresh start.

Vic Ameye, 2 Lookout Lane, thanked Mr. Breeden for his service to the community and efforts towards transparency for Township business.

Lud Worsham, 104 Spencer Road, thanked Mr. Breeden for providing believable facts regarding Township business.

Al Malagiere, 1500 Wrightstown Road, thanked Mr. Breeden for his service to the community.

Pam Malagiere, 1500 Wrightstown Road, thanked Mr. Breeden and his wife for reaching out to citizens even after the election.

Diana Kelly, 21 Jericho Run, stated that Mr. Breeden kept his campaign promises and stated that his votes were in the best interest of Township residents.

Ellen Lane-Novitz, Washington Crossing, asked about her request to consider leaf collections in the Township, and Mr. Nyman noted that the issue was given to the EAC for review and that in the interim leaves and yardwaste could be taken to Warwick Green Grinder. Information is on the Township website. She also thanked Mr. Breeden for keeping residents well informed on Township matters.

Guy Polhemus, stated that Mr. Breeden never compromised, was always transparent and will be missed.

Carol Ann Sasso, noted Mr. Breeden's humility and willingness to help community members in difficult times. She also suggested that the Board consider a team building expert moving forward.

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Mr. Breeden stated that he was humbled by the heartfelt comments, thanked his wife for her support and assured all that he would exercise his auditor's duties to the greatest extent of the law.

APPROVAL OF MINUTES AND BILLS PAYABLE

A motion was made by Ms. Ryan and was seconded by Mr. Cino to approve the Board of Supervisors meeting minutes of December 1, 2015. Motion carried by a unanimous vote.

Mr. Cino read into the record the bills for December 15, 2015. A motion was made by Mr. Breeden and was seconded by Mr. Rattigan to approve the December 15, 2015 Bills Payable List in the amount of \$221,894.14. Motion carried on a unanimous vote.

PLANNING AND ZONING ISSUES

There were no Planning and Zoning issues.

SOLICITOR'S REPORT

Mr. Cino noted that the Solicitor's Report was in Board packets.

INTERIM MANAGER'S REPORT

Fund Balance Report

Mr. Nyman noted that the December Fund Balance Report and the Budget vs. Actual Report were in Board packets.

Resident Sign Request

Mr. Nyman provided an overview of a resident's request to erect a sign in the vicinity of Brownsburg Road and Stony Brook Road in memory of their son to serve as warning to other drivers. Discussion followed and a motion was made by Mr. Breeden and was seconded by Ms. Ryan to authorize Township staff to assist the Lomas family and other appropriate agencies to determine a location and erect a sign purchased by the family in memory of their son. Motion carried on a unanimous vote.

Woodhill Manor Mylars

Mr. Nyman requested the Board sign the Woodhill Manor mylars at the end of tonight's meeting.

ENGINEER'S REPORT

Engineer's Report

Mr. Cino noted that the Engineer's Report was in Board packets.

BOARD AND COMMISSION REPORTS

Mr. Cino announced that the November 10, 2015 Environmental Advisory Council meeting minutes were included in Board packets.

DEPARTMENT REPORTS

Mr. Cino announced that the following reports were included in the Board's packets:

- Planning & Zoning Department
- Police Department
- Fire Department Reports
- Ambulance Report
- Fire Marshall Report
- Public Works Department Report. Mr. Cino noted that a letter was received after the Public Works

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Report was distributed from Hugh Shaudys of Makefield Friends thanking the Township and specifically the Department of Public Works for their "excellent and quick work" to improve drainage and restore a swale area to eliminate significant road ponding.

PUBLIC COMMENT AND MEDIA QUESTIONS:

Ellen Lane-Novitz, asked if permits were necessary for home maintenance and repairs. Mr. Kuhns stated that structural repairs requires a permit, but not general repairs. Mr. Nyman advised her that if she or any resident were unsure, that a simple to call to the Code Department would answer any question.

Mr. Cino shared his expression that all enjoy the season and have a happy holiday.

ADJOURNMENT:

A motion was made by Mr. Breeden and was seconded by Ms. Ryan to adjourn the meeting at 8:20 p.m. Motion carried on unanimous vote.

