

Upper Makefield Township Board of Supervisors

June 20, 2017 Meeting Minutes

The June 20, 2017 public meeting of the Upper Makefield Township Board of Supervisors was called to order by Chair Dan Rattigan at 7:30 p.m. In attendance were the following members of the Board of Supervisors: Chair Dan Rattigan, Vice Chair Tom Cino, Treasurer Mary Ryan, Member Diana Nolan and Member Mike Tierney. Also in attendance were Township Solicitor Mary Eberle, Esq., Township Engineer Larry Young, P.E., Assistant Township Manager Judy Caporiccio, Director of Planning & Zoning Dave Kuhns and Chief Schmidt.

There were also members of the public and representatives of the press present.

PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

Mr. Rattigan led in the recitation of the Pledge of Allegiance which was followed by a moment of silence.

ANNOUNCEMENTS

Mr. Rattigan made the following announcements:

- An Executive Session was held prior to tonight's meeting for personnel matters.
- Visit www.scudderfallsbridge.com to stay up to date on the bridge replacement project. Travel advisories and work activities are posted weekly. Ms. Ryan added that the bridge replacement project at Scudders Falls has also closed the canal towpath south of the Park & Ride lot on Taylorsville Road.

SPECIAL ITEMS

Washington Crossing Historic Park Independence Weekend Celebration and Fireworks Display
Joe Capone, Friends of Washington Crossing Historic Park Executive Director, provided an overview of the Independence Day celebrations to be held at Washington Crossing Historic Park for the July 2 fireworks display. Park, Township and emergency management representatives were thanked for their coordinated effort in planning and preparations for the events. A motion was then made by Ms. Ryan and seconded by Ms. Nolan to approve the River Road closure from Rt. 532 to Taylorsville Road on July 2 (July 7 rain date) from approximately 9:15 pm – 10:30 pm for the fireworks display as presented with the Special Event application. Motion carried by a unanimous vote.

PUBLIC COMMENT

There was no public comment

APPROVAL OF MINUTES AND BILLS PAYABLE

A motion was made by Ms. Nolan and was seconded by Ms. Ryan to approve the June 6, 2017 meeting minutes. Motion carried by a unanimous vote.

Mr. Rattigan presented the bills list for June 20, 2017. A motion was made by Mr. Cino and was seconded by Ms. Nolan to approve the June 20, 2017 Bills Payable List in the amount of \$151,657.08. Motion carried by unanimous vote.

PLANNING AND ZONING ISSUES

Tormenti Zoning Hearing Board Application, 498 Stoneybrook Road

Mr. Kuhns provided an overview of the Tormenti application requesting a special exception for disturbance in the riparian buffer overlay zone and a variance to permit existing pool equipment, hot tub and pergola in the floodplain. Mr. Kuhns noted that the entire property is located within the 100 year floodplain and that all concerns expressed in the Tri-State review letter will be addressed upon

issuance of a permit subject to approval by the Zoning Hearing Board. It was the consensus of the Board to take no position in regards to this application.

Goodwin ZHB applicat-on

The Goodwin application reviewed by the Board at the June 6, 2017 meeting has agreed to submit their review to the HARB as well.

SOLICITOR'S REPORT

Ms. Eberle noted that the Solicitor's Report was in the Board packet.

ASSISTANT MANAGER'S REPORT

Police Officer

Ms. Caporiccio introduced Chief Schmidt to provide details of the request for approval of a conditional offer of employment of a police officer. Chief Schmidt indicated that upon approval, the officer would complete physical evaluations and firearms training. Discussion followed and Chief Schmidt provided background on the search process, which began with 127 candidates. Mr. Tierney questioned the need to replace the officer who was promoted to Detective. A motion was made by Ms. Nolan and was seconded by Mr. Cino to approve the conditional offer of employment of a police officer. Motion carried by a 4 to 1 vote, with Mr. Tierney voting in opposition.

Bucks County Tour of Honor

Ms. Caporiccio provided an overview of the request from Bucks County to support the Bucks County Tour of Honor program by placing an ad in their directory. Bucks County Tour of Honor provides sponsored trips to Washington DC for veterans to visit the memorials. A motion was made by Mr. Cino and seconded by Ms. Ryan to support Bucks County Tour of Honor by placing a ¼ page ad in the Bucks County Veteran ID Directory at a cost of \$550. Motion carried by a unanimous vote.

ENGINEER'S REPORT

Brownsburg Park Irrigation Project – Payment Request #1

Mr. Young provided an overview of the project and recommended approval of Payment Request #1 in the amount of \$48,403.65. After discussion, a motion was made by Mr. Cino and seconded by Ms. Nolan to approve Payment Request #1 in the amount of \$48,403.65 for the Brownsburg Park Irrigation Project. Motion carried by a unanimous vote.

2017 Road Project – Payment Request #2 – Final (Change Order #1)

Mr. Young provided an overview of the project and recommended approval of Payment Request #2-Final (Change Order #1) in the amount of \$169,680.50. After discussion, a motion was made by Mr. Cino and seconded by Ms. Ryan to approve Payment Request #2-Final (Change Order #1) in the amount of \$169,680.50. Motion carried by a unanimous vote.

2017 Road Project – Payment Request #2 – Final (Liquid Fuels)

Mr. Young recommended approval of Payment Request #2-Final (Liquid Fuels) in the amount of \$312,689.21. The amount of \$200,000 will be paid from the Liquid Fuels Fund and \$112,689.21 will be paid from the General Fund. A motion was made by Mr. Cino and seconded by Ms. Ryan to approve Payment Request #2-Final (Liquid Fuels) in the amount of \$312,689.21 as specified above. Motion carried by a unanimous vote.

Engineer's Report

Mr. Young noted that the Engineer's Report was in Board packets.

