

Upper Makefield Township Board of Supervisors

September 19, 2017 Meeting Minutes

The September 19, 2017 public meeting of the Upper Makefield Township Board of Supervisors was called to order by Chair Dan Rattigan at 7:30 p.m. In attendance were the following members of the Board of Supervisors: Chair Dan Rattigan, Vice Chair Tom Cino, Treasurer Mary Ryan and Member Diana Nolan. Member Mike Tierney requested the Township Manager call him in for the general meeting. In error, he was not called and therefore unable to participate. Also in attendance were Township Solicitor Mary Eberle, Esq., Township Engineer Larry Young, P.E., Township Manager David Nyman, Director of Planning & Zoning Dave Kuhns and Chief Schmidt.

There were also members of the public and representatives of the press present.

PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

Mr. Rattigan led in the recitation of the Pledge of Allegiance which was followed by a moment of silence.

ANNOUNCEMENTS

Mr. Rattigan made the following announcements:

- An Executive Session was held prior to tonight's meeting for personnel matters, in which Mr. Tierney did participate by telephone.
- Residents interested in serving on a volunteer Township board or committee are invited to submit an application, which can be found on the Township website.
- Resident Dan Johansson is hospitalized following a severe fall and was wished a speedy recovery.

PUBLIC COMMENT

There was no public comment.

APPROVAL OF MINUTES AND BILLS PAYABLE

A motion was made by Ms. Nolan and was seconded by Mr. Cino to approve the September 5, 2017 meeting minutes. Motion carried by a 3 - 0 vote with Ms. Ryan abstaining because she was not present at this meeting.

Mr. Rattigan presented the bills list for September 19, 2017. A motion was made by Mr. Cino and was seconded by Ms. Ryan to approve the September 19, 2017 Bills Payable List in the amount of \$151,271.69. All present voted in favor of the motion.

PLANNING AND ZONING ISSUES

Zoning Hearing Board Application, A&V Co., Colonial Farms, 1108 Taylorsville Road

Mr. Kuhns provided an overview of the A&V Co., Colonial Farms application requesting a variance for parking and impervious coverage. Timothy Duffy, Esq., represented the applicant and noted that they agree to meet the concerns of the BCHD and would submit a land development application upon receipt of Zoning Hearing Board approval. A motion was made by Ms. Ryan and was seconded by Ms. Nolan for the Board to remain neutral with regard to the Zoning Hearing Board application, subject to the conditions agreed to in a letter from Timothy Duffy, Esq. to the Township Solicitor dated September 18, 2017. All present voted in favor of the motion.

Arbor Day Tree Planting Program – Fall 2017

Mr. Kuhns provided an overview of the EAC request for a \$5,000 Tree Fund expenditure for participation in the Arbor Day Foundation Tree Planting Program. Due to the success of the spring

program, the EAC recommends limiting one tree per address to allow more residents to participate. The program would run from September 25-October 28, 2017, and trees would be picked up by residents at the municipal building. Following discussion, a motion was made by Ms. Nolan and was seconded by Ms. Ryan to approve participation in the Arbor Day Tree Planting Program to include Tree Fund expenditure at a cost not to exceed \$5,000. All present voted in favor of the motion.

SOLICITOR'S REPORT

Ordinance No. 318 – Authorizing Multi-Municipal Recycling Performance Grant

Ms. Eberle provided an overview of Ordinance No. 318 approving an intergovernmental agreement for a multi-municipal application to the Department of Environmental Protection for the Recycling Program Performance Grant. Mr. Rattigan called the public hearing to order. There were no comments from Board members or the public. Mr. Rattigan closed the public hearing. A motion was then made by Ms. Nolan and seconded by Mr. Cino to adopt Ordinance No. 318 approving an intergovernmental agreement for a multi-municipal application for the DEP Recycling Performance Grant. All present voted in favor of the motion.

Ms. Eberle noted that the Solicitor's Report was in Board packets.

MANAGER'S REPORT

Consortium Salt Bids

Mr. Nyman provided an overview of the 2017/18 Consortium Salt Bids noting that Public Works Superintendent Bob Johnson recommends approval of the contract to Morton Salt for the delivered cost of \$48.13/ton. A motion was made by Mr. Cino and seconded by Ms. Nolan to award the 2017/18 Consortium Salt Bid to Morton Salt in the amount of \$48.13/ton. All present voted in favor of the motion.

PECO Restoration Plan Update

Mr. Nyman provided an update of the PECO Restoration Project. He noted the landscape architect's opinion following their assessment that without removal of the extensive invasive species, successful restoration is highly questionable. Mr. Nyman sought Board direction before proceeding further with the project. Discussion followed and Ms. Ryan shared highlights of the planning committee meeting noting the high cost of removing the invasive species without chemicals and estimates with the use of chemicals are less costly. Mr. Cino stressed the need to first confirm that property owners are agreeable before proceeding. Ms. Ryan suggested concentrating on Area #3 (Rte 532 to Woodhill Road). The proposal was tabled pending staff confirmation of property owner's participation.

Resolution 2017-09-19 – Opposition to HB 1010 – Video Game Terminals

Mr. Nyman provided an overview of the resolution opposing House Bill No. 1010 legalization of operator-based video gaming terminals. After discussion, a motion was made by Mr. Cino and seconded by Ms. Nolan to approve Resolution No. 2017-09-19. All present voted in favor of the motion.

Police Vehicle Bid Results

Mr. Nyman reported that the highest bid received via Municibid for sale of the 2009 Chevrolet Impala was \$1,800. Per Board direction, a reserve was set, and the low bid did not meet the reserve of \$3,800. Mr. Nyman sought Board direction on whether to pursue the offer of \$1,800. Discussion followed and a motion was made by Mr. Cino and seconded by Ms. Nolan to accept the bid of \$1800. All present voted in favor of the motion.

Manager's Report

Mr. Nyman provided highlights of the Manager's Report in Board packets.

