

Park and Recreation Board

July 14, 2014 Meeting Minutes

The July 14, 2014, public meeting of the Upper Makefield Township Park and Recreation Board was called to order by Chair Donna DeSimone at 7:38 p.m. In attendance were the following members of the Park and Recreation Board: Chair Donna DeSimone, Member Bill Hoefler, Member Eric Schaal, Member Eileen Sichel and Member Randy Reardon. Vice Chair Dawn Wyatt and Member Jim Pearsall were absent. Also in attendance were Assistant Manager Judy Caporiccio and Supervisor Liaison Tom Cino.

Members of the public were also in attendance.

Public Comment

There was no public comment.

Approval of Minutes

A motion was made by Mr. Reardon and was seconded by Ms. Sichel to approve the June 9, 2014 minutes. Motion carried by a unanimous vote.

Patriot FC Fall Field Use and Maintenance Plan

Bob Hill, President of Patriot FC, provided a maintenance plan for Brownsburg Park which included post-remediation treatments to Fields 3, 4 and 5 to be performed by TruGreen in the Fall.

He then outlined the Club's proposed usage plan for the Fall. The Club proposes that the Township remediate Fields 1, 2 and 6 in the Fall. Fields 1 and 2 would then be closed until mid-March while Field 6 would be used on a limited basis following the October treatment for the remainder of the Fall season. All three fields would be used on a limited and rotating basis for the Spring season as determined by the coaches and field conditions.

Discussion followed concerning the usage of the soccer fields following remediation. Historically, the fields were closed and rested for one season following remediation. The usage will be discussed at a future meeting after soccer registration is closed and the Club can determine how many fields are needed.

Brownsburg Park Snack Shed

The Club requested that a flat fee be charged for Fall use of the snack shed rather than a percentage of net profits. Discussion followed and consensus was to continue with the percentage based fee.

Field Use Requests

Newtown Rock Fastpitch Tournament Request

A motion was made by Ms. DeSimone and was seconded by Mr. Schaal to approve the Tournament Request of Newtown Rock Fastpitch to hold a tournament at Lookout Park from July 19-20, 2014 for a fee of *\$1,000, security deposit of \$500 and 10% contribution of snack shed net proceeds. Motion carried by unanimous vote. (*Fee adjusted to \$800. See minutes of August 11, 2014)

Upper Makefield Youth Ball League

Lookout Park Softball Dugout Paint

A motion was made by Ms. Sichel and was seconded by Mr. Reardon to forward a recommendation to the Board of Supervisors that the Park and Recreation Board supports the request of the softball club to paint the trim and interior poles of the two new softball dugouts pink, in keeping with the team colors of the Lady Mavs. Motion carried by a unanimous vote.

Upper Makefield Youth Ball League Field Use Request

A motion was made by Mr. Reardon and was seconded by Ms. DeSimone to approve the 2014 Field

Use Request of Upper Makefield Youth Ball League for the dates of August 1, 2014 – October 31, 2014. The 2014 Field Use Fee is waived in lieu of the maintenance plan outlined below and approved in March 2014. Consistent with the practice at the Brownsburg Park snack shed, there will be a 10% fee on net profits of the snack shed from the Fall to be accompanied by the financial information of shed operations.

In lieu of 2014 Field Use Fees, the club is providing the following maintenance at Lookout Park for 2014:

- Maintain all fields at Lookout Park
- Provide and spread infield mix on all five fields
- Mow fields 1-2 times/week from March – November
- Fertilize the grass, edge the infields and weed the foul line and warning tracks of each field
- Maintain fields, dugouts and snack shed to be baseball and softball ready

Motion carried by a unanimous vote.

Lookout Park Field Maintenance Discussion

There was discussion of the baseball club's inquiry from past meetings to offset their maintenance costs when third parties use the fields that are maintained by baseball. Consensus was to discuss and develop a policy for third party users during budget discussion prior to 2015 Field Use applications.

Ms. DeSimone noted that there are several families who have donated significantly to Township parks. She will provide staff with a list of names and suggested forwarding a recommendation that the Township recognize their contributions.

2015 Budget Process

A motion was made by Ms. DeSimone and was seconded by Mr. Reardon to request that the Clubs provide the most recent financial statements annually with their budget requests. Budget requests will be considered in early Fall.

Other Business

Ms. Caporiccio provided the following updates:

- Brownsburg Park Court Construction Update – One bid was received and it was significantly over the budgeted amount. Upon recommendation of the Township Engineer, the bid was rejected and the project will be rebid during the winter months for spring construction.
- Cal Ripkin State Tournament at Lookout Park – Tournament was successful and the park was cleaned and returned to good condition. The Club was thanked for their efforts in working cooperatively with the Township and addressing park maintenance concerns.
- Rock 'Em Lacrosse Camp – Cancelled due to low registration.
- Public Works Department - Addressing stormwater issues at Lookout Park.
- Public Works Department - Addressing signage at Brownsburg Park (no parking on grass and one way)

Adjournment

A motion was made by Mr. Reardon and was seconded by Ms. DeSimone to adjourn the meeting at 9:30 p.m. Motion carried by a unanimous vote.

Approved: August 11, 2014