BOARD AND COMMISSION REPORTS

Mr. Rattigan announced that the following meeting minutes were included in the Board packets:

- Environmental Advisory Council – April 11, 2017
- Park and Recreation Board – May 8, 2017

DEPARTMENT REPORTS

Mr. Rattigan announced that the following department reports were included in the Board packets:

- Planning and Zoning Department
- Finance Department Report
- Fire Department Report
- Ambulance Report
- Fire Marshal Report
- Police Department Report
- Public Works Department Report

PUBLIC COMMENT

Dan Johansson, Upper Makefield, asked about the status of the removal of the logs along Taylorsville Road in the PECO easement. Mr. Rattigan indicated that several of the residents have requested the logs be removed, and the Township has contacted PECO about removal.

ADJOURNMENT

A motion was made by Ms. Nolan and seconded by Ms. Ryan to adjourn at 7:54 p.m. Motion carried on unanimous vote.

Respectfully submitted,



David R. Nyman
Interim Township Manager
Approved: July 18, 2017

JUNE 2017 GENERAL FUND BILLS - 6/20/17

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
409.321	Acteon Networks	\$390.00	phone sys. maint. contract 10/8/16 - 10/7/17
400.210	Associated Imaging Solutions	\$4.60	shipping charge for copier toner cartridge
414.210	" "	\$4.60	" "
410.192	Bucks County Police Training Center	\$250.00	Basic On Scene Accident Investigation course - Russi
400.312	CKS Engineers	\$1,996.70	engineering fees
414.313A-1	" "	\$278.21	" "
409.373	Clemens	\$19.85	rental of mats for P. W. Bldg.
430.238	" "	\$136.25	P. W. uniform rental
409.321	Comcast	\$12.64	PD Special Video Account
409.321	Comcast	\$378.93	telephone/internet service Admin. Bldg.
409.321	Comcast	\$161.05	telephone/internet service P. W. Bldg.
400.340	Courier Times	\$121.10	advertising
414.340	" "	\$361.53	" "
414ZHB	" "	\$729.02	" "
414ZHB	Donna DeAngelis-Lehmann	\$160.00	court reporter - ZHB
409.140	Elite Office Maintenance Services	\$1,500.00	cleaning service Twp. Complex Bldgs.
409.341	Francotyp-Postalia	\$120.00	quarterly rental/maint. postage meter
410.210	Garlits Printing	\$99.50	business cards - Jumper
400.314	Grim, Biehn & Thatcher	\$4,892.50	legal fees
414.314A	" "	\$1,551.00	" "
414.314-2	" "	\$124.00	" "
407.319	HPT Systems	\$3,750.00	pmt #1 purchase of hourly IT support time block
410.540-3	Havis	\$380.00	remove/install equip. in MCTF car
410.239A	" "	\$199.24	swap out gunlock for PD vehicle
414ZHB	High Swartz	\$2,432.00	legal fees - ZHB
410.192	Daniel Jones	\$197.20	reimburse expenses for Sobriety Testing Course
409.373	Kencor	\$185.00	monthly elevator maintenance
411.331	John Kernan	\$314.58	reimburse for mileage Fire Protection Assoc. Conf.
411.460	" "	\$357.44	reimburse hotel expenses Fire Protection Assoc. Conf.
400.331	Kerrigan's Sunoco	\$475.15	maint./repairs Admin. vehicle
410.374	" "	\$452.37	maint./repairs P. D. vehicles
414.374	" "	\$70.90	maint./insp. P. & Z. vehicle
403.115	Keystone Collections Group	\$13,754.11	EIT tax collector
409.373	Lucas Ltd.	\$173.04	repair toilet in PD Men's Room
409.321	PA One Call	\$107.51	monthly notifications
438.460	Petty Cash - Public Works	\$53.68	reimburse Petty Cash
409.215	Ready Refresh	\$94.29	bottled water for Twp. Complex bldgs.
410.238	Red The Uniform Tailor	\$671.37	shirts
410.231	Riggins	\$1,606.89	unleaded fuel
430.231	" "	\$2,680.95	diesel fuel
407.319	Ron Skotleski Video Productions	\$400.00	producer fee - BoS Meeting 6/6/17
400.210	Staples Advantage	\$36.09	office supplies
409.230	Suburban Propane	\$50.12	propane
430.371	T & T Tree Service	\$870.00	tree removal/pruning
491B	Timber Knoll Homeowners Assoc.	\$748.80	R. E. Tax overpayment refund
409.373	Townscapes	\$635.00	mowing/weeding Twp. Complex/properties
452.373	" "	\$220.00	mowing/weeding around plant beds Streetscape
407.319	Trent Creative	\$100.00	June 2017 website maintenance
400.313	Tri-State Engineers	\$7,125.50	engineering fees
414.313A	" "	\$10,894.30	" "
400.210	Workplace Central	\$89.80	office supplies
410.210	" "	\$125.43	" "
414.210	" "	\$32.90	" "
409.215	" "	\$30.63	" "
TOTAL		\$62,605.77	

**FOR BOARD APPROVAL

JUNE 2017 LIQUID FUELS BILLS - 6/20/17

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
438.245	Fabian Building Materials	\$54.00	mortar mix
437	Joseph Finkle & Son	\$80.70	truck/machine maint.
438.245	" "	\$61.65	road line marking
437	Kerrigan's Sunoco	\$186.38	P.W. vehicle maint./repairs
437	Modern Group	\$404.10	wood chipper repair
434SL	PECO	\$123.21	electric - street lighting
433TL	PECO	\$23.65	electric - traffic lighting
437	Praxair	\$50.75	cylinder rental
437	R & S Equipment Repair	\$364.76	Bobcat repair
437	Scrappy's Auto Service	\$2,719.38	truck insp./maint./repair
438.245	SealMaster	\$9,754.98	late spring crack sealing
437	Smith's Yardville Supply	\$52.11	shop supplies
437	Tanner's Lawn & Snow Equip.	\$103.80	chain saw maintenance
437	Torodyne	\$149.95	chipper battery
TOTAL		\$14,129.42	

****PAID INTERIMLY**

JUNE 2017 PARK & REC BILLS - 6/20/17

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
452.250	Elite Office Maintenance	\$100.00	cleaning of parks - May
452.250	Private Utility Enterprises	\$600.97	maint. water sys. - parks
452.250	Smith's Yardville Supply	\$61.50	water sys. treatment - Br.
452.250	Third Little Pig	\$1,436.70	wood carpet (mulch)
452.250	Townscapes	\$1,330.00	mowing/weeding of parks
	TOTAL	\$3,529.17	