ENGINEER'S REPORT

Award of Bid – Salt Barn Building Renovation Bid

Mr. Young provided an overview of the project noting that the bids received were higher than the budgeted amount of \$39,000. Pending sufficient funds, Mr. Young recommended awarding the bid to the lowest responsible bidder, GL Callow Building and Remodeling, in the amount of \$46,616.00. Discussion followed and a motion was made by Mr. Cino which was seconded by Ms. Nolan to award the Salt Barn Building Renovation Project Bid to GL Callow Building and Remodeling of Coopersburg, PA in the amount of \$46,616.00. All present voted in favor of the motion.

Engineer's Report

Mr. Young noted that the Engineer's Report was in Board packets.

BOARD AND COMMISSION REPORTS

Mr. Rattigan announced that the following meeting minutes were included in the Board packets:

- Park and Recreation Board – June 12, 2017. Mr. Cino noted that Patriot FC has forwarded their contribution of \$5,000 toward the cost of the pump for the new irrigation system.

DEPARTMENT REPORTS

Mr. Rattigan announced that the following department reports were included in the Board packets:

- Planning and Zoning Department
- Finance Department Report
- Fire Department Report
- Ambulance Report
- Fire Marshal Report
- Police Department Report
- Public Works Department Report

PUBLIC COMMENT

There was no public comment.

ADJOURNMENT

A motion was made by Mr. Cino and seconded by Ms. Ryan to adjourn at 8:13 p.m. All present voted in favor of the motion.

Respectfully submitted,



David R. Nyman

Township Manager

Approved: October 23, 2017

SEPTEMBER 2017 GENERAL FUND BILLS - 9/19/17

ACCT #	COMPANY NAME	AMOUNT	COMMENTS
400.460	BCATO	\$70.00	Fall Mtg. attendance - D. Rattigan/D. Nolan
414.464	Boucher & James	\$165.00	project start-up UMT Landscape Architecture Design Svcs.
414.141	Building Inspection Underwriters	\$1,800.00	inspection service - July
400.312	CKS Engineers	\$1,385.38	engineering fees
414.313A-1	" "	\$1,213.40	" "
409.373	Chemung Supply Corporation	\$137.53	riser for P. W. septic tank lid
410.239A	City of Bethlehem Police Department	\$60.00	NRA Law Enforcement Instructor Development School
430.238	Clemens	\$92.01	uniform rental - P. W.
409.321	Comcast	\$12.64	P. D. Special Video Account
400.340	Courier Times	\$1,807.78	advertising
414.340	" "	\$427.09	" "
487	DVHT	\$53,041.20	health insurance
409.140	Elite Office Maintenance Services	\$1,500.00	cleaning service Twp. Complex Bldgs. - August 2017
409.373	Epic Systems Group	\$162.60	alarm monitoring Twp. Bldgs. - 10/1/17 - 12/31/17
403.225	Nicholas Ettorre	\$631.69	August 2017 expenses
410.470	Harry M. Gacad	\$70.00	ID cards for authorized hunters
410.210	Garlits Printing	\$112.00	business cards - new officer
409.373	Good Air Conditioning & Heating	\$100.00	A/C - replaced board
410.239	Goodyear Wholesale Tire	\$2,652.43	P. D. vehicle tires
400.314	Grim, Biehn & Thatcher	\$5,603.50	legal fees
414.314A	" "	\$1,521.00	" "
414ZHB	High Swartz	\$399.00	legal fees - ZHB
411.331	John Kernan	\$117.90	expenses to attend course 8/16/17 - 8/18/17 mileage/tolls
411.460	" "	\$303.31	expenses to attend course 8/16/17 - 8/18/17 hotels
409.373	Kencor	\$185.00	monthly elevator maintenance
410.374	Kerrigan's Sunoco	\$1,595.16	maint./repairs P. D. vehicles
410.231	" "	\$229.23	unleaded gasoline purchased when gas pump was broken
403.115	Keystone Collections	\$4,691.20	EIT tax collector
407.319	Pamela Learned	\$1,750.00	website communications/text/project mgmt. - new website
410.372	LICOM Communications	\$245.00	service mobile radio - P. D. Car 9
410.239A	National Rifle Association	\$645.00	NRA Law Enforcement Instructor Certification Training
409.321	PA One Call	\$61.50	monthly notifications
409.215	Ready Refresh	\$116.74	drinking water for Twp. Complex bldgs.
410.231	Riggins	\$1,500.95	unleaded gasoline
430.231	" "	\$2,598.41	diesel fuel
407.319	Ron Skotleski Video Productions	\$400.00	producer fee BoS Mtg. 9/5/17
400.210	Staples Advantage	\$65.17	office supplies
410.210	" "	\$221.13	" "
414.210	" "	\$136.68	" "
409.215	" "	\$23.07	bldg. supplies
409.373	Townscapes	\$1,850.00	mowing/weeding Twp. Complex/properties
452.373	" "	\$475.00	mowing/weeding around plant beds Streetscape
410.470	TransUnion	\$25.00	police investigations 8/1/17 - 8/31/17
407.319	Trent Creative	\$100.00	September 2017 website maintenance
409.341	U. S. Postal Service (CMRS - FP)	\$1,000.00	replenish postage meter
410.192	YIS/Cowden Group	\$735.00	VASCAR/ENRADD training - 2 officers

TOTAL

\$92,034.70

****FOR BOARD APPROVAL**

SEPTEMBER 2017 LIQUID FUELS BILLS - 9/19/17

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
433TL	Armour & Sons Electric	\$100.00	check traffic light timings and detection
438.245	Choice Concrete	\$916.00	inlet riser/top Woodside Ln/stock
438.245	Fabian Building Materials	\$100.00	concrete adhesive
432S	Garden State Highway Products	\$611.47	street/road signs/posts
438.245	Histand Supply	\$39.50	Belgian block for curb repair
434SL	PECO	\$122.23	street lighting
433TL	PECO	\$23.59	traffic lighting
437	Plasterer Equipment Co.	\$33.63	part for backhoe
438.245	" "	\$475.00	bucket rental for road/inlet box repair
437	Sosmetal Products	\$232.69	shop supplies
TOTAL		\$2,654.11	