Respectfully submitted,



David R. Nyman, Interim Manager

Approved: January 4, 2016

DECEMBER 2015 GENERAL FUND BILLS - 12/15/15

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
410.239A	Atlantic Tactical	\$6,272.14	rifles/gun parts
400.374	CIT Technology	\$555.74	copier rental
400.312	CKS Engineers	\$1,585.55	engineering fees
414.313A-1	" "	\$9,489.46	" "
430.238	Clemens	\$91.00	uniform rental
409.321	Comcast	\$365.05	phone service/internet service Admin.
409.321	Comcast	\$6.32	PD spec. video acct.
414.340	Courier Times	\$63.53	classified advertising
414ZHB	" "	\$179.75	" "
410.540-1	Creative Product Sourcing	\$2,308.77	DARE items
411.740	Creative Screenprinting & Embroidery	\$80.00	jacket
409.215	Denney Electric Supply	\$47.40	bulbs for PD Bldg.
409.373	Emergency Generator Repair	\$708.45	generator maintenance/inspection/replace battery
409.373	Epic System Group	\$162.60	alarm monitoring
403.225	Nicholas Ettorre	\$302.63	November 2015 expenses
409.373	FRANC Environmental	\$250.00	pump PW septic pit
400.313	Gilmore & Associates	\$3,535.78	engineering fees
414.313A	" "	\$14,245.44	" "
409.373	Good Air Conditioning & Heating	\$1,150.00	heater repair PW Bldg./deposit to replace furnace PD Bldg.
400.314	Grim, Biehn & Thatcher	\$6,858.00	legal fees
414.314A	" "	\$497.00	" "
409.373	Jammer Doors	\$212.50	repair PW garage door
409.373	Jerry's Lock & Safe Co.	\$5,138.00	install electronic access system PD Bldg.
409.373	Kencor	\$175.00	monthly elevator maintenance
411.212	John Kernan	\$11.59	reimburse for light
411.331	" "	\$39.20	reimburse for mileage
400.331	Kerrigan's Sunoco	\$300.67	Admin. vehicle maint./repairs
410.374	" "	\$1,308.34	PD vehicle maint./repairs
414.374	" "	\$210.30	P & Z vehicle maint./repairs
403.115	Keystone Collections Group	\$6,398.10	EIT tax collector
407.319	Learned Associates	\$775.00	Dec. eNews/update newsletter template/restructure format
409.373	Lucas LTD	\$2,734.21	remove/replace grinder pump PW septic system
410.210	Newtown Office Supply	\$195.72	office supplies
410.239A	Orion	\$591.84	flares
409.321	PA One Call	\$54.21	monthly notifications
411.460	PAAI Training	\$70.00	Origin Fire Pattern Training - Fire Marshal
410.238	Red the Uniform Tailor	\$78.26	cap
400.210	SafeChoice	\$65.00	blank check stock
407.319	Ron Skotleski Video Productions	\$1,736.08	producer fee BoS Mtg. 12/1 & repairs to system incl. parts
409.373	Smith's Yardville Supply	\$16.63	maint. of drains PD Bldg.
411.212	" "	\$90.73	supplies
411.212	Staples Credit Plan	\$53.97	office supplies
400.210	" "	(\$31.44)	credit
410.231	Superior Plus Energy	\$585.84	unleaded gasoline
409.230	" "	\$475.62	propane
410.192	Temple University - CJTP	\$839.40	officer training
409.373	Townscapes	\$1,230.00	mowing/Fall Cleanup/Twp. complex & Bike Path
452.373	" "	\$50.00	weeding od planting islands
410.470	TransUnion	\$10.75	police investigations
492E	U. M. T. Fire Fund	\$1,200.00	transfer supervisor pay to Fire Fund per agreement
TOTAL		\$73,370.13	

**FOR BOARD APPROVAL

DECEMBER 2015 PARK & REC BILLS - 12/15/15

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
452.250	A Drip	\$399.00	winterized BB field lines
452.250	Townscapes	\$1,090.00	mowing of parks
	TOTAL	\$1,489.00	

**PAID INTERIMLY

DECEMBER 2015 INTERIM BILLS - 12/15/15

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
410.238	All Full-Time Police Officers	\$10,412.51	yearly cleaning allowance
	TOTAL	\$10,412.51	

*PREVIOUSLY APPROVED BY BOARD

DECEMBER 2015 WATER & SEWER BILLS - 12/15/15

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
429.313	CKS Engineers	\$823.60	engineering fees
429.374	Emergency Generator Repair	\$4,456.00	generator maint./inspection/replace batteries
429.371	Eurofins QC	\$1,262.00	testing
429.376	FRANC Environmental	\$1,580.54	sludge removal
429.100	Private Utility Enterprises	\$10,241.05	plant operator
429.374	Townscapes	\$220.00	mowing at plant
429.110	U. M. T. General Fund	\$280.52	reimburse General Fund for postage
429.421	Verizon	\$35.39	phone
429.421	Verizon	\$40.58	phone
	TOTAL	\$18,939.68	

**PAID INTERIMLY

DECEMBER 2015 RIPARIAN RESTORATION & PRESERVATION FUND - 12/15/15

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
461.372A	Marc & Emily Edelson	\$41,436.88	** Edelson agreement - final pmt.
414.313	Gilmore & Associates	\$84.00	engineering fees
TOTAL		\$41,520.88	

**PAID INTERIMLY

*OVER BUDGET

DECEMBER 2015 DUTCHESS FARM BILLS - 12/15/15

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
429.374	Emergency Generator Repair	\$385.00	generator maintenance
429.376	FRANC Environmental	\$522.50	sludge removal
429.100	Private Utility Enterprises	\$2,664.81	plant operator
429.210	" "	\$329.00	soda ash
429.110	U. M. T. General Fund	\$42.90	reimburse General Fund for postage
429.421	Verizon	\$41.45	phone
	TOTAL	\$3,985.66	

**PAID INTERIMLY

DECEMBER 2015 WATER/SEWER CAPITAL RESERVE BILLS - 12/15/15

<u>Acct #</u>	<u>Company Name</u>	<u>Amount</u>	<u>Comments</u>
429.740	CKS Engineers	\$2,203.22	engineering fees
429.740	Corrosion Control Corp.	\$65,214.00	HH annual water storage tank repaint/maintenance contract
TOTAL		\$67,417.22	

****PAID INTERIMLY**

DECEMBER 2015 LIQUID FUELS BILLS - 12/15/15

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
437	Joseph Finkle & Son	\$59.94	truck maintenance items
438.245	Guidemark	\$4,081.50	long line pvmnt. markings
437	Paul B. Moyer & Sons	\$79.40	leaf machine maint.
434SL	PECO	\$129.32	street lighting
433TL	PECO	\$29.23	traffic lighting
437	Praxair	\$28.67	cylinder rental
437	R & S Equipment Repair	\$311.25	vehicle inspections/service
437	Smith's Yardville Supply	\$20.77	shop supplies
437	Tanners Lawn & Snow Equip.	\$18.98	snow blower maint.
TOTAL		\$4,759.06	

