

# Upper Makefield *Township*

## *Financial Advisory Committee Meeting*

***July 9, 2014***

The July 9, 2014 initial public meeting of the Upper Makefield Township Financial Advisory Committee was convened at 7:00 p.m. In attendance were the following members of the Financial Advisory Committee: Laurie Hosie, Richard Krollman, Steve Markin, Kevin Mealey, Bob Needle, Supervisor/Liaison Larry Breeden, and Interim Township Manager David Nyman. Also in attendance was a member of the public. Supervisor/Liaison Larry Breeden opened the session by having each member introduce themselves and share briefly their backgrounds. He then reviewed the motion by the Board of Supervisors directing the Committee with understanding and defining the EIT.

### **I. Call to Order - 7:00 p.m.**

### **II. Organization of Committee**

Election of Chair: A motion was made by Steve Markin and seconded by Bob Needle to approve Laurie Hosie as the Chair of the Financial Advisory Committee. With no further discussion the motion was approved unanimously.

Election of Vice Chair: A motion was made by Steve Markin and seconded by Kevin Mealey to approve Steve Markin as the Vice Chair of the Financial Advisory Committee. With no further discussion the motion was approved unanimously.

Election of Secretary: A motion was made by Kevin Mealey and seconded by Steve Markin to approve Kevin Mealey as the Secretary of the Financial Advisory Committee. With no further discussion the motion was approved unanimously.

### **III. Consideration of Earned Income Tax Factors**

The Committee discussed the concerns of the Board of Supervisors. They also discussed the Township Ordinance (177) enacting the EIT and the State legislation to further understand it. A number of the possible variables were noted. Consideration was given to meeting with Keystone Collections and possibly a seasoned Township Manager who does his own EIT reviews.

The Township Manager will explore a meeting with Keystone Collections and Northampton Township Manager Bob Pellegrino for August. He will also try to get a copy of the Keystone Collections contract with the Bucks County Tax Collection Committee to allow a review of Keystone's responsibilities.

The Committee also requested a clarification by the Board of Supervisors of their task – are they to determine better methods of forecasting and determining the predictability of EIT revenues and/or other issues?

#### **IV. Other Business**

The Committee discussed establishment of a regular meeting date and reached consensus to meet the second Wednesday of the month at 7 PM in the Township Building.

#### **V. Public Comment**

Vic Ameye stated that he considered the EIT as a big revenue item and had expressed interest to the Board of Supervisors as to how it was determined numerous times.

#### **VI. Adjournment**

A motion was made by Laurie Hosie and seconded by Kevin Mealey and the meeting declared adjourned at 8:05 PM.

*Next meeting – August 13, 2014*

*Approved:* August 13, 2014

Respectfully submitted,  
Kevin Mealey  
Secretary