**PAID INTERIMLY

SEPTEMBER 2017 PARK & REC BILLS - 9/19/17

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
452.250	Elite Office Maintenance	\$100.00	cleaning of parks - August
452.250	Eurofins QC	\$15.00	water testing at BB Park
452.250	Kings Indian Head Farm	\$250.00	install memorial tree - twp. reimb.
452.250	Private Utility Enterprises	\$653.21	maint. water sys. - parks
452.250	Townscapes	\$3,135.00	mowing/weeding of parks
	TOTAL	\$4,153.21	

**PAID INTERIMLY

SEPTEMBER 2017 WATER & SEWER BILLS - 9/19/17

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
429.374	Commonwealth of PA	\$500.00	annual NPDES permit fee Chapter 92A
429.314	Grim, Biehn & Thatcher	\$15.50	legal fees HH WWTP
429.372	PECO	\$528.41	electric
429.100	Private Utility Enterprises	\$10,214.91	plant operator
429.371	M. J. Reider Associates	\$109.00	testing
429.373	Riggins	\$991.80	diesel fuel for generators
429.374	Townscapes	\$550.00	mowing at plant
429.110	U. M. T. General Fund	\$103.78	reimburse G. F. for postage
429.110	United States Postal Service	\$288.42	postage for w/s bill mailing 10/1/17
429.210	USA BlueBook	\$420.34	supplies - tubing/chlorine reagent/hazmat signs
	TOTAL	\$13,722.16	

**PAID INTERIMLY

SEPTEMBER 2017 DUTCHESS FARM BILLS - 9/19/17

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
429.313	CKS Engineers	\$177.00	engineering fees
429.100	Private Utility Enterprises	\$2,978.30	plant operator
429.210	" "	\$47.00	soda ash
429.371	M. J. Reider Associates	\$175.00	testing
429.110	U. M. T. General Fund	\$34.54	reimburse G. F. for postage
429.210	USA Blue Book	\$205.02	testing supplies
	TOTAL	\$3,616.86	

**PAID INTERIMLY

SEPTEMBER 2017 EMERGENCY SERVICES - 9/19/17

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
411	St. Mary EMS	\$25,000.00	ambulance service - 3 rd qtrly. pmt.

TOTAL \$25,000.00

****PAID INTERIMLY**

SEPTEMBER 2017 WATER/SEWER CAPITAL RESERVE BILLS - 9/19/17

<u>Acct #</u>	<u>Company Name</u>	<u>Amount</u>	<u>Comments</u>
429.740	CKS Engineers	\$3,878.18	engineering fees
	TOTAL	\$3,878.18	

****PAID INTERIMLY**

SEPTEMBER 2017 ENCLAVE BILLS - 9/19/17

<u>ACCT #</u>	<u>COMPANY NAME</u>	<u>AMOUNT</u>	<u>COMMENTS</u>
429.313	CKS Engineers	\$295.00	engineering fees
429.374	Commonwealth of PA	\$500.00	annual NPDES permit fee Chapter 92A
429.374	Grainger	\$11.56	fan repair
429.100	Private Utility Enterprises	\$3,735.91	plant operator
429.210	" "	\$182.00	soda ash/sodium hypochlorite
429.371	M. J. Reider Associates	\$148.00	testing
429.373	Riggins	\$350.95	diesel fuel for generator
429.374	Townscapes	\$962.50	mowing around pump st.
429.210	USA Blue Book	\$26.55	supplies
	TOTAL	\$6,212.47	

BUDGET vs ACTUAL

UPPER MAKEFIELD TOWNSHIP

For the Months From January, 2017 To August, 2017

Contents: Budget vs Actual Format, FundID >= First, Accounts >= "301.10A" And <= "492E", All Sub Accounts, Including Inactive Accounts, Excluding Encumbrances

Account	Description	Budget	Actual	Percentage of Budget	Variance Amount
Equity					
309.90	EQUITY		(\$2,622.25)		
Total			(\$2,622.25)		
Total Equity			(\$2,622.25)		
Revenue					
301.10A	CURRENT R.E. TAXES	\$0.00	\$127,811.97	n/a	\$127,811.97
301.10B	PRIOR YEAR R.E. TAXES	\$0.00	\$0.00	n/a	\$0.00
301.20A	INTERIM R.E. TAXES	\$0.00	\$0.00	n/a	\$0.00
301.20B	INTERIM RE TAXES PR YRS	\$1,000.00	\$0.00	0.00%	(\$1,000.00)
301.40A	DELINQUENT RE TAX PR YR	\$0.00	\$0.00	n/a	\$0.00
301.40B	DELINQUENT RE TAX CURNT	\$10,000.00	\$8,653.14	86.53%	(\$1,346.86)
301.70	BREACH R.E. TAXES	\$0.00	\$0.00	n/a	\$0.00
310.02B	PRIOR YEAR PER CAPITA	\$0.00	\$0.00	n/a	\$0.00
310.10	TRANSFER TAX R.E.	\$600,000.00	\$396,026.74	66.00%	(\$203,973.26)
310.20	EARNED INCOME TAX	\$3,900,000.00	\$3,284,620.92	84.22%	(\$615,379.08)
310.21	CURRENT E.I.T.	\$0.00	\$0.00	n/a	\$0.00
310.22	PRIOR YEAR E.I.T.	\$0.00	\$0.00	n/a	\$0.00
321.04	CERTIFICATE OF APPROP	\$140.00	\$0.00	0.00%	(\$140.00)
321.30	BUSINESS FEES	\$1,000.00	\$1,250.00	125.00%	\$250.00
321.35	FIRE PERMITS	\$4,000.00	\$3,300.00	82.50%	(\$700.00)
322.82	HIGHWAY ENCROACHMENT	\$11,000.00	\$5,940.00	54.00%	(\$5,060.00)
322.83	GRADING PERMITS	\$19,000.00	\$8,740.00	46.00%	(\$10,260.00)
322.84	GRADING ESCROWS/REINSP.	\$0.00	\$0.00	n/a	\$0.00
331.11	MOTOR VEHICLE VIOLATION	\$14,000.00	\$7,745.98	55.33%	(\$6,254.02)
331.12-001	VIOLATION OF ORDINANCES-POLICE	\$4,000.00	\$3,246.77	81.17%	(\$753.23)
331.12-002	VIOLATION OF ORDINANCES-CODE	\$13,000.00	\$4,031.00	31.01%	(\$8,969.00)
341	INTEREST	\$8,000.00	\$5,438.92	67.99%	(\$2,561.08)
341D	INSURANCE DIVIDENDS	\$0.00	\$0.00	n/a	\$0.00
354	OTHER STATE CAPITAL & OPERATING GRANTS	\$0.00	\$0.00	n/a	\$0.00
355.01	PUBLIC UTILITY REALTY	\$8,000.00	\$0.00	0.00%	(\$8,000.00)
355.08	LIQUOR LICENSE	\$1,000.00	\$1,000.00	100.00%	\$0.00
355.13	FOREIGN FIRE	\$130,000.00	\$0.00	0.00%	(\$130,000.00)
355.14	PEMA/FEMA REIMBURSEMENT	\$0.00	\$0.00	n/a	\$0.00
355.15	ACT 537 PLANNING COST REIMB.	\$0.00	\$0.00	n/a	\$0.00
355.16	PENNDOT STOOPVILLE REIMB.	\$228,555.00	\$0.00	0.00%	(\$228,555.00)
361.10	ADMINISTRATIVE EARNINGS	\$7,000.00	\$1,106.94	15.81%	(\$5,893.06)
361.20	JOINT VALIDITY REIMBURSEMENT	\$0.00	\$0.00	n/a	\$0.00
361.30	LEGAL REVIEW FEES	\$10,000.00	\$9,581.50	95.82%	(\$418.50)