**PAID INTERIMLY

BUDGET vs ACTUAL

UPPER MAKEFIELD TOWNSHIP

for the Months From January, 2015 To November, 2015

Contents: Budget Remaining Format, FundID >= First, Accounts >= "301.10A" And <= "492E", All Sub Accounts, Including Inactive Accounts, Excluding Encumbrances

Account	Description	Budget	Actual	Percentage Remaining	Amount Remaining
Equity					
309.90	EQUITY		\$0.00		
Total			\$0.00		
Total Equity			\$0.00		
Revenue					
301.10A	CURRENT R.E. TAXES	\$230,000.00	\$253,352.15	-10.15%	(\$23,352.15)
301.10B	PRIOR YEAR R.E. TAXES	\$0.00	\$3,278.59	n/a	(\$3,278.59)
301.20A	INTERIM R.E. TAXES	\$1,000.00	\$3,955.70	-295.57%	(\$2,955.70)
301.20B	INTERIM RE TAXES PR YRS	\$0.00	\$471.70	n/a	(\$471.70)
301.40A	DELINQUENT RE TAX PR YR	\$0.00	\$0.00	n/a	\$0.00
301.40B	DELINQUENT RE TAX CURNT	\$15,000.00	\$30,964.09	-106.43%	(\$15,964.09)
301.70	BREACH R.E. TAXES	\$0.00	\$0.00	n/a	\$0.00
310.02B	PRIOR YEAR PER CAPITA	\$0.00	\$0.00	n/a	\$0.00
310.10	TRANSFER TAX R.E.	\$650,000.00	\$627,565.28	3.45%	\$22,434.72
310.20	EARNED INCOME TAX	\$3,800,000.00	\$3,506,381.62	7.73%	\$293,618.38
310.21	CURRENT E.I.T.	\$0.00	\$0.00	n/a	\$0.00
310.22	PRIOR YEAR E.I.T.	\$0.00	\$0.00	n/a	\$0.00
321.04	CERTIFICATE OF APPROP	\$280.00	\$0.00	100.00%	\$280.00
321.30	BUSINESS FEES	\$1,000.00	\$1,000.00	0.00%	\$0.00
321.35	FIRE PERMITS	\$4,000.00	\$3,975.00	0.63%	\$25.00
322.82	HIGHWAY ENCROACHMENT	\$4,000.00	\$13,090.00	-227.25%	(\$9,090.00)
322.83	GRADING PERMITS	\$15,000.00	\$19,420.00	-29.47%	(\$4,420.00)
322.84	GRADING ESCROWS/REINSP.	\$0.00	\$0.00	n/a	\$0.00
331.11	MOTOR VEHICLE VIOLATION	\$17,000.00	\$12,498.03	26.48%	\$4,501.97
331.12-001	VIOLATION OF ORDINANCES-POLICE	\$5,000.00	\$2,644.66	47.11%	\$2,355.34
331.12-002	VIOLATION OF ORDINANCES-CODE	\$5,500.00	\$9,905.08	-80.09%	(\$4,405.08)
341	INTEREST	\$8,300.00	\$7,312.32	11.90%	\$987.68
341D	INSURANCE DIVIDENDS	\$0.00	\$15,876.09	n/a	(\$15,876.09)
354	OTHER STATE CAPITAL & OPERATING GRANTS	\$0.00	\$12,846.41	n/a	(\$12,846.41)
355.01	PUBLIC UTILITY REALTY	\$7,900.00	\$8,227.41	-4.14%	(\$327.41)
355.08	LIQUOR LICENSE	\$1,000.00	\$1,000.00	0.00%	\$0.00
355.13	FOREIGN FIRE	\$143,597.00	\$132,656.95	7.62%	\$10,940.05
355.14	PEMA/FEMA REIMBURSEMENT	\$0.00	\$0.00	n/a	\$0.00
355.15	ACT 537 PLANNING COST REIMB.	\$0.00	\$0.00	n/a	\$0.00
355.16	PENNDOT STOOPVILLE REIMB.	\$228,555.00	\$0.00	100.00%	\$228,555.00
361.10	ADMINISTRATIVE EARNINGS	\$13,000.00	\$8,741.64	32.76%	\$4,258.36
361.20	JOINT VALIDITY REIMBURSEMENT	\$0.00	\$0.00	n/a	\$0.00
361.30	LEGAL REVIEW FEES	\$25,000.00	\$11,990.76	52.04%	\$13,009.24