****PAID INTERIMLY**

JUNE 2017 PARK 3 YR CAP BILLS - 6/20/17

<u>Acct #</u>	<u>Company Name</u>	<u>Amount</u>	<u>Comments</u>
452.300	CKS Engineers	\$120.68	engineering fees
452.701	Magic Touch	\$9,975.00	power wash/sand pavilion - Br.
452.300	Tri-State Engineers	\$3,281.30	engineering fees
TOTAL		\$13,376.98	

****PAID INTERIMLY**

JUNE 2017 WATER & SEWER BILLS - 6/20/17

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
429.210	Coyne Chemical	\$971.49	sodium hypochlorite/chlorine
429.371	Eurofins QC	\$13.00	testing
429.110	Garlits Printing	\$420.00	envelopes for water/sewer bill mailings
429.314	Grim , Biehn & Thatcher	\$15.50	legal fees
429.100	Private Utility Enterprises	\$10,271.23	plant operator
429.371	M. J. Reider Associates	\$266.00	testing
429.210	Smith's Yardville Supply	\$9.99	supplies
429.374	" "	\$28.99	plant maintenance
429.374	Townscapes	\$220.00	mowing at plant
429.110	U. M. T. General Fund	\$191.25	reimburse G. F. for water/sewer bill postage
429.110	U. S. Postal Service	\$312.80	postage for mailing water/sewer bills
429.210	USABlueBook	\$361.94	supplies
TOTAL		\$13,082.19	

**PAID INTERIMLY

JUNE 2017 TREE FUND - 6/20/17

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
409	Arbor Day Foundation	\$4,350.00	energy saving trees - Twp. program
460	Plant Health Solutions	\$13,706.00	Emerald Ash Borer treatment per budget
TOTAL		\$18,056.00	

**PAID INTERIMLY

JUNE 2017 POLICE PENSION BILLS - 6/20/17

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
403	Longley Insurance Agency	\$2,627.00	fiduciary liability
TOTAL		\$2,627.00	

**PAID INTERIMLY

JUNE 2017 NON-POLICE PENSION BILLS - 6/20/17

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
403	Longley Insurance Agency	\$2,627.00	fiduciary liability
TOTAL		\$2,627.00	

**PAID INTERIMLY

JUNE 2017 INTERIM BILLS - 6/20/17

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
400.210	Staples Credit Plan	\$79.99	office supplies

TOTAL	\$79.99
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*PREVIOUSLY APPROVED BY BOARD

JUNE 2017 DUTCHESS FARM BILLS - 6/20/17

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
429.100	Private Utility Enterprises	\$3,004.42	plant operator
429.371	M. J. Reider Associates	\$350.00	testing
	TOTAL	\$3,354.42	

**PAID INTERIMLY

JUNE 2017 CAPITAL RESERVE BILLS - 6/20/17

<u>Acct #</u>	<u>Company Name</u>	<u>Amount</u>	<u>Comments</u>
410.740	Dynamatrix Corporation	\$6,338.00	2 Toughbook laptops for new PD cars

TOTAL	\$6,338.00
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**PAID INTERIMLY

JUNE 2017 WATER/SEWER CAPITAL RESERVE BILLS - 6/20/17

<u>Acct #</u>	<u>Company Name</u>	<u>Amount</u>	<u>Comments</u>
429.740	CKS Engineers	\$5,087.04	engineering fees

TOTAL	\$5,087.04		
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****PAID INTERIMLY**

JUNE 2017 ENCLAVE BILLS - 6/20/17

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
429.313	CKS Engineers	\$600.70	engineering fees
429.210	Coyne Chemical	\$1,322.20	supplies
429.376	FRANC Environmental	\$324.50	sludge removal/vacuum truck
429.100	Private Utility Enterprises	\$3,783.68	plant operator
429.371	M. J. Reider Associates	\$296.00	testing
429.210	USABlueBook	\$437.02	supplies
TOTAL		\$6,764.10	

**PAID INTERIMLY

BUDGET vs ACTUAL

UPPER MAKEFIELD TOWNSHIP

For the Months From January, 2017 To May, 2017

Contents: Budget Remaining Format, FundID >= First, Accounts >= "301.10A" And <= "492E", All Sub Accounts, Including Inactive Accounts, Excluding Encumbrances