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UPPER MAKEFIELD TOWNSHIP

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Revenue					
361.31	SUBDIVISION FEES	\$15,000.00	\$42,200.00	281.33%	\$27,200.00
361.31-001	SUBDIVISION FEES-REINSPECTION FEES	\$0.00	\$0.00	n/a	\$0.00
361.32	ENGR. REVIEW FEES	\$100,000.00	\$20,178.23	20.18%	(\$79,821.77)
361.32-001	BIDDING DOCUMENT FEES	\$0.00	\$0.00	n/a	\$0.00
361.33	ZONING PERMITS	\$62,000.00	\$38,550.00	62.18%	(\$23,450.00)
361.33S	SIGN PERMITS	\$0.00	\$1,625.00	n/a	\$1,625.00
361.34	ZONING HEARING BOARD FEES	\$8,000.00	\$5,150.00	64.38%	(\$2,850.00)
361.40	CELL TOWER CONSULTANT FEES	\$0.00	\$0.00	n/a	\$0.00
361.41	WATER/SEWER CONSULTANT FEES	\$50,000.00	\$2,888.90	5.38%	(\$47,311.10)
361.50	SALE OF TWP PROPERTY	\$10,000.00	\$5,344.00	53.44%	(\$4,656.00)
362.11	POLICE EARNINGS	\$2,600.00	\$3,010.25	115.78%	\$410.25
362.41	BUILDING PERMITS	\$185,000.00	\$90,976.40	49.18%	(\$94,023.60)
362.41-001	REINSPECTION FEES	\$1,700.00	\$960.00	56.47%	(\$740.00)
362.43	PLUMBING PERMITS	\$29,000.00	\$15,941.00	54.97%	(\$13,059.00)
362.44	ELECTRICAL PERMITS	\$11,500.00	\$7,930.00	68.96%	(\$3,570.00)
362.45	OCCUPANCY PERMITS	\$30,000.00	\$18,570.00	61.90%	(\$11,430.00)
362.45A	USE & OCCUPANCY PERMITS	\$0.00	\$0.00	n/a	\$0.00
362.45C	ON-LOT HAULERS FEES	\$2,500.00	\$2,000.00	80.00%	(\$500.00)
362.46	ALARM PERMITS	\$18,000.00	\$17,175.00	95.42%	(\$825.00)
362.46B	WELL PERMITS	\$10,000.00	\$4,050.00	40.50%	(\$5,950.00)
362.47	SEWAGE PLANNING MODULE FEE	\$4,000.00	\$0.00	0.00%	(\$4,000.00)
362.48	PLAN/ZONE MISC REV.	\$100.00	\$5.00	5.00%	(\$95.00)
362.49	PROFESSIONAL SERVICES	\$65,000.00	\$53,000.00	81.54%	(\$12,000.00)
362.50	DEMOLITION PERMITS	\$12,000.00	\$7,218.00	60.15%	(\$4,782.00)
362.51	PROPERTY ADDRESS SIGNS	\$48.00	\$24.00	50.00%	(\$24.00)
363	SNOW REMOVAL CONTRACT	\$23,097.00	\$0.00	0.00%	(\$23,097.00)
363.50	HIGHWAY DEPT. EARNINGS	\$250.00	\$0.00	0.00%	(\$250.00)
363.51	COPS GRANT	\$0.00	\$0.00	n/a	\$0.00
363.52	CO-OP POLICE DEPT. WORK	\$2,000.00	\$0.00	0.00%	(\$2,000.00)
363.53	D.A.R.E DONATIONS	\$500.00	\$0.00	0.00%	(\$500.00)
363.54	BOOKING CENTER FEES	\$4,000.00	\$2,635.82	65.90%	(\$1,364.18)
363.55	BULLET-PROOF VEST GRANT	\$1,200.00	\$0.00	0.00%	(\$1,200.00)
363.56	COMMUNITY REVIT. ASST. GRANT	\$0.00	\$0.00	n/a	\$0.00
367	REVOLUTIONARY RUN FEES	\$0.00	\$0.00	n/a	\$0.00
379	OTHER CHARGES FOR SERVICES	\$0.00	\$0.00	n/a	\$0.00
380	MISCELLANEOUS REVENUE	\$1,500.00	\$1,296.89	86.46%	(\$203.11)
380A	CABLE FRANCHISE FEE	\$250,000.00	\$192,720.99	77.09%	(\$57,279.01)
380D	DEVELOPER DONATIONS	\$21,000.00	\$24,000.00	114.29%	\$3,000.00
380T	MODEL RAILROAD DONATIONS	\$0.00	\$0.00	n/a	\$0.00
380V	VENDING MACHINE REVENUES	\$0.00	\$0.00	n/a	\$0.00
387	CONTRIBUTIONS FROM PRIVATE SOURCES	\$0.00	\$0.00	n/a	\$0.00
389	STD/WORKER'S COMP. REIMBURSEMENT	\$0.00	\$0.00	n/a	\$0.00
390D	DEVELOP. ESCROW REFUNDS	\$0.00	\$0.00	n/a	\$0.00