BUDGET vs ACTUAL

UPPER MAKEFIELD TOWNSHIP

for the Months From January, 2015 To November, 2015

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Revenue					
361.31	SUBDIVISION FEES	\$7,000.00	\$3,500.00	50.00%	\$3,500.00
361.31-001	SUBDIVISION FEES-REINSPECTION FEES	\$0.00	\$0.00	n/a	\$0.00
361.32	ENGR. REVIEW FEES	\$65,000.00	\$57,695.83	11.24%	\$7,304.17
361.32-001	BIDDING DOCUMENT FEES	\$0.00	\$0.00	n/a	\$0.00
361.33	ZONING PERMITS	\$68,000.00	\$66,570.00	2.10%	\$1,430.00
361.33S	SIGN PERMITS	\$0.00	\$1,140.00	n/a	(\$1,140.00)
361.34	ZONING HEARING BOARD FEES	\$10,500.00	\$4,725.00	55.00%	\$5,775.00
361.40	CELL TOWER CONSULTANT FEES	\$0.00	\$0.00	n/a	\$0.00
361.41	WATER/SEWER CONSULTANT FEES	\$100,000.00	\$58,602.96	41.40%	\$41,397.04
361.50	SALE OF TWP PROPERTY	\$10,000.00	\$15,176.00	-51.76%	(\$5,176.00)
362.11	POLICE EARNINGS	\$2,500.00	\$4,018.00	-60.72%	(\$1,518.00)
362.41	BUILDING PERMITS	\$140,000.00	\$183,115.78	-30.80%	(\$43,115.78)
362.41-001	REINSPECTION FEES	\$3,500.00	\$1,265.00	63.86%	\$2,235.00
362.43	PLUMBING PERMITS	\$22,000.00	\$26,382.00	-19.92%	(\$4,382.00)
362.44	ELECTRICAL PERMITS	\$10,000.00	\$10,500.00	-5.00%	(\$500.00)
362.45	OCCUPANCY PERMITS	\$18,000.00	\$31,105.00	-72.81%	(\$13,105.00)
362.45A	USE & OCCUPANCY PERMITS	\$0.00	\$0.00	n/a	\$0.00
362.45C	ON-LOT HAULERS FEES	\$800.00	\$1,400.00	-75.00%	(\$600.00)
362.46	ALARM PERMITS	\$18,000.00	\$18,600.00	-3.33%	(\$600.00)
362.46B	WELL PERMITS	\$7,500.00	\$15,740.00	-109.87%	(\$8,240.00)
362.47	SEWAGE PLANNING MODULE FEE	\$200.00	\$2,400.00	-1100.00%	(\$2,200.00)
362.48	PLAN/ZONE MISC REV.	\$400.00	\$822.44	-105.61%	(\$422.44)
362.49	PROFESSIONAL SERVICES	\$45,000.00	\$84,566.00	-87.92%	(\$39,566.00)
362.50	DEMOLITION PERMITS	\$11,000.00	\$13,980.00	-27.09%	(\$2,980.00)
362.51	PROPERTY ADDRESS SIGNS	\$80.00	\$0.00	100.00%	\$80.00
363	SNOW REMOVAL CONTRACT	\$23,000.00	\$23,097.42	-0.42%	(\$97.42)
363.50	HIGHWAY DEPT. EARNINGS	\$250.00	\$390.00	-56.00%	(\$140.00)
363.51	COPS GRANT	\$56,400.00	\$0.00	100.00%	\$56,400.00
363.52	CO-OP POLICE DEPT. WORK	\$5,000.00	\$2,490.77	50.18%	\$2,509.23
363.53	D.A.R.E DONATIONS	\$500.00	\$650.00	-30.00%	(\$150.00)
363.54	BOOKING CENTER FEES	\$4,000.00	\$4,496.61	-12.42%	(\$496.61)
363.55	BULLET-PROOF VEST GRANT	\$1,064.00	\$1,063.92	0.01%	\$0.08
363.56	COMMUNITY REVIT. ASST. GRANT	\$0.00	\$0.00	n/a	\$0.00
367	REVOLUTIONARY RUN FEES	\$0.00	\$0.00	n/a	\$0.00
379	OTHER CHARGES FOR SERVICES	\$0.00	\$0.00	n/a	\$0.00
380	MISCELLANEOUS REVENUE	\$1,500.00	\$1,438.22	4.12%	\$61.78
380A	CABLE FRANCHISE FEE	\$240,000.00	\$238,274.38	0.72%	\$1,725.62
380D	DEVELOPER DONATIONS	\$3,000.00	\$60,500.00	-1916.67%	(\$57,500.00)
380T	MODEL RAILROAD DONATIONS	\$0.00	\$0.00	n/a	\$0.00
380V	VENDING MACHINE REVENUES	\$0.00	\$0.00	n/a	\$0.00
387	CONTRIBUTIONS FROM PRIVATE SOURCES	\$0.00	\$23,000.00	n/a	(\$23,000.00)
389	STD/WORKER'S COMP. REIMBURSEMENT	\$0.00	\$8,002.99	n/a	(\$8,002.99)
390D	DEVELOP. ESCROW REFUNDS	\$0.00	\$0.00	n/a	\$0.00