Account	Description	Budget	Actual	Percentage Remaining	Amount Remaining
Equity					
309.90	EQUITY		(\$2,622.25)		
Total			(\$2,622.25)		
Total Equity			(\$2,622.25)		
Revenue					
301.10A	CURRENT R.E. TAXES	\$0.00	\$1,545,239.33	n/a	(\$1,545,239.33)
301.10B	PRIOR YEAR R.E. TAXES	\$0.00	\$28,262.20	n/a	(\$28,262.20)
301.20A	INTERIM R.E. TAXES	\$0.00	\$0.00	n/a	\$0.00
301.20B	INTERIM RE TAXES PR YRS	\$1,000.00	\$2,098.13	-109.81%	(\$1,098.13)
301.40A	DELINQUENT RE TAX PR YR	\$0.00	\$0.00	n/a	\$0.00
301.40B	DELINQUENT RE TAX CURNT	\$10,000.00	\$10,874.61	-8.75%	(\$874.61)
301.70	BREACH R.E. TAXES	\$0.00	\$0.00	n/a	\$0.00
310.02B	PRIOR YEAR PER CAPITA	\$0.00	\$0.00	n/a	\$0.00
310.10	TRANSFER TAX R.E.	\$800,000.00	\$213,545.54	64.41%	\$386,454.46
310.20	EARNED INCOME TAX	\$3,900,000.00	\$2,402,290.92	38.40%	\$1,497,709.08
310.21	CURRENT E.I.T.	\$0.00	\$0.00	n/a	\$0.00
310.22	PRIOR YEAR E.I.T.	\$0.00	\$0.00	n/a	\$0.00
321.04	CERTIFICATE OF APPROP	\$140.00	\$0.00	100.00%	\$140.00
321.30	BUSINESS FEES	\$1,000.00	\$0.00	100.00%	\$1,000.00
321.35	FIRE PERMITS	\$4,000.00	\$2,175.00	45.63%	\$1,825.00
322.82	HIGHWAY ENCROACHMENT	\$11,000.00	\$3,700.00	66.36%	\$7,300.00
322.83	GRADING PERMITS	\$19,000.00	\$5,600.00	70.53%	\$13,400.00
322.84	GRADING ESCROWS/REINSP.	\$0.00	\$0.00	n/a	\$0.00
331.11	MOTOR VEHICLE VIOLATION	\$14,000.00	\$2,658.66	81.01%	\$11,341.34
331.12-001	VIOLATION OF ORDINANCES-POLICE	\$4,000.00	\$1,954.54	51.14%	\$2,045.46
331.12-002	VIOLATION OF ORDINANCES-CODE	\$13,000.00	\$3,606.00	72.26%	\$9,394.00
341	INTEREST	\$8,000.00	\$3,242.12	59.47%	\$4,757.88
341D	INSURANCE DIVIDENDS	\$0.00	\$0.00	n/a	\$0.00
354	OTHER STATE CAPITAL & OPERATING GRANTS	\$0.00	\$0.00	n/a	\$0.00
355.01	PUBLIC UTILITY REALTY	\$8,000.00	\$0.00	100.00%	\$8,000.00
355.08	LIQUOR LICENSE	\$1,000.00	\$1,000.00	0.00%	\$0.00
355.13	FOREIGN FIRE	\$130,000.00	\$0.00	100.00%	\$130,000.00
355.14	PEMA/FEMA REIMBURSEMENT	\$0.00	\$0.00	n/a	\$0.00
355.15	ACT 537 PLANNING COST REIMB.	\$0.00	\$0.00	n/a	\$0.00
355.16	PENNDOT STOOPVILLE REIMB.	\$228,555.00	\$0.00	100.00%	\$228,555.00
361.10	ADMINISTRATIVE EARNINGS	\$7,000.00	\$529.57	92.43%	\$6,470.43
361.20	JOINT VALIDITY REIMBURSEMENT	\$0.00	\$0.00	n/a	\$0.00
361.30	LEGAL REVIEW FEES	\$10,000.00	\$7,237.00	27.63%	\$2,763.00

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UPPER MAKEFIELD TOWNSHIP

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Revenue					
361.31	SUBDIVISION FEES	\$15,000.00	\$23,150.00	-54.33%	(\$8,150.00)
361.31-001	SUBDIVISION FEES-REINSPECTION FEES	\$0.00	\$0.00	n/a	\$0.00
361.32	ENGR. REVIEW FEES	\$100,000.00	\$12,496.23	87.50%	\$87,503.77
361.32-001	BIDDING DOCUMENT FEES	\$0.00	\$0.00	n/a	\$0.00
361.33	ZONING PERMITS	\$62,000.00	\$24,170.00	61.02%	\$37,830.00
361.33S	SIGN PERMITS	\$0.00	\$1,130.00	n/a	(\$1,130.00)
361.34	ZONING HEARING BOARD FEES	\$8,000.00	\$2,925.00	63.44%	\$5,075.00
361.40	CELL TOWER CONSULTANT FEES	\$0.00	\$0.00	n/a	\$0.00
361.41	WATER/SEWER CONSULTANT FEES	\$50,000.00	\$2,187.16	95.63%	\$47,812.84
361.50	SALE OF TWP PROPERTY	\$10,000.00	\$0.00	100.00%	\$10,000.00
362.11	POLICE EARNINGS	\$2,600.00	\$2,125.25	18.26%	\$474.75
362.41	BUILDING PERMITS	\$185,000.00	\$59,383.10	67.90%	\$125,616.90
362.41-001	REINSPECTION FEES	\$1,700.00	\$540.00	68.24%	\$1,160.00
362.43	PLUMBING PERMITS	\$29,000.00	\$10,036.00	65.39%	\$18,964.00
362.44	ELECTRICAL PERMITS	\$11,500.00	\$4,580.00	60.17%	\$6,920.00
362.45	OCCUPANCY PERMITS	\$30,000.00	\$11,310.00	62.30%	\$18,690.00
362.45A	USE & OCCUPANCY PERMITS	\$0.00	\$0.00	n/a	\$0.00
362.45C	ON-LOT HAULERS FEES	\$2,500.00	\$2,000.00	20.00%	\$500.00
362.46	ALARM PERMITS	\$18,000.00	\$16,500.00	8.33%	\$1,500.00
362.46B	WELL PERMITS	\$10,000.00	\$2,800.00	72.00%	\$7,200.00
362.47	SEWAGE PLANNING MODULE FEE	\$4,000.00	\$0.00	100.00%	\$4,000.00
362.48	PLAN/ZONE MISC REV.	\$100.00	\$5.00	95.00%	\$95.00
362.49	PROFESSIONAL SERVICES	\$65,000.00	\$31,300.00	51.85%	\$33,700.00
362.50	DEMOLITION PERMITS	\$12,000.00	\$4,080.00	66.00%	\$7,920.00
362.51	PROPERTY ADDRESS SIGNS	\$48.00	\$12.00	75.00%	\$36.00
363	SNOW REMOVAL CONTRACT	\$23,097.00	\$0.00	100.00%	\$23,097.00
363.50	HIGHWAY DEPT. EARNINGS	\$250.00	\$0.00	100.00%	\$250.00
363.51	COPS GRANT	\$0.00	\$0.00	n/a	\$0.00
363.52	CO-OP POLICE DEPT. WORK	\$2,000.00	\$0.00	100.00%	\$2,000.00
363.53	D.A.R.E DONATIONS	\$500.00	\$0.00	100.00%	\$500.00
363.54	BOOKING CENTER FEES	\$4,000.00	\$2,610.82	34.73%	\$1,389.18
363.55	BULLET-PROOF VEST GRANT	\$1,200.00	\$0.00	100.00%	\$1,200.00
363.56	COMMUNITY REVIT. ASST. GRANT	\$0.00	\$0.00	n/a	\$0.00
367	REVOLUTIONARY RUN FEES	\$0.00	\$0.00	n/a	\$0.00
379	OTHER CHARGES FOR SERVICES	\$0.00	\$0.00	n/a	\$0.00
380	MISCELLANEOUS REVENUE	\$1,500.00	\$1,261.89	15.87%	\$238.11
380A	CABLE FRANCHISE FEE	\$250,000.00	\$128,374.70	48.65%	\$121,625.30
380D	DEVELOPER DONATIONS	\$21,000.00	\$15,000.00	28.57%	\$6,000.00
380T	MODEL RAILROAD DONATIONS	\$0.00	\$0.00	n/a	\$0.00
380V	VENDING MACHINE REVENUES	\$0.00	\$0.00	n/a	\$0.00
387	CONTRIBUTIONS FROM PRIVATE SOURCES	\$0.00	\$0.00	n/a	\$0.00
389	STD/WORKER'S COMP. REIMBURSEMENT	\$0.00	\$0.00	n/a	\$0.00
390D	DEVELOP. ESCROW REFUNDS	\$0.00	\$0.00	n/a	\$0.00