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Revenue					
390M	DEVELOPER MAINTENANCE GUARANTEES ESCROWS	\$0.00	\$0.00	n/a	\$0.00
390S	STORMWATER MGMT IMPROVEMENTS	\$0.00	\$0.00	n/a	\$0.00
392	CABLE FUND TRANSFER	\$0.00	\$0.00	n/a	\$0.00
392A	MISC. SIDE FUND CLOSEOUTS	\$0.00	\$0.00	n/a	\$0.00
392P	PARK/REC CREDIT CARD TRANSFERS	\$0.00	\$0.00	n/a	\$0.00
394A	MISCELLANEOUS REFUNDS	\$250.00	\$269.55	107.82%	\$19.55
394F	FLOODPLAIN MGMT REIMBURSEMENT		\$0.00		
394G	GATEWAY GRANT		\$0.00		
394P	PENSIONS	\$164,000.00	\$0.00	0.00%	(\$164,000.00)
394R	REPETITIVE FLOOD GRANT	\$0.00	\$0.00	n/a	\$0.00
394SW	SOLID WASTE/RECYCLING	\$19,000.00	\$0.00	0.00%	(\$19,000.00)
395	REFUND OF PRIOR YR EXPEND	\$0.00	\$0.00	n/a	\$0.00
Total		\$6,072,940.00	\$4,426,012.91	72.88%	(\$1,646,927.09)
Total Revenue		\$6,072,940.00	\$4,426,012.91	72.88%	(\$1,646,927.09)
Expense					
400	BANK	\$150.00	\$60.31	40.21%	\$89.69
400.113	BOARD SALARY	\$1,300.00	\$500.00	38.46%	\$800.00
400.121	ADMIN. STAFF & MGR PAY	\$283,698.00	\$228,408.67	80.51%	\$55,289.33
400.121A	TWP DEF. COMP. CONTR.	\$0.00	\$0.00	n/a	\$0.00
400.121B	CAR ALLOWANCE	\$0.00	\$276.93	n/a	(\$276.93)
400.121C	HEALTH INSURANCE	\$0.00	\$692.31	n/a	(\$692.31)
400.122	ADMIN. OVERTIME	\$0.00	\$0.00	n/a	\$0.00
400.140	PART TIME HELP	\$0.00	\$0.00	n/a	\$0.00
400.192	SCHOOLS/CONFERENCES	\$3,000.00	\$1,253.75	41.79%	\$1,746.25
400.210	ADMIN MATL & SUPPLIES	\$7,500.00	\$6,418.25	85.58%	\$1,081.75
400.311	AUDIT	\$23,000.00	\$18,950.00	82.39%	\$4,050.00
400.312	WATER/SEWER ENGR TWP	\$15,000.00	\$17,043.34	113.62%	(\$2,043.34)
400.313	ENGINEERING TOWNSHIP	\$105,000.00	\$64,281.84	61.22%	\$40,718.16
400.313A	ENGR. DEVELOPMENT	\$0.00	\$0.00	n/a	\$0.00
400.321	LEGAL TOWNSHIP	\$85,000.00	\$47,930.51	56.39%	\$37,069.49
400.331	ADMIN. VEHICLE EXPENSE	\$1,500.00	\$1,256.99	83.80%	\$243.01
400.340	ADMIN. ADVER/PRINTING	\$8,500.00	\$11,541.73	135.79%	(\$3,041.73)
400.350	ADMIN. INSURANCE BOND	\$1,500.00	\$1,500.00	100.00%	\$0.00
400.374	ADMIN. MAINT/REPAIRS	\$22,000.00	\$15,245.95	69.30%	\$6,754.05
400.460	ADMIN. GENERAL EXPENSE	\$7,500.00	\$5,033.27	67.11%	\$2,466.73
400.760	ADMIN. MINOR EQUIPMENT	\$3,000.00	\$0.00	0.00%	\$3,000.00
403.114	TAX COLLECTOR PAY	\$21,083.00	\$14,055.36	66.67%	\$7,027.64
403.115	TAX COLLECTOR E.I.T.	\$52,820.00	\$40,841.63	77.32%	\$11,978.37

BUDGET vs ACTUAL

UPPER MAKEFIELD TOWNSHIP

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Contents: Budget vs Actual Format, FundID >= First, Accounts >= "301.10A" And <= "492E", All Sub Accounts, Including Inactive Accounts, Excluding Encumbrances