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Revenue					
390M	DEVELOPER MAINTENANCE GUARANTEES ESCROWS	\$0.00	\$0.00	n/a	\$0.00
390S	STORMWATER MGMT IMPROVEMENTS	\$0.00	\$0.00	n/a	\$0.00
392	CABLE FUND TRANSFER	\$0.00	\$0.00	n/a	\$0.00
392A	MISC. SIDE FUND CLOSEOUTS	\$0.00	\$0.00	n/a	\$0.00
392P	PARK/REC CREDIT CARD TRANSFERS	\$0.00	\$0.00	n/a	\$0.00
394A	MISCELLANEOUS REFUNDS	\$250.00	\$223.33	10.67%	\$26.67
394F	FLOODPLAIN MGMT REIMBURSEMENT	\$0.00	\$0.00	n/a	\$0.00
394G	GATEWAY GRANT	\$0.00	\$0.00	n/a	\$0.00
394P	PENSIONS	\$162,666.00	\$164,675.06	-1.24%	(\$2,009.06)
394R	REPETITIVE FLOOD GRANT	\$0.00	\$0.00	n/a	\$0.00
394SW	SOLID WASTE/RECYCLING	\$19,000.00	\$0.00	100.00%	\$19,000.00
395	REFUND OF PRIOR YR EXPEND	\$0.00	\$0.00	n/a	\$0.00
Total		\$6,231,242.00	\$5,816,760.19	6.65%	\$414,481.81
Total Revenue		\$6,231,242.00	\$5,816,760.19	6.65%	\$414,481.81
Expense					
400	BANK	\$150.00	\$183.00	-22.00%	(\$33.00)
400.113	BOARD SALARY	\$4,200.00	\$2,550.00	39.29%	\$1,650.00
400.121	ADMIN. STAFF & MGR PAY	\$297,413.00	\$300,554.73	-1.06%	(\$3,141.73)
400.121A	TWP DEF. COMP. CONTR.	\$0.00	\$0.00	n/a	\$0.00
400.121B	CAR ALLOWANCE	\$0.00	\$0.00	n/a	\$0.00
400.122	ADMIN. OVERTIME	\$0.00	\$0.00	n/a	\$0.00
400.140	PART TIME HELP	\$0.00	\$0.00	n/a	\$0.00
400.192	SCHOOLS/CONFERENCES	\$3,500.00	\$540.55	84.56%	\$2,959.45
400.210	ADMIN MATL & SUPPLIES	\$5,500.00	\$6,284.71	-14.27%	(\$784.71)
400.311	AUDIT	\$21,000.00	\$20,800.00	0.95%	\$200.00
400.312	WATER/SEWER ENGR TWP	\$65,000.00	\$22,590.81	65.24%	\$42,409.19
400.313	ENGINEERING TOWNSHIP	\$105,000.00	\$147,342.70	-40.33%	(\$42,342.70)
400.313A	ENGR. DEVELOPMENT	\$0.00	\$0.00	n/a	\$0.00
400.321	LEGAL TOWNSHIP	\$90,000.00	\$74,428.61	17.30%	\$15,571.39
400.331	ADMIN. VEHICLE EXPENSE	\$1,500.00	\$23.45	98.44%	\$1,476.55
400.340	ADMIN. ADVER/PRINTING	\$7,000.00	\$9,687.24	-38.39%	(\$2,687.24)
400.350	ADMIN. INSURANCE BOND	\$1,500.00	\$750.00	50.00%	\$750.00
400.374	ADMIN. MAINT/REPAIRS	\$22,000.00	\$19,097.12	13.19%	\$2,902.88
400.460	ADMIN. GENERAL EXPENSE	\$11,700.00	\$8,391.67	28.28%	\$3,308.33
400.750	ADMIN. MINOR EQUIPMENT	\$3,000.00	\$4,178.50	-39.28%	(\$1,178.50)
403.114	TAX COLLECTOR PAY	\$20,667.00	\$18,944.75	8.33%	\$1,722.25
403.115	TAX COLLECTOR E.I.T.	\$52,820.00	\$39,602.70	25.02%	\$13,217.30
403.225	TAX COLL MATL/SUPP.	\$5,000.00	\$4,642.98	7.14%	\$357.02

BUDGET vs ACTUAL

UPPER MAKEFIELD TOWNSHIP

for the Months From January, 2015 To November, 2015

Contents: Budget Remaining Format, FundID >= First, Accounts >= "301.10A" And <= "492E", All Sub Accounts, Including Inactive Accounts, Excluding Encumbrances

