

## **Park and Recreation Board August 8, 2016 Meeting Minutes**

The August 8, 2016 public meeting of the Upper Makefield Township Park and Recreation Board was called to order by Chair Eric Schaal at 7:33 p.m. In attendance were the following members of the Park and Recreation Board: Chair Eric Schaal, Vice Chair Cathy Magliocchetti, Member Donna DeSimone, Member Bill Hoefler, and Member Jim Pearsall. Member Randy Reardon and Member Tim Thomas. Also in attendance were Assistant Manager Judy Caporiccio and Supervisor Liaison Tom Cino.

Members of the public were also in attendance.

### **Public Comment**

There was no public comment.

### **Approval of Minutes**

A motion was made by Mr. Reardon and was seconded by Ms. DeSimone to approve the May 9, 2016 minutes. Motion carried by a 4-0-2 vote with Mr. Hoefler and Mr. Pearsall abstaining. Ms. Magliocchetti was not present for this vote.

A motion was then made by Mr. Hoefler and was seconded by Mr. Pearsall to approve the June 13, 2016 minutes. Motion carried by a 4-0-2 vote with Mr. Reardon and Ms. DeSimone abstaining. Ms. Magliocchetti was not present for this vote.

### **Lookout Park Building Improvements Update**

Architect Richard Walker was in attendance to review design options and associated costs for Lookout Park building improvements. Discussion followed and a motion was made by Ms. DeSimone and seconded by Mr. Reardon to pursue Option 1 of the Silvestri Building Group Proposal dated June 17, 2016, which includes Hardie siding and (field) stone veneer and request that Mr. Walker complete the details of the design to assist in the development of bid specifications, including the purchase of two garage doors. Consensus was that this option provides the best solution for long-term maintenance, upkeep and appearance. Motion carried by a unanimous vote. Ms. Magliocchetti was not present for this vote.

The Board thanked Mr. Walker for his time and input in providing the design options and guidance.

### **Patriot FC 2017 Budget Requests**

Rich Thompson, Vice President of Patriot FC, outlined the club's plan for maintenance of the fields at Brownsburg Park in lieu of a use fee. As in recent years, the club proposes to follow a treatment plan recommended by TruGreen and will contract with them directly, at costs estimated at \$5,000-\$7,000. Additionally, the club will coordinate with the township to provide additional maintenances and/or services as needed, such as rolling the fields, signage, supplemental mowing and park cleanup. The township will continue to provide regular mowing services. Mr. Thompson also reviewed the club's practices to rotate goals, playing areas and equipment to distribute areas of play to reduce stress on fields.

Mr. Schaal also noted that the club has agreed to contribute \$5,000 toward the cost of the proposed field irrigation project and an additional \$5,000 in grant funds received from EPYSA (Eastern Pennsylvania Youth Soccer Association).

Mr. Reardon provided a history on how the current maintenance in lieu of a use fee developed over the last several years noting that the township initially paid for all maintenance. He noted that several fee structures were attempted and stated his opinion that the current arrangement of maintenance in lieu of a fee has strengthened the township's relationship with the clubs and has allowed for more improvement over the long term.

Ms. Magliocchetti arrived at 8:00 pm. She stressed the importance that the club continue to follow the scheduled maintenance regimens recommended by TruGreen.

A motion was made by Mr. Hoefler, seconded by Mr. Reardon to continue the maintenance in lieu of a field use fee for 2017 as submitted by Patriot FC. Motion carried by a unanimous vote.

Upper Makefield Youth Baseball/Softball League did not submit a 2017 budget request.

### **Brownsburg Park Irrigation Project**

The bid opening is scheduled for August 10 and a recommendation is anticipated at the August 16 Board of Supervisors meeting. The Board reviewed the Park and Recreation Board's response prepared in the spring to a resident concern regarding the irrigation project and discussed potential additions to the document, which will be included in the Board of Supervisors' packets.

Mr. Schaal and a representative of Patriot FC will attend the Board of Supervisors meeting on August 16.

### **Strategy for Park Improvements**

Discussion of a long-term park improvement strategy and potential projects continued. The list will be updated and consolidated for consideration at the next meeting.

### **Upper Makefield Youth Baseball/Softball League Fall Field Use Request**

Upper Makefield Youth Baseball/Softball League submitted a request for use of Patriot and Eagle Fields at Lookout Park from August 22-October 21, 2016. In lieu of a field use fee, the club will continue to follow the field maintenance plan approved in February 2016.

A motion was made by Mr. Reardon and was seconded by Ms. Magliocchetti to approve the Fall Field Use request of UMYBSL with the previously approved maintenance plan provided by the club in lieu of a field use fee. Motion carried by a unanimous vote.

### **Township Landscape Bid**

The EAC submitted recommendations to the Township's landscape maintenance agreement, and the Township Manager asked for input from the Park and Recreation Board prior to submission to the Board of Supervisors for consideration. Ms. Magliocchetti relayed the EAC's intention to recommend a plan using organic pest and weed control, excluding the playing fields, on Township-owned properties, and answered questions about specific recommendations. Discussion followed and a motion was made by Mr. Schaal and was seconded by Mr. Thomas to provide the following amendments to the EAC landscape bid recommendations:

- Confirmation that playing fields and playground mulch are not included in the EAC recommendations
- Replacement of existing mulch with recommended non-dyed mulch over time rather than removal and replacement of existing mulch
- Solicit landscape maintenance bids for both organic and non-organic methods

Motion carried by a unanimous vote.

#### **Ratification of Rock FastPitch Tournament Request**

A motion was made by Mr. Reardon and seconded by Mr. Thomas to ratify the email approval of the July 9-10, 2016 Rock FastPitch tournament request with the following conditions: \$800 fee, \$500 refundable security deposit, 10% contribution of net food sales and submission of all required documentation. Motion carried by a unanimous vote.

#### **Other Business**

##### **Lookout Park Playground Installation Update**

The Public Works Department extended the grading in the area surrounding the Lookout Park playground, improving the aesthetics.

##### **September Meeting Date Change**

Due to scheduling conflicts, the September meeting date was changed to Wednesday, September 7, 2016.

##### **Adjournment**

A motion was made by Mr. Reardon and was seconded by Mr. Pearsall to adjourn the meeting at 9:10 p.m. Motion carried by a unanimous vote.

Approved: September 7, 2016