Account	Description	Budget	Actual	Percentage of Budget	Variance Amount
Expense					
403.225	TAX COLL MATL/SUPP.	\$5,000.00	\$3,086.76	61.74%	\$1,913.24
403.350	TAX COLLECTOR BOND	\$0.00	\$0.00	n/a	\$0.00
407.319	WEBSITE/BROADCAST MTGS	\$35,000.00	\$18,841.65	53.83%	\$16,158.35
409.140	BLDG CUSTODIAN	\$20,000.00	\$10,553.34	52.77%	\$9,446.66
409.215	BLDG MATLS & SUPPLIES	\$5,000.00	\$4,172.89	83.46%	\$827.11
409.230	BLDG UTILITIES/FUEL	\$23,000.00	\$13,024.73	56.63%	\$9,975.27
409.300	ARCHITECT	\$0.00	\$0.00	n/a	\$0.00
409.321	BLDG TELEPHONE	\$25,000.00	\$18,923.86	75.70%	\$6,076.14
409.341	BLDG POSTAGE	\$4,000.00	\$4,088.73	102.22%	(\$88.73)
409.361	BLDG ELECTRIC	\$26,000.00	\$17,139.86	65.92%	\$8,860.14
409.373	BLDG MAINT. & REPAIRS	\$56,000.00	\$35,584.09	63.54%	\$20,415.91
409.374	BLDG STP TESTS	\$200.00	\$0.00	0.00%	\$200.00
409.375	BLDG VENDING MACHINE	\$0.00	\$0.00	n/a	\$0.00
409.460	BLDG GENERAL EXPENSE	\$0.00	\$0.00	n/a	\$0.00
409.500	MODEL RAILROAD EXPENSES	\$0.00	\$0.00	n/a	\$0.00
409.600	BLDG CAPITAL CONSTR.	\$0.00	\$0.00	n/a	\$0.00
409.750	BLDG MINOR EQUIPMENT	\$1,000.00	\$0.00	0.00%	\$1,000.00
409.750A	BLDG OFC FURN/COMPUTERS	\$2,000.00	\$649.20	32.46%	\$1,350.80
410.122	POL ADMIN/CLERICAL PAY	\$183,206.00	\$109,050.91	59.52%	\$74,155.09
410.132	PATROLMEN PAY	\$1,525,118.00	\$802,230.09	52.60%	\$722,887.91
410.132A	RETROACTIVE PAY	\$0.00	\$58,510.99	n/a	(\$58,510.99)
410.132B	LONGEVITY/EDUCAT. PAY	\$0.00	\$30,600.00	n/a	(\$30,600.00)
410.132C	COPS GRANT OFFICERS	\$0.00	\$0.00	n/a	\$0.00
410.132M	MOTOR CARRIER TASK FORCE O/T	\$10,000.00	\$6,123.61	61.24%	\$3,876.39
410.132P	P/T PATROLMEN PAY	\$0.00	\$0.00	n/a	\$0.00
410.132T	TRAFFIC SAFETY DETAIL O/T	\$5,000.00	\$0.00	0.00%	\$5,000.00
410.134	ANIMAL CONTROL PAY	\$3,000.00	\$2,600.00	86.67%	\$400.00
410.183	POLICE OVERTIME	\$85,000.00	\$72,702.84	85.53%	\$12,297.16
410.183A	RETROACTIVE OVERTIME	\$0.00	\$5,136.54	n/a	(\$5,136.54)
410.192	POLICE SCHOOLING	\$21,000.00	\$8,044.07	38.31%	\$12,955.93
410.210	POLICE MATL/SUPPLIES	\$10,000.00	\$6,166.74	61.67%	\$3,833.26
410.231	POLICE VEHICLE GAS/OIL	\$38,000.00	\$20,880.98	54.95%	\$17,119.02
410.238	POLICE UNIFORMS	\$20,000.00	\$7,350.06	36.75%	\$12,649.94
410.239	PATROL CAR TIRES	\$2,000.00	\$0.00	0.00%	\$2,000.00
410.239A	POLICE AMMO/FLARES	\$24,000.00	\$7,581.72	31.59%	\$16,418.28
410.314	POLICE LEGAL	\$35,000.00	\$71,604.64	204.58%	(\$36,604.64)
410.331	ANIMAL CONTROL VEHICLE	\$0.00	\$0.00	n/a	\$0.00
410.371	VEHICLE PURCHASE	\$0.00	\$0.00	n/a	\$0.00
410.372	RADIO	\$4,500.00	\$360.00	8.00%	\$4,140.00
410.372A	SCALES	\$0.00	\$0.00	n/a	\$0.00
410.372B	VASCAR	\$2,500.00	\$1,775.00	71.00%	\$725.00
410.372C	COMPUTER NETWORK/MDT	\$29,000.00	\$15,908.22	54.86%	\$13,091.78
410.373	BREATHALIZER	\$0.00	\$0.00	n/a	\$0.00
410.374	POLICE VEHICLE MAINT.	\$18,000.00	\$7,452.11	41.40%	\$10,547.89