Account	Description	Budget	Actual	Percentage Remaining	Amount Remaining
Expense					
403.350	TAX COLLECTOR BOND	\$0.00	\$0.00	n/a	\$0.00
407.319	WEBSITE/BROADCAST MTGS	\$30,000.00	\$39,960.05	-33.20%	(\$9,960.05)
409.140	BLDG CUSTODIAN	\$12,500.00	\$12,460.00	0.32%	\$40.00
409.215	BLDG MATLS & SUPPLIES	\$5,500.00	\$3,926.44	28.61%	\$1,573.56
409.230	BLDG UTILITIES/FUEL	\$42,000.00	\$20,168.16	51.98%	\$21,831.84
409.300	ARCHITECT	\$0.00	\$0.00	n/a	\$0.00
409.321	BLDG TELEPHONE	\$30,000.00	\$22,037.40	26.54%	\$7,962.60
409.341	BLDG POSTAGE	\$5,000.00	\$3,717.35	25.65%	\$1,282.65
409.361	BLDG ELECTRIC	\$25,000.00	\$24,508.10	1.97%	\$491.90
409.373	BLDG MAINT. & REPAIRS	\$56,000.00	\$42,814.47	23.55%	\$13,185.53
409.374	BLDG STP TESTS	\$200.00	\$165.00	17.50%	\$35.00
409.375	BLDG VENDING MACHINE	\$0.00	\$0.00	n/a	\$0.00
409.460	BLDG GENERAL EXPENSE	\$0.00	\$0.00	n/a	\$0.00
409.500	MODEL RAILROAD EXPENSES	\$0.00	\$0.00	n/a	\$0.00
409.600	BLDG CAPITAL CONSTR.	\$0.00	\$0.00	n/a	\$0.00
409.750	BLDG MINOR EQUIPMENT	\$1,300.00	\$0.00	100.00%	\$1,300.00
409.750A	BLDG OFC FURN/COMPUTERS	\$2,000.00	\$160.00	92.00%	\$1,840.00
410.122	POL ADMIN/CLERICAL PAY	\$173,779.00	\$145,962.80	16.01%	\$27,816.20
410.132	PATROLMEN PAY	\$1,501,577.00	\$1,108,504.51	26.18%	\$393,072.49
410.132A	RETROACTIVE PAY	\$0.00	\$0.00	n/a	\$0.00
410.132B	LONGEVITY/EDUCAT. PAY	\$0.00	\$35,450.00	n/a	(\$35,450.00)
410.132C	COPS GRANT OFFICERS	\$0.00	\$0.00	n/a	\$0.00
410.132M	MOTOR CARRIER TASK FORCE O/T	\$15,000.00	\$6,726.96	55.15%	\$8,273.04
410.132P	P/T PATROLMEN PAY	\$0.00	\$0.00	n/a	\$0.00
410.132T	TRAFFIC SAFETY DETAIL O/T	\$6,000.00	\$534.73	91.09%	\$5,465.27
410.134	ANIMAL CONTROL PAY	\$4,000.00	\$2,600.00	35.00%	\$1,400.00
410.183	POLICE OVERTIME	\$75,000.00	\$90,717.57	-20.96%	(\$15,717.57)
410.192	POLICE SCHOOLING	\$19,000.00	\$17,382.22	8.51%	\$1,617.78
410.210	POLICE MATL/SUPPLIES	\$10,000.00	\$9,496.20	5.04%	\$503.80
410.231	POLICE VEHICLE GAS/OIL	\$50,000.00	\$27,685.63	44.63%	\$22,314.37
410.238	POLICE UNIFORMS	\$20,000.00	\$11,190.78	44.05%	\$8,809.22
410.239	PATROL CAR TIRES	\$2,000.00	\$1,897.28	5.14%	\$102.72
410.239A	POLICE AMMO/FLARES	\$26,800.00	\$14,269.73	46.75%	\$12,530.27
410.314	POLICE LEGAL	\$25,000.00	\$6,180.00	75.28%	\$18,820.00
410.331	ANIMAL CONTROL VEHICLE	\$0.00	\$0.00	n/a	\$0.00
410.371	CAPITAL PURCH-VEHICLE	\$0.00	\$0.00	n/a	\$0.00
410.372	CAPITAL PURCH - RADIO	\$2,000.00	\$569.25	71.54%	\$1,430.75
410.372A	CAPITAL PURCH-SCALES	\$0.00	\$0.00	n/a	\$0.00
410.372B	CAPITAL PURCH-VASCAR	\$1,500.00	\$0.00	100.00%	\$1,500.00
410.372C	CAPITAL PURCH-COMPUTR	\$35,000.00	\$33,253.37	4.99%	\$1,746.63
410.373	BREATHALIZER	\$0.00	\$0.00	n/a	\$0.00
410.374	POLICE VEHICLE MAINT.	\$28,000.00	\$17,491.83	37.53%	\$10,508.17
410.375	POLICE CAR CALIBRATION	\$2,600.00	\$1,409.00	45.81%	\$1,191.00
410.450	POLICE CAR WASH	\$2,200.00	\$2,200.00	0.00%	\$0.00

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UPPER MAKEFIELD TOWNSHIP

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Contents: Budget Remaining Format, FundID >= First, Accounts >= "301.10A" And <= "492E", All Sub Accounts, Including Inactive Accounts, Excluding Encumbrances

Account	Description	Budget	Actual	Percentage Remaining	Amount Remaining
Expense					
410.460	POLICE GENERAL EXPENSE	\$2,500.00	\$323.50	87.06%	\$2,176.50
410.462	POLICE PHYSICAL EXAMS	\$1,500.00	\$0.00	100.00%	\$1,500.00
410.470	POLICE INVESTIGATIONS	\$4,000.00	\$3,659.59	8.51%	\$340.41
410.540-001	D.A.R.E.	\$4,000.00	\$2,167.92	45.80%	\$1,832.08
410.540-002	COMMUNITY POLICING	\$2,000.00	\$1,980.22	0.99%	\$19.78
410.540-003	TRAFFIC SAFETY UNIT	\$5,000.00	\$2,567.39	48.65%	\$2,432.61
410.541	SPECIAL REACTION TEAM	\$4,000.00	\$3,263.79	18.41%	\$736.21
410.542	COMMUNITY REVIT. PROGRAM	\$0.00	\$0.00	n/a	\$0.00
410.750	POLICE MINOR EQUIPMENT	\$7,500.00	\$2,820.56	62.39%	\$4,679.44
411.130	FIRE MARSHAL PAY	\$25,672.00	\$24,278.77	5.43%	\$1,393.23
411.150	FIRE WORKERS COMP.	\$21,000.00	\$21,003.00	-0.01%	(\$3.00)
411.212	FIRE MATLS & SUPPLIES	\$1,000.00	\$744.24	25.58%	\$255.76
411.331	FIRE MILEAGE	\$1,300.00	\$1,067.28	17.90%	\$232.72
411.373	FIRE MAINT. & REPAIR	\$0.00	\$0.00	n/a	\$0.00
411.460	FIRE GENERAL EXPENSE	\$1,200.00	\$1,495.35	-24.61%	(\$295.35)
411.5	FIRE RELIEF FUND	\$143,597.00	\$132,656.95	7.62%	\$10,940.05
411.740	EMERGENCY-CAPITAL EQ.	\$1,500.00	\$249.01	83.40%	\$1,250.99
414.130	CODE ENFORCEMENT PAY	\$157,755.00	\$132,745.36	15.85%	\$25,009.64
414.131	CODE OVERTIME	\$900.00	\$570.01	36.67%	\$329.99
414.141	INSPECTION SERVICE	\$17,000.00	\$16,673.25	1.92%	\$326.75
414.210	CODE MATLS & SUPPLIES	\$1,900.00	\$2,330.32	-22.65%	(\$430.32)
414.310	RECYCLING GRANT EXPENSES	\$2,600.00	\$0.00	100.00%	\$2,600.00
414.313	CODE ENGINEERING TWP	\$0.00	\$0.00	n/a	\$0.00
414.313-001	CODE ENGINEERING TWP-TRAFFIC ENGINEER	\$0.00	\$0.00	n/a	\$0.00
414.313-002	CODE WATER/SEWER ENGR.-HYDRO	\$0.00	\$0.00	n/a	\$0.00
414.313-003	CODE ENGINEERING TWP-COMMUNICATIONS ENGR	\$0.00	\$0.00	n/a	\$0.00
414.313A	CODE ENGR. DEVELOPER (REIMB.)	\$126,000.00	\$101,568.46	19.39%	\$24,431.54
414.313A-001	CODE WATER/SEWER ENGR. (REIMB.)	\$120,000.00	\$83,127.99	30.73%	\$36,872.01
414.314	CODE LEGAL TOWNSHIP	\$0.00	\$0.00	n/a	\$0.00
414.314-001	CODE LEGAL TOWNSHIP-VALIDITY CHALLENGES	\$0.00	\$0.00	n/a	\$0.00
414.314-002	CODE LEGAL TOWNSHIP-PLANNING COMMISSION	\$5,000.00	\$1,200.00	76.00%	\$3,800.00
414.314-003	CODE LEGAL TOWNSHIP-SALDO	\$0.00	\$0.00	n/a	\$0.00
414.314A	CODE LEGAL DVLPMNT	\$25,000.00	\$26,291.50	-5.17%	(\$1,291.50)
414.314B	DOLINGTON LAND CHALLENGE	\$0.00	\$0.00	n/a	\$0.00
414.315	CODE COMMUNITY PLANNER	\$0.00	\$0.00	n/a	\$0.00
414.315A	WC GATEWAY PROJECT-CONSTRUCTION	\$0.00	\$0.00	n/a	\$0.00
414.315B	WC GATEWAY PROJECT - INSPECTION	\$0.00	\$0.00	n/a	\$0.00
414.315C	STOOPVILLE RD PRELIMINARY ENGR.	\$228,555.00	\$0.00	100.00%	\$228,555.00
414.315D	REPETITIVE FLOOD GRANT	\$0.00	\$0.00	n/a	\$0.00
414.316	JOINT PLAN	\$4,600.00	\$4,500.00	2.17%	\$100.00
414.316-001	JOINT PLAN-GRANT EXPENSES	\$0.00	\$0.00	n/a	\$0.00