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For the Months From January, 2017 To May, 2017

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Account	Description	Budget	Actual	Percentage Remaining	Amount Remaining
Revenue					
390M	DEVELOPER MAINTENANCE GUARANTEES ESCROWS	\$0.00	\$0.00	n/a	\$0.00
390S	STORMWATER MGMT IMPROVEMENTS	\$0.00	\$0.00	n/a	\$0.00
392	CABLE FUND TRANSFER	\$0.00	\$0.00	n/a	\$0.00
392A	MISC. SIDE FUND CLOSEOUTS	\$0.00	\$0.00	n/a	\$0.00
392P	PARK/REC CREDIT CARD TRANSFERS	\$0.00	\$0.00	n/a	\$0.00
394A	MISCELLANEOUS REFUNDS	\$250.00	\$0.00	100.00%	\$250.00
394F	FLOODPLAIN MGMT REIMBURSEMENT		\$0.00		
394G	GATEWAY GRANT		\$0.00		
394P	PENSIONS	\$164,000.00	\$0.00	100.00%	\$164,000.00
394R	REPETITIVE FLOOD GRANT	\$0.00	\$0.00	n/a	\$0.00
394SW	SOLID WASTE/RECYCLING	\$19,000.00	\$0.00	100.00%	\$19,000.00
395	REFUND OF PRIOR YR EXPEND	\$0.00	\$0.00	n/a	\$0.00
Total		\$6,072,940.00	\$4,591,990.77	24.39%	\$1,480,949.23
Total Revenue		\$6,072,940.00	\$4,591,990.77	24.39%	\$1,480,949.23
Expense					
400	BANK	\$150.00	\$35.01	76.66%	\$114.99
400.113	BOARD SALARY	\$1,300.00	\$250.00	80.77%	\$1,050.00
400.121	ADMIN. STAFF & MGR PAY	\$283,698.00	\$134,247.10	52.68%	\$149,450.90
400.121A	TWP DEF. COMP. CONTR.	\$0.00	\$0.00	n/a	\$0.00
400.121B	CAR ALLOWANCE	\$0.00	\$0.00	n/a	\$0.00
400.122	ADMIN. OVERTIME	\$0.00	\$0.00	n/a	\$0.00
400.140	PART TIME HELP	\$0.00	\$0.00	n/a	\$0.00
400.192	SCHOOLS/CONFERENCES	\$3,000.00	\$1,203.75	59.88%	\$1,796.25
400.210	ADMIN MATL & SUPPLIES	\$7,500.00	\$4,454.62	40.61%	\$3,045.38
400.311	AUDIT	\$23,000.00	\$10,950.00	52.39%	\$12,050.00
400.312	WATER/SEWER ENGR TWP	\$15,000.00	\$9,108.88	39.27%	\$5,891.12
400.313	ENGINEERING TOWNSHIP	\$105,000.00	\$38,383.71	63.44%	\$66,616.29
400.313A	ENGR. DEVELOPMENT	\$0.00	\$0.00	n/a	\$0.00
400.321	LEGAL TOWNSHIP	\$85,000.00	\$32,577.51	61.67%	\$52,422.49
400.331	ADMIN. VEHICLE EXPENSE	\$1,500.00	\$708.24	52.78%	\$791.76
400.340	ADMIN. ADVER/PRINTING	\$8,500.00	\$4,171.02	50.93%	\$4,328.98
400.350	ADMIN. INSURANCE BOND	\$1,500.00	\$750.00	50.00%	\$750.00
400.374	ADMIN. MAINT/REPAIRS	\$22,000.00	\$2,321.68	89.45%	\$19,678.32
400.460	ADMIN. GENERAL EXPENSE	\$7,500.00	\$4,356.90	41.91%	\$3,143.10
400.750	ADMIN. MINOR EQUIPMENT	\$3,000.00	\$0.00	100.00%	\$3,000.00
403.114	TAX COLLECTOR PAY	\$21,083.00	\$8,784.60	58.33%	\$12,298.40
403.115	TAX COLLECTOR E.I.T.	\$52,820.00	\$20,989.01	60.26%	\$31,830.99
403.225	TAX COLL MATL/SUPP.	\$5,000.00	\$2,335.06	53.30%	\$2,664.94

BUDGET vs ACTUAL

UPPER MAKEFIELD TOWNSHIP

For the Months From January, 2017 To May, 2017

Contents: Budget Remaining Format, FundID >= First, Accounts >= "301.10A" And <= "492E", All Sub Accounts, Including Inactive Accounts, Excluding Encumbrances