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UPPER MAKEFIELD TOWNSHIP

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Account	Description	Budget	Actual	Percentage of Budget	Variance Amount
Expense					
410.375	POLICE CAR CALIBRATION	\$2,800.00	\$1,909.25	68.19%	\$890.75
410.450	POLICE CAR WASH	\$2,400.00	\$2,400.00	100.00%	\$0.00
410.460	POLICE GENERAL EXPENSE	\$2,600.00	\$2,763.82	106.30%	(\$163.82)
410.462	POLICE PHYSICAL EXAMS	\$3,000.00	\$1,516.96	50.57%	\$1,483.04
410.470	POLICE INVESTIGATIONS	\$7,500.00	\$3,400.00	45.33%	\$4,100.00
410.540-001	D.A.R.E.	\$3,500.00	\$1,818.67	51.96%	\$1,681.33
410.540-002	COMMUNITY POLICING	\$2,000.00	\$0.00	0.00%	\$2,000.00
410.540-003	TRAFFIC SAFETY UNIT	\$4,500.00	\$1,756.83	39.04%	\$2,743.17
410.541	SPECIAL REACTION TEAM	\$3,500.00	\$3,213.39	91.81%	\$286.61
410.542	COMMUNITY REVIT. PROGRAM	\$0.00	\$0.00	n/a	\$0.00
410.750	POLICE MINOR EQUIPMENT	\$5,500.00	\$2,565.10	46.64%	\$2,934.90
411.130	FIRE MARSHAL PAY	\$27,104.00	\$18,040.91	66.56%	\$9,063.09
411.150	FIRE WORKERS COMP.	\$23,113.00	\$17,335.00	75.00%	\$5,778.00
411.212	FIRE MATLS & SUPPLIES	\$1,200.00	\$748.32	62.36%	\$451.68
411.331	FIRE MILEAGE	\$2,500.00	\$1,835.99	73.44%	\$664.01
411.373	FIRE MAINT. & REPAIR	\$0.00	\$0.00	n/a	\$0.00
411.460	FIRE GENERAL EXPENSE	\$2,500.00	\$1,995.62	79.82%	\$504.38
411.5	FIRE RELIEF FUND	\$130,000.00	\$0.00	0.00%	\$130,000.00
411.740	EMERGENCY-CAPITAL EQ.	\$1,500.00	\$102.84	6.86%	\$1,397.16
414.130	CODE ENFORCEMENT PAY	\$154,031.00	\$99,911.56	64.86%	\$54,119.44
414.131	CODE OVERTIME	\$800.00	\$308.43	38.55%	\$491.57
414.141	INSPECTION SERVICE	\$23,000.00	\$10,562.50	45.92%	\$12,437.50
414.210	CODE MATLS & SUPPLIES	\$2,000.00	\$1,367.82	68.39%	\$632.18
414.310	RECYCLING GRANT EXPENSES	\$2,700.00	\$2,323.16	86.04%	\$376.84
414.313	CODE ENGINEERING TWP	\$0.00	\$0.00	n/a	\$0.00
414.313-001	CODE ENGINEERING TWP-TRAFFIC ENGINEER	\$0.00	\$0.00	n/a	\$0.00
414.313-002	CODE WATER/SEWER ENGR.-HYDRO	\$0.00	\$0.00	n/a	\$0.00
414.313-003	CODE ENGINEERING TWP-COMMUNICATIONS ENGR	\$0.00	\$0.00	n/a	\$0.00
414.313A	CODE ENGR. DEVELOPER (REIMB.)	\$100,000.00	\$62,937.61	62.94%	\$37,062.39
414.313A-001	CODE WATER/SEWER ENGR. (REIMB.)	\$50,000.00	\$4,849.06	9.70%	\$45,150.94
414.314	CODE LEGAL TOWNSHIP	\$0.00	\$0.00	n/a	\$0.00
414.314-001	CODE LEGAL TOWNSHIP-VALIDITY CHALLENGES	\$0.00	\$0.00	n/a	\$0.00
414.314-002	CODE LEGAL TOWNSHIP-PLANNING COMMISSION	\$5,000.00	\$511.50	10.23%	\$4,488.50
414.314-003	CODE LEGAL TOWNSHIP-SALDO	\$0.00	\$0.00	n/a	\$0.00
414.314A	CODE LEGAL DVLPMNT	\$13,000.00	\$7,980.00	61.38%	\$5,020.00
414.314B	DOLINGTON LAND CHALLENGE	\$0.00	\$0.00	n/a	\$0.00
414.315	CODE COMMUNITY PLANNER	\$0.00	\$0.00	n/a	\$0.00
414.315A	WC GATEWAY PROJECT-CONSTRUCTION	\$0.00	\$0.00	n/a	\$0.00
414.315B	WC GATEWAY PROJECT - INSPECTION	\$0.00	\$0.00	n/a	\$0.00
414.315C	STOOPVILLE RD PRELIMINARY ENGR.	\$228,555.00	\$8,647.50	3.78%	\$219,907.50
414.315D	REPETITIVE FLOOD GRANT	\$0.00	\$0.00	n/a	\$0.00

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Expense					
414.316	JOINT PLAN	\$4,500.00	\$0.00	0.00%	\$4,500.00
414.316-001	JOINT PLAN-GRANT EXPENSES	\$0.00	\$0.00	n/a	\$0.00
414.317	JOINT VALIDITY CHLNGE	\$0.00	\$0.00	n/a	\$0.00
414.318	SOLID WASTE/RECYCLING	\$200.00	\$0.00	0.00%	\$200.00
414.318A	TRAFFIC IMPACT STUDY	\$0.00	\$0.00	n/a	\$0.00
414.319	GIS/SOFTWARE	\$2,500.00	\$2,942.00	117.68%	(\$442.00)
414.321	UNIFORM CONSTRUCTION CODE FEES	\$1,000.00	\$260.00	26.00%	\$740.00
414.322	BLDG PLAN REVIEW REFUND	\$3,000.00	\$0.00	0.00%	\$3,000.00
414.340	CODE ADVERT./PRINTING	\$1,600.00	\$2,479.10	154.94%	(\$879.10)
414.374	CODE VEHICLE MAINT.	\$1,000.00	\$153.73	15.37%	\$846.27
414.400	CREDIT CARD FEES	\$1,900.00	\$1,307.99	68.84%	\$592.01
414.460	CODE GENERAL EXPENSE	\$2,000.00	\$857.00	42.85%	\$1,143.00
414.461	ENVIRON. ADVISORY COM.	\$1,500.00	\$1,110.00	74.00%	\$390.00
414.461-001	ENVIRON. ADVISORY COM.-DEER MANAGEMENT	\$0.00	\$0.00	n/a	\$0.00
414.461-002	ENVIRON. ADVISORY COM.-RIPARIAN LEGAL EXPENSES	\$0.00	\$0.00	n/a	\$0.00
414.461-003	ENVIRON. ADVISORY COM.-RIPARIAN ENGR. EXPENSES	\$0.00	\$0.00	n/a	\$0.00
414.462	AGRICULTURAL SECURITY BOARD	\$0.00	\$0.00	n/a	\$0.00
414.463	AERIAL DIGITAL MAPPING	\$0.00	\$0.00	n/a	\$0.00
414.464	PECO RESTORTION PROJECT	\$0.00	\$0.00	n/a	\$0.00
414.750	CODE MINOR EQUIPMENT	\$3,500.00	\$0.00	0.00%	\$3,500.00
414ZHB	ZONING HEARING BOARD	\$11,000.00	\$17,675.11	160.68%	(\$6,675.11)
430.231	ROAD VEHICLE GAS & OIL	\$15,000.00	\$5,030.11	33.53%	\$9,969.89
430.238	ROAD UNIFORMS	\$6,200.00	\$2,615.10	42.18%	\$3,584.90
430.260	ROAD MATERIAL & TOOLS	\$2,500.00	\$3,072.22	122.89%	(\$572.22)
430.371	TREE MAINTENANCE	\$25,000.00	\$6,695.00	26.78%	\$18,305.00
431	ROAD SNOW REMOVAL CONTRAC	\$14,000.00	\$3,730.00	26.64%	\$10,270.00
433	TRAFFIC LIGHT	\$0.00	\$0.00	n/a	\$0.00
438.01	ROAD MATERIAL STONE/OIL	\$544,000.00	\$347,810.15	63.94%	\$196,189.85
438.145	PUBLIC WORKS PAY	\$349,886.00	\$218,404.67	62.42%	\$131,481.33
438.145A	ROAD ACTING SUPV. PAY	\$0.00	\$0.00	n/a	\$0.00
438.460	ROAD GENERAL EXPENSE	\$4,000.00	\$1,471.04	36.78%	\$2,528.96
438.70	ROAD MAJOR EQUIPMENT	\$0.00	\$0.00	n/a	\$0.00
439	ROAD - CONSTRUCTION	\$0.00	\$0.00	n/a	\$0.00
452.210	PARK/REC REV. RUN	\$25.00	\$25.00	100.00%	\$0.00
452.325	PARK/REC POSTAGE	\$0.00	\$0.00	n/a	\$0.00
452.373	STREETSCAPE MAINTENANCE	\$15,000.00	\$8,245.50	54.97%	\$6,754.50
452.460	PARK/REC GENERAL EXPENSE	\$0.00	\$0.00	n/a	\$0.00
452.461	HISTORIC SIGN FUND	\$5,000.00	\$0.00	0.00%	\$5,000.00
452.530	PARK CONTRIBUTIONS	\$65,000.00	\$65,000.00	100.00%	\$0.00
452.531	CREDIT CARD DONATIONS	\$0.00	\$0.00	n/a	\$0.00
481.50	CONTRIBUTIONS	\$5,100.00	\$4,000.00	78.43%	\$1,100.00
482	JUDGEMENTS AND LOSSES	\$0.00	\$0.00	n/a	\$0.00

