

Upper Makefield Township Board of Supervisors
October 27, 2010 Special Meeting Minutes

The October 27, 2010 Special Meeting of the Upper Makefield Township Board of Supervisors was called to order by Chair Bud Baldwin at 5:20 p.m. In attendance were the following members of the Board of Supervisors: Chair Bud Baldwin, Vice Chair Tom Cino, Treasurer John Silvers, Member Dan Rattigan and Member Mary Ryan. Also in attendance was Township Manager Stephanie Teoli.

SIDE FUNDS:

Ms. Teoli provided an overview of the Line Item Budget for each of the township's "side funds":

Fire Fund
Riparian Restoration Grant Fund
Open Space Fund
Tree Fund
Emergency Services Fund
Park and Recreation Fund
Park and Recreation Capital Fund
Grading Escrow Fund
Building Construction Fund
Capital Reserve Fund
Cable TV Fund
Water and Sewer Funds

GENERAL FUND:

Ms. Teoli then presented four alternatives for the revised General Fund, ranging from no tax increase to a 3 mil Real Estate Tax increase.

Discussion ensued regarding the various alternatives. The Board directed Ms. Teoli to revise the General Fund to reduce the transfer to the Capital Reserve Fund by \$10,000. A transfer from the Emergency Services Fund to the Capital Reserve fund was authorized. The Board further authorized that the Preliminary Budget be presented with a 3 mil tax increase.

The Board then requested that Ms. Teoli work to reduce overall consultant costs. It was agreed by general consensus that consultants would be called in only when necessary in the future. After further discussion, a motion was made by Mr. Baldwin, and was seconded by Ms. Ryan, to authorize the township manager to solicit proposals for engineering services for 2011. Motion carried on a unanimous vote.

PUBLIC COMMENT:

Susan Milner of Bruce Road commended the Board for their work on the budget.

The Board then adjourned to Executive Session to discuss personnel matters. No action was taken.

ADJOURNMENT:

The meeting adjourned at 8:30 p.m.

Approved: November 17, 2010