Account	Description	Budget	Actual	Percentage Remaining	Amount Remaining
Expense					
403.350	TAX COLLECTOR BOND	\$0.00	\$0.00	n/a	\$0.00
407.319	WEBSITE/BROADCAST MTGS	\$35,000.00	\$7,991.62	77.17%	\$27,008.38
409.140	BLDG CUSTODIAN	\$20,000.00	\$6,053.34	69.73%	\$13,946.66
409.215	BLDG MATLS & SUPPLIES	\$5,000.00	\$2,649.96	47.00%	\$2,350.04
409.230	BLDG UTILITIES/FUEL	\$23,000.00	\$12,919.72	43.83%	\$10,080.28
409.300	ARCHITECT	\$0.00	\$0.00	n/a	\$0.00
409.321	BLDG TELEPHONE	\$25,000.00	\$11,092.48	55.63%	\$13,907.52
409.341	BLDG POSTAGE	\$4,000.00	\$3,042.05	23.95%	\$957.95
409.361	BLDG ELECTRIC	\$26,000.00	\$10,514.45	59.56%	\$15,485.55
409.373	BLDG MAINT. & REPAIRS	\$56,000.00	\$25,806.30	53.92%	\$30,193.70
409.374	BLDG STP TESTS	\$200.00	\$0.00	100.00%	\$200.00
409.375	BLDG VENDING MACHINE	\$0.00	\$0.00	n/a	\$0.00
409.460	BLDG GENERAL EXPENSE	\$0.00	\$0.00	n/a	\$0.00
409.500	MODEL RAILROAD EXPENSES	\$0.00	\$0.00	n/a	\$0.00
409.600	BLDG CAPITAL CONSTR.	\$0.00	\$0.00	n/a	\$0.00
409.750	BLDG MINOR EQUIPMENT	\$1,000.00	\$0.00	100.00%	\$1,000.00
409.750A	BLDG OFC FURN/COMPUTERS	\$2,000.00	\$175.00	91.25%	\$1,825.00
410.122	POL ADMIN/CLERICAL PAY	\$183,206.00	\$64,120.06	65.00%	\$119,085.94
410.132	PATROLMEN PAY	\$1,525,118.00	\$458,398.87	69.94%	\$1,066,719.13
410.132A	RETROACTIVE PAY	\$0.00	\$58,510.99	n/a	(\$58,510.99)
410.132B	LONGEVITY/EDUCAT. PAY	\$0.00	\$19,800.00	n/a	(\$19,800.00)
410.132C	COPS GRANT OFFICERS	\$0.00	\$0.00	n/a	\$0.00
410.132M	MOTOR CARRIER TASK FORCE O/T	\$10,000.00	\$3,017.84	69.82%	\$6,982.16
410.132P	P/T PATROLMEN PAY	\$0.00	\$0.00	n/a	\$0.00
410.132T	TRAFFIC SAFETY DETAIL O/T	\$5,000.00	\$0.00	100.00%	\$5,000.00
410.134	ANIMAL CONTROL PAY	\$3,000.00	\$1,200.00	60.00%	\$1,800.00
410.183	POLICE OVERTIME	\$85,000.00	\$42,157.68	50.40%	\$42,842.32
410.183A	RETROACTIVE OVERTIME	\$0.00	\$5,136.54	n/a	(\$5,136.54)
410.192	POLICE SCHOOLING	\$21,000.00	\$4,781.34	77.23%	\$16,218.66
410.210	POLICE MATL/SUPPLIES	\$10,000.00	\$4,898.06	51.02%	\$5,101.94
410.231	POLICE VEHICLE GAS/OIL	\$38,000.00	\$12,395.15	67.38%	\$25,604.85
410.238	POLICE UNIFORMS	\$20,000.00	\$5,370.94	73.15%	\$14,629.06
410.239	PATROL CAR TIRES	\$2,000.00	\$0.00	100.00%	\$2,000.00
410.239A	POLICE AMMO/FLARES	\$24,000.00	\$7,270.41	69.71%	\$16,729.59
410.314	POLICE LEGAL	\$35,000.00	\$62,526.44	-78.65%	(\$27,526.44)
410.331	ANIMAL CONTROL VEHICLE	\$0.00	\$0.00	n/a	\$0.00
410.371	VEHICLE PURCHASE	\$0.00	\$0.00	n/a	\$0.00
410.372	RADIO	\$4,500.00	\$0.00	100.00%	\$4,500.00
410.372A	SCALES	\$0.00	\$0.00	n/a	\$0.00
410.372B	VASCAR	\$2,500.00	\$0.00	100.00%	\$2,500.00
410.372C	COMPUTER NETWORK/MDT	\$29,000.00	\$12,294.22	57.61%	\$16,705.78
410.373	BREATHALIZER	\$0.00	\$0.00	n/a	\$0.00
410.374	POLICE VEHICLE MAINT.	\$18,000.00	\$5,477.80	69.57%	\$12,522.20
410.375	POLICE CAR CALIBRATION	\$2,800.00	\$1,909.25	31.81%	\$890.75