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Account	Description	Budget	Actual	Percentage Remaining	Amount Remaining
Expense					
414.317	JOINT VALIDITY CHLNGE	\$0.00	\$0.00	n/a	\$0.00
414.318	SOLID WASTE/RECYCLING	\$200.00	\$0.00	100.00%	\$200.00
414.318A	TRAFFIC IMPACT STUDY	\$0.00	\$0.00	n/a	\$0.00
414.319	GIS/SOFTWARE	\$3,000.00	\$5,665.28	-88.84%	(\$2,665.28)
414.321	UNIFORM CONSTRUCTION CODE FEES	\$750.00	\$660.00	12.00%	\$90.00
414.322	BLDG PLAN REVIEW REFUND	\$6,800.00	\$2,865.22	57.86%	\$3,934.78
414.340	CODE ADVERT./PRINTING	\$1,200.00	\$3,335.02	-177.92%	(\$2,135.02)
414.374	CODE VEHICLE MAINT.	\$1,000.00	\$803.32	19.67%	\$196.68
414.400	CREDIT CARD FEES	\$1,300.00	\$1,132.80	12.86%	\$167.20
414.460	CODE GENERAL EXPENSE	\$7,500.00	\$4,643.03	38.09%	\$2,856.97
414.461	ENVIRON. ADVISORY COM.	\$1,000.00	\$986.43	1.36%	\$13.57
414.461-001	ENVIRON. ADVISORY COM.-DEER MANAGEMENT	\$0.00	\$0.00	n/a	\$0.00
414.461-002	ENVIRON. ADVISORY COM.-RIPARIAN LEGAL EXPENSES	\$0.00	\$0.00	n/a	\$0.00
414.461-003	ENVIRON. ADVISORY COM.-RIPARIAN ENGR. EXPENSES	\$0.00	\$0.00	n/a	\$0.00
414.462	AGRICULTURAL SECURITY BOARD	\$0.00	\$0.00	n/a	\$0.00
414.463	AERIAL DIGITAL MAPPING	\$0.00	\$0.00	n/a	\$0.00
414.750	CODE MINOR EQUIPMENT	\$1,000.00	\$2,106.67	-110.67%	(\$1,106.67)
414ZHB	ZONING HEARING BOARD	\$14,000.00	\$8,292.62	40.77%	\$5,707.38
430.231	ROAD VEHICLE GAS & OIL	\$22,000.00	\$12,166.07	44.70%	\$9,833.93
430.238	ROAD UNIFORMS	\$6,200.00	\$3,386.82	45.37%	\$2,813.18
430.260	ROAD MATERIAL & TOOLS	\$5,100.00	\$1,009.59	80.20%	\$4,090.41
430.371	TREE MAINTENANCE	\$30,000.00	\$1,025.00	96.58%	\$28,975.00
431	ROAD SNOW REMOVAL CONTRAC	\$14,000.00	\$8,820.00	37.00%	\$5,180.00
433	TRAFFIC LIGHT	\$0.00	\$1,000.00	n/a	(\$1,000.00)
438.01	ROAD MATERIAL STONE/OIL	\$1,625,209.00	\$775,440.19	52.29%	\$849,768.81
438.145	PUBLIC WORKS PAY	\$298,289.00	\$270,717.84	9.24%	\$27,571.16
438.145A	ROAD ACTING SUPV. PAY	\$0.00	\$0.00	n/a	\$0.00
438.460	ROAD GENERAL EXPENSE	\$5,000.00	\$1,366.25	72.68%	\$3,633.75
438.70	ROAD MAJOR EQUIPMENT	\$0.00	\$0.00	n/a	\$0.00
439	ROAD - CONSTRUCTION	\$0.00	\$0.00	n/a	\$0.00
452.210	PARK/REC REV. RUN	\$50.00	\$25.00	50.00%	\$25.00
452.325	PARK/REC POSTAGE	\$0.00	\$0.00	n/a	\$0.00
452.373	STREETSCAPE MAINTENANCE	\$10,500.00	\$12,563.88	-19.66%	(\$2,063.88)
452.460	PARK/REC GENERAL EXPENSE	\$0.00	\$0.00	n/a	\$0.00
452.530	PARK CONTRIBUTIONS	\$20,000.00	\$20,000.00	0.00%	\$0.00
452.531	CREDIT CARD DONATIONS	\$0.00	\$0.00	n/a	\$0.00
481.50	CONTRIBUTIONS	\$10,500.00	\$14,350.00	-36.67%	(\$3,850.00)
482	JUDGEMENTS AND LOSSES	\$0.00	\$0.00	n/a	\$0.00
483.001	MUNICIPAL RETIREMENT	\$110,000.00	\$82,402.94	25.09%	\$27,597.06
483.002	POLICE PENSION	\$165,000.00	\$140,742.39	14.70%	\$24,257.61
484	WORKERS COMPENSATION	\$74,000.00	\$74,790.00	-1.07%	(\$790.00)
485	UNEMPLOYMENT COMPENSATION	\$5,000.00	\$3,141.54	37.17%	\$1,858.46