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Expense					
483.001	MUNICIPAL RETIREMENT	\$60,000.00	\$17,671.57	29.45%	\$42,328.43
483.002	POLICE PENSION	\$75,000.00	\$29,117.15	38.82%	\$45,882.85
484	WORKERS COMPENSATION	\$93,667.00	\$70,250.00	75.00%	\$23,417.00
485	UNEMPLOYMENT COMPENSATION	\$7,000.00	\$6,201.37	88.59%	\$798.63
486.100	HEP B VACCINATION	\$0.00	\$0.00	n/a	\$0.00
486.153	MUNICIPAL LIABILITY	\$0.00	\$0.00	n/a	\$0.00
486.351	AUTO INSURANCE	\$0.00	\$0.00	n/a	\$0.00
486.352	ERRORS & OMISSIONS	\$0.00	\$0.00	n/a	\$0.00
486.353	POLICE PROFESSIONAL	\$0.00	\$0.00	n/a	\$0.00
486.354	UMBRELLA	\$0.00	\$0.00	n/a	\$0.00
486.355	GENERAL LIABILITY	\$54,970.00	\$36,604.00	66.59%	\$18,366.00
486.356	POLLUTION LIABILITY	\$0.00	\$0.00	n/a	\$0.00
486.357	ADOPT-A-ROAD ACCIDENT	\$0.00	\$0.00	n/a	\$0.00
486.460	HISTORIC GENERAL EXP.	\$0.00	\$0.00	n/a	\$0.00
487	HEALTH INSURANCE	\$750,000.00	\$449,427.18	59.92%	\$300,572.82
488	LIFE INSURANCE	\$9,500.00	\$5,038.98	53.04%	\$4,461.02
488A	SHORT TERM DISABILITY	\$19,500.00	\$11,762.88	60.32%	\$7,737.12
488B	LONG TERM DISABILITY	\$12,500.00	\$6,898.72	55.19%	\$5,601.28
489	FICA	\$157,736.00	\$109,373.29	69.34%	\$48,362.71
489.01	TRANSFER - NONPOLICE	\$67,240.00	\$0.00	0.00%	\$67,240.00
489.02	TRANSFER - POLICE	\$96,760.00	\$0.00	0.00%	\$96,760.00
489A	MEDICARE	\$36,890.00	\$21,821.47	59.15%	\$15,068.53
490	CAPITAL RESERVE	\$0.00	\$0.00	n/a	\$0.00
491	OPERATING RESERVE	\$0.00	\$0.00	n/a	\$0.00
491A	LITIGATION RESERVE	\$0.00	\$0.00	n/a	\$0.00
491B	TAX REFUNDS	\$1,000.00	\$1,435.06	143.51%	(\$435.06)
491C	OPEN SPACE TRANSFER	\$0.00	\$0.00	n/a	\$0.00
491D	DEVELOPER ESCROW REFUNDS	\$0.00	\$0.00	n/a	\$0.00
491E	REFUND OF PRIOR YEAR REVENUES	\$0.00	\$0.00	n/a	\$0.00
492	TRANSFER - EMS	\$100,000.00	\$100,000.00	100.00%	\$0.00
492A	TRANSFER - BLDG DEBT SERV	\$0.00	\$0.00	n/a	\$0.00
492B	TRANSFER - MISCELLANEOUS	\$0.00	\$0.00	n/a	\$0.00
492C	TRANSFER - CAPITAL RESERVE FUND	\$14,625.00	\$14,625.00	100.00%	\$0.00
492D	TRANSFER - BLDG CONSTRUCTION	\$0.00	\$0.00	n/a	\$0.00
492E	TRANSFER - FIRE FUND- SUPV PAY	\$4,550.00	\$0.00	0.00%	\$4,550.00
Total		\$6,308,727.00	\$3,669,346.70	58.16%	\$2,639,380.30
Total Expense		\$6,308,727.00	\$3,669,346.70	58.16%	\$2,639,380.30
Net:		(\$235,787.00)	\$754,043.96	-319.80%	\$989,830.96