BUDGET vs ACTUAL

UPPER MAKEFIELD TOWNSHIP

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Account	Description	Budget	Actual	Percentage Remaining	Amount Remaining
Expense					
410.450	POLICE CAR WASH	\$2,400.00	\$0.00	100.00%	\$2,400.00
410.460	POLICE GENERAL EXPENSE	\$2,600.00	\$2,230.06	14.23%	\$369.94
410.462	POLICE PHYSICAL EXAMS	\$3,000.00	\$598.20	80.06%	\$2,401.80
410.470	POLICE INVESTIGATIONS	\$7,500.00	\$3,290.00	56.13%	\$4,210.00
410.540-001	D.A.R.E.	\$3,500.00	\$0.00	100.00%	\$3,500.00
410.540-002	COMMUNITY POLICING	\$2,000.00	\$0.00	100.00%	\$2,000.00
410.540-003	TRAFFIC SAFETY UNIT	\$4,500.00	\$422.83	90.60%	\$4,077.17
410.541	SPECIAL REACTION TEAM	\$3,500.00	\$3,133.36	10.48%	\$366.64
410.542	COMMUNITY REVIT. PROGRAM	\$0.00	\$0.00	n/a	\$0.00
410.750	POLICE MINOR EQUIPMENT	\$5,500.00	\$113.39	97.94%	\$5,386.61
411.130	FIRE MARSHAL PAY	\$27,104.00	\$10,743.41	60.36%	\$16,360.59
411.150	FIRE WORKERS COMP.	\$23,113.00	\$11,557.00	50.00%	\$11,556.00
411.212	FIRE MATLS & SUPPLIES	\$1,200.00	\$420.37	64.97%	\$779.63
411.331	FIRE MILEAGE	\$2,500.00	\$884.76	64.61%	\$1,615.24
411.373	FIRE MAINT. & REPAIR	\$0.00	\$0.00	n/a	\$0.00
411.460	FIRE GENERAL EXPENSE	\$2,500.00	\$923.57	63.06%	\$1,576.43
411.5	FIRE RELIEF FUND	\$130,000.00	\$0.00	100.00%	\$130,000.00
411.740	EMERGENCY-CAPITAL EQ.	\$1,500.00	\$102.84	93.14%	\$1,397.16
414.130	CODE ENFORCEMENT PAY	\$154,031.00	\$58,596.33	61.96%	\$95,434.67
414.131	CODE OVERTIME	\$800.00	\$233.20	70.85%	\$566.80
414.141	INSPECTION SERVICE	\$23,000.00	\$4,375.00	80.98%	\$18,625.00
414.210	CODE MATLS & SUPPLIES	\$2,000.00	\$1,061.69	46.92%	\$938.31
414.310	RECYCLING GRANT EXPENSES	\$2,700.00	\$2,323.16	13.96%	\$376.84
414.313	CODE ENGINEERING TWP	\$0.00	\$0.00	n/a	\$0.00
414.313-001	CODE ENGINEERING TWP-TRAFFIC ENGINEER	\$0.00	\$0.00	n/a	\$0.00
414.313-002	CODE WATER/SEWER ENGR.-HYDRO	\$0.00	\$0.00	n/a	\$0.00
414.313-003	CODE ENGINEERING TWP-COMMUNICATIONS ENGR	\$0.00	\$0.00	n/a	\$0.00
414.313A	CODE ENGR. DEVELOPER (REIMB.)	\$100,000.00	\$33,165.85	66.83%	\$66,834.15
414.313A-001	CODE WATER/SEWER ENGR. (REIMB.)	\$50,000.00	\$3,929.18	92.14%	\$46,070.82
414.314	CODE LEGAL TOWNSHIP	\$0.00	\$0.00	n/a	\$0.00
414.314-001	CODE LEGAL TOWNSHIP-VALIDITY CHALLENGES	\$0.00	\$0.00	n/a	\$0.00
414.314-002	CODE LEGAL TOWNSHIP-PLANNING COMMISSION	\$5,000.00	\$279.00	94.42%	\$4,721.00
414.314-003	CODE LEGAL TOWNSHIP-SALDO	\$0.00	\$0.00	n/a	\$0.00
414.314A	CODE LEGAL DVLPMNT	\$13,000.00	\$3,350.50	74.23%	\$9,649.50
414.314B	DOLINGTON LAND CHALLENGE	\$0.00	\$0.00	n/a	\$0.00
414.315	CODE COMMUNITY PLANNER	\$0.00	\$0.00	n/a	\$0.00
414.315A	WC GATEWAY PROJECT-CONSTRUCTION	\$0.00	\$0.00	n/a	\$0.00
414.315B	WC GATEWAY PROJECT - INSPECTION	\$0.00	\$0.00	n/a	\$0.00
414.315C	STOOPVILLE RD PRELIMINARY ENGR.	\$228,555.00	\$8,647.50	96.22%	\$219,907.50
414.315D	REPETITIVE FLOOD GRANT	\$0.00	\$0.00	n/a	\$0.00
414.316	JOINT PLAN	\$4,500.00	\$0.00	100.00%	\$4,500.00

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Expense					
414.316-001	JOINT PLAN-GRANT EXPENSES	\$0.00	\$0.00	n/a	\$0.00
414.317	JOINT VALIDITY CHLNGE	\$0.00	\$0.00	n/a	\$0.00
414.318	SOLID WASTE/RECYCLING	\$200.00	\$0.00	100.00%	\$200.00
414.318A	TRAFFIC IMPACT STUDY	\$0.00	\$0.00	n/a	\$0.00
414.319	GIS/SOFTWARE	\$2,500.00	\$2,242.00	10.32%	\$258.00
414.321	UNIFORM CONSTRUCTION CODE FEES	\$1,000.00	\$124.00	87.60%	\$876.00
414.322	BLDG PLAN REVIEW REFUND	\$3,000.00	\$0.00	100.00%	\$3,000.00
414.340	CODE ADVERT./PRINTING	\$1,600.00	\$2,062.98	-28.94%	(\$462.98)
414.374	CODE VEHICLE MAINT.	\$1,000.00	\$82.83	91.72%	\$917.17
414.400	CREDIT CARD FEES	\$1,900.00	\$733.41	61.40%	\$1,166.59
414.460	CODE GENERAL EXPENSE	\$2,000.00	\$697.00	65.15%	\$1,303.00
414.461	ENVIRON. ADVISORY COM.	\$1,500.00	\$0.00	100.00%	\$1,500.00
414.461-001	ENVIRON. ADVISORY COM.-DEER MANAGEMENT	\$0.00	\$0.00	n/a	\$0.00
414.461-002	ENVIRON. ADVISORY COM.-RIPARIAN LEGAL EXPENSES	\$0.00	\$0.00	n/a	\$0.00
414.461-003	ENVIRON. ADVISORY COM.-RIPARIAN ENGR. EXPENSES	\$0.00	\$0.00	n/a	\$0.00
414.462	AGRICULTURAL SECURITY BOARD	\$0.00	\$0.00	n/a	\$0.00
414.463	AERIAL DIGITAL MAPPING	\$0.00	\$0.00	n/a	\$0.00
414.750	CODE MINOR EQUIPMENT	\$3,500.00	\$0.00	100.00%	\$3,500.00
414ZHB	ZONING HEARING BOARD	\$11,000.00	\$9,581.65	12.89%	\$1,418.35
430.231	ROAD VEHICLE GAS & OIL	\$15,000.00	\$2,349.16	84.34%	\$12,650.84
430.238	ROAD UNIFORMS	\$6,200.00	\$1,838.40	70.35%	\$4,361.60
430.260	ROAD MATERIAL & TOOLS	\$2,500.00	\$3,072.22	-22.89%	(\$572.22)
430.371	TREE MAINTENANCE	\$25,000.00	\$5,075.00	79.70%	\$19,925.00
431	ROAD SNOW REMOVAL CONTRAC	\$14,000.00	\$1,640.00	88.29%	\$12,360.00
433	TRAFFIC LIGHT	\$0.00	\$0.00	n/a	\$0.00
438.01	ROAD MATERIAL STONE/OIL	\$544,000.00	\$65,440.44	87.97%	\$478,559.56
438.145	PUBLIC WORKS PAY	\$349,886.00	\$123,732.68	64.64%	\$226,153.32
438.145A	ROAD ACTING SUPV. PAY	\$0.00	\$0.00	n/a	\$0.00
438.460	ROAD GENERAL EXPENSE	\$4,000.00	\$1,108.30	72.29%	\$2,891.70
438.70	ROAD MAJOR EQUIPMENT	\$0.00	\$0.00	n/a	\$0.00
439	ROAD - CONSTRUCTION	\$0.00	\$0.00	n/a	\$0.00
452.210	PARK/REC REV. RUN	\$25.00	\$25.00	0.00%	\$0.00
452.325	PARK/REC POSTAGE	\$0.00	\$0.00	n/a	\$0.00
452.373	STREETSCAPE MAINTENANCE	\$15,000.00	\$6,645.50	55.70%	\$8,354.50
452.460	PARK/REC GENERAL EXPENSE	\$0.00	\$0.00	n/a	\$0.00
452.461	HISTORIC SIGN FUND	\$5,000.00	\$0.00	100.00%	\$5,000.00
452.530	PARK CONTRIBUTIONS	\$65,000.00	\$65,000.00	0.00%	\$0.00
452.531	CREDIT CARD DONATIONS	\$0.00	\$0.00	n/a	\$0.00
481.50	CONTRIBUTIONS	\$5,100.00	\$2,000.00	60.78%	\$3,100.00
482	JUDGEMENTS AND LOSSES	\$0.00	\$0.00	n/a	\$0.00
483.001	MUNICIPAL RETIREMENT	\$80,000.00	\$10,457.44	82.57%	\$49,542.56
483.002	POLICE PENSION	\$75,000.00	\$16,765.32	77.65%	\$58,234.68