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Expense					
486.100	HEP B VACCINATION	\$0.00	\$0.00	n/a	\$0.00
486.153	MUNICIPAL LIABILITY	\$0.00	\$0.00	n/a	\$0.00
486.351	AUTO INSURANCE	\$0.00	\$0.00	n/a	\$0.00
486.352	ERRORS & OMISSIONS	\$0.00	\$0.00	n/a	\$0.00
486.353	POLICE PROFESSIONAL	\$0.00	\$0.00	n/a	\$0.00
486.354	UMBRELLA	\$0.00	\$0.00	n/a	\$0.00
486.355	GENERAL LIABILITY	\$44,600.00	\$44,537.00	0.14%	\$63.00
486.356	POLLUTION LIABILITY	\$0.00	\$0.00	n/a	\$0.00
486.357	ADOPT-A-ROAD ACCIDENT	\$0.00	\$0.00	n/a	\$0.00
486.460	HISTORIC GENERAL EXP.	\$0.00	\$0.00	n/a	\$0.00
487	HEALTH INSURANCE	\$642,000.00	\$587,830.76	8.44%	\$54,169.24
488	LIFE INSURANCE	\$9,000.00	\$7,233.37	19.63%	\$1,766.63
488A	SHORT TERM DISABILITY	\$19,000.00	\$16,451.30	13.41%	\$2,548.70
488B	LONG TERM DISABILITY	\$11,000.00	\$9,648.11	12.29%	\$1,351.89
489	FICA	\$153,442.00	\$139,789.55	8.90%	\$13,652.45
489.01	TRANSFER - NONPOLICE	\$65,000.00	\$59,283.02	8.80%	\$5,716.98
489.02	TRANSFER - POLICE	\$102,000.00	\$105,392.04	-3.33%	(\$3,392.04)
489A	MEDICARE	\$35,886.00	\$29,179.59	18.69%	\$6,706.41
490	CAPITAL RESERVE	\$0.00	\$0.00	n/a	\$0.00
491	OPERATING RESERVE	\$0.00	\$0.00	n/a	\$0.00
491A	LITIGATION RESERVE	\$0.00	\$0.00	n/a	\$0.00
491B	TAX REFUNDS	\$500.00	\$2,211.47	-342.29%	(\$1,711.47)
491C	OPEN SPACE TRANSFER	\$0.00	\$0.00	n/a	\$0.00
491D	DEVELOPER ESCROW REFUNDS	\$0.00	\$0.00	n/a	\$0.00
491E	REFUND OF PRIOR YEAR REVENUES	\$0.00	\$0.00	n/a	\$0.00
492	TRANSFER - REPETITIVE FLOOD GRANT PROGRAM	\$0.00	\$0.00	n/a	\$0.00
492A	TRANSFER - BLDG DEBT SERV	\$0.00	\$0.00	n/a	\$0.00
492B	TRANSFER - MISCELLANEOUS	\$0.00	\$0.00	n/a	\$0.00
492C	TRANSFER - CAPITAL RESERVE FUND	\$323,045.00	\$323,045.00	0.00%	\$0.00
492D	TRANSFER - BLDG CONSTRUCTION	\$0.00	\$0.00	n/a	\$0.00
492E	TRANSFER - FIRE FUND-SUPV. PAY(TC)	\$0.00	\$0.00	n/a	\$0.00
Total		\$7,685,056.00	\$5,729,355.92	25.45%	\$1,955,700.08
Total Expense		\$7,685,056.00	\$5,729,355.92	25.45%	\$1,955,700.08
Net:		(\$1,453,814.00)	\$87,404.27	106.01%	(\$1,541,218.27)