

Upper Makefield Township Board of Supervisors
June 19, 2018 Meeting Minutes

The June 19, 2018 public meeting of the Upper Makefield Township Board of Supervisors was called to order by Chair Tom Cino at 7:30 p.m. In attendance were the following members of the Board of Supervisors: Chair Tom Cino, Vice Chair Diana Nolan and Treasurer Mike Tierney, Member Kris Ballerini and Member Ed Ford. Also in attendance were Township Manager David Nyman, Township Engineer Larry Young, P.E., and Sergeant Patrick Durkin.

There were also members of the public present.

PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

Mr. Cino led in the recitation of the Pledge of Allegiance which was followed by a moment of silence.

ANNOUNCEMENTS

Mr. Cino made the following announcements:

- Washington Crossing Historic Park has events scheduled daily during the extended Independence Day weekend, including a July 1st car show, July 2nd concert by the 78th Army Band, July 4th Rev Run and much more. Visit WashingtonCrossingPark.org for a full schedule of events. Register to participate in the Rev Run at RevRunPA.com
- The County's next Household Hazardous Waste Collection event is scheduled for Saturday, June 23 from 9:00 am – 3:00 pm at the Central Bucks High School South at 1100 Folly Road in Warrington. Information and a list of accepted items can be found on the Bucks County Planning Commission website at buckscounty.org/recycling
- The Woodhill Road Bridge is scheduled to re-open late Friday, June 22.
- The next regular Board of Supervisors meeting will be Tuesday, July 17, 2018 at 7:30 p.m.

Ms. Nolan shared information regarding the recent dedication of the Gold Star Families Memorial Monument at the Washington Crossing National Cemetery. She encouraged all to visit the National Cemetery and the Gold Star Families Memorial.

PUBLIC COMMENT

There was no public comment.

APPROVAL OF MINUTES AND BILLS PAYABLE

A motion was made by Ms. Nolan and was seconded by Ms. Ballerini to approve the June 5, 2018 meeting minutes. Motion carried by a unanimous vote.

Mr. Cino presented the bills list for June 19, 2018. A motion was made by Ms. Ballerini and was seconded by Ms. Nolan to approve the June 19, 2018 Bills Payable List in the amount of \$206,491.48. Motion carried by unanimous vote.

PLANNING AND ZONING ISSUES

Wolfinger Zoning Hearing Board Application, 1410 Wrightstown Road

Attorney John VanLuvanee represented the applicant and presented the request for a variance to permit a driveway access and associated utilities within the floodplain. Mr. Young reviewed the requested variances. Following discussion a motion was made by Ms. Nolan and seconded by Dr. Ford to support the application before the Zoning Hearing Board conditioned on compliance with the EAC recommendations, as set forth in the review of the Township Engineer. The EAC recommendations

include, but are not limited to the planting of Pennsylvania native trees. Motion carried by a unanimous vote.

Philmont Property Management Subdivision Plan, 2963 Windy Bush Road

Attorney John VanLuvanee represented the applicant and presented the subdivision plan for 2963 Windy Bush Road. Ms. Eberle reviewed the recommendations of the Planning Commission. Following discussion, a motion was made by Ms. Nolan and seconded by Ms. Ballerini to grant preliminary/final approval to the Philmont Property Management Subdivision Plan, subject to compliance with the Planning Commission recommendations as set forth in a letter from Mrs. Eberle to Mr. Nyman dated June 15, 2018, granting the waivers as recommended by the Planning Commission, allowing for deferral of public improvements subject to installation of road improvements necessary to comply with the PennDOT permit and execution of a declaration of improvements for the deferral of improvements. Motion carried by a unanimous vote.

Washington Crossing Inn Land Development Plan, 1295 General Washington Memorial Boulevard

John Vogel, Sherute, LLC, represented the applicant and provided a presentation of the Washington Crossing Inn Land Development Plan, noting the desire of the Inn to improve access, customer flow inside, and additional interior support space. Ms. Eberle confirmed the nonconformities of the structure and site. Following discussion, a motion was made by Ms. Nolan and seconded by Ms. Ballerini to grant preliminary approval to the Washington Crossing Inn Land Development Plan, subject to compliance with the recommendations of the Planning Commission as set forth in Mrs. Eberle's letter dated June 15, 2018, including the grant of waivers, compliance with June 14, 2018 street light submission, and the inclusion of a note on the plan indicating that there could be no further expansion of the building.. Following further discussion regarding notification of 41 residents immediately surrounding the Inn, the motion was withdrawn. A subsequent motion was made by Ms. Nolan and seconded by Ms. Ballerini to grant preliminary/final on the same terms and conditions. Motion carried by a unanimous vote.

SOLICITOR'S REPORT

Ordinance No. 320 – Floodplain Ordinance

Ms. Eberle introduced the ordinance which amends the Township Floodplain Ordinance to allow fill for bridges, roads, and culverts, provided that there is no increase in the elevation of the floodplain. Mr. Cino opened the public hearing. There were no comments by the Board of Supervisors and no comments by the public. Mr. Cino closed the public hearing. A motion was then made by Ms. Nolan and seconded by Dr. Ford to approve the Ordinance No. 320. Motion carried by unanimous vote.

MANAGER'S REPORT

2018/19 Winter Traffic Services Agreement Revision

Mr. Nyman provided an overview of the 2018/19 Traffic Services Agreement Revision which increases the rate based on Maintenance Functional Classification. Following discussion, a motion was made by Ms. Nolan and seconded by Mr. Cino to approve the 2018/19 Winter Traffic Services Agreement Revision. Motion carried by unanimous vote.

Resolution No. 2018-06-19 – Amending Personnel Policy

Mr. Nyman provided an overview of Resolution No. 2018-06-19 amending the Personnel Policy. Discussion followed and a motion was made by Ms. Nolan and seconded by Ms. Ballerini to approve Resolution No. 2018-06-19. Motion carried by unanimous vote.

Volunteer Fire Company