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Expense					
484	WORKERS COMPENSATION	\$93,667.00	\$46,833.00	50.00%	\$46,834.00
485	UNEMPLOYMENT COMPENSATION	\$7,000.00	\$5,874.98	16.07%	\$1,125.02
486.100	HEP B VACCINATION	\$0.00	\$0.00	n/a	\$0.00
486.153	MUNICIPAL LIABILITY	\$0.00	\$0.00	n/a	\$0.00
486.351	AUTO INSURANCE	\$0.00	\$0.00	n/a	\$0.00
486.352	ERRORS & OMISSIONS	\$0.00	\$0.00	n/a	\$0.00
486.353	POLICE PROFESSIONAL	\$0.00	\$0.00	n/a	\$0.00
486.354	UMBRELLA	\$0.00	\$0.00	n/a	\$0.00
486.355	GENERAL LIABILITY	\$54,970.00	\$36,736.00	33.17%	\$18,234.00
486.356	POLLUTION LIABILITY	\$0.00	\$0.00	n/a	\$0.00
486.357	ADOPT-A-ROAD ACCIDENT	\$0.00	\$0.00	n/a	\$0.00
486.460	HISTORIC GENERAL EXP.	\$0.00	\$0.00	n/a	\$0.00
487	HEALTH INSURANCE	\$750,000.00	\$290,123.35	61.32%	\$459,876.65
488	LIFE INSURANCE	\$9,500.00	\$3,085.80	67.52%	\$6,414.20
488A	SHORT TERM DISABILITY	\$19,500.00	\$7,225.17	62.95%	\$12,274.83
488B	LONG TERM DISABILITY	\$12,500.00	\$4,237.45	66.10%	\$8,262.55
489	FICA	\$157,736.00	\$64,941.95	58.83%	\$92,794.05
489.01	TRANSFER - NONPOLICE	\$67,240.00	\$0.00	100.00%	\$67,240.00
489.02	TRANSFER - POLICE	\$96,760.00	\$0.00	100.00%	\$96,760.00
489A	MEDICARE	\$36,890.00	\$12,956.07	64.88%	\$23,933.93
490	CAPITAL RESERVE	\$0.00	\$0.00	n/a	\$0.00
491	OPERATING RESERVE	\$0.00	\$0.00	n/a	\$0.00
491A	LITIGATION RESERVE	\$0.00	\$0.00	n/a	\$0.00
491B	TAX REFUNDS	\$1,000.00	\$0.00	100.00%	\$1,000.00
491C	OPEN SPACE TRANSFER	\$0.00	\$0.00	n/a	\$0.00
491D	DEVELOPER ESCROW REFUNDS	\$0.00	\$0.00	n/a	\$0.00
491E	REFUND OF PRIOR YEAR REVENUES	\$0.00	\$0.00	n/a	\$0.00
492	TRANSFER - EMS	\$100,000.00	\$100,000.00	0.00%	\$0.00
492A	TRANSFER - BLDG DEBT SERV	\$0.00	\$0.00	n/a	\$0.00
492B	TRANSFER - MISCELLANEOUS	\$0.00	\$0.00	n/a	\$0.00
492C	TRANSFER - CAPITAL RESERVE FUND	\$14,625.00	\$14,625.00	0.00%	\$0.00
492D	TRANSFER - BLDG CONSTRUCTION	\$0.00	\$0.00	n/a	\$0.00
492E	TRANSFER - FIRE FUND- SUPV PAY	\$4,550.00	\$0.00	100.00%	\$4,550.00
Total		\$6,308,727.00	\$2,182,830.90	65.40%	\$4,125,896.10
Total Expense		\$6,308,727.00	\$2,182,830.90	65.40%	\$4,125,896.10
Net:		(\$235,787.00)	\$2,406,537.62	1120.64%	(\$2,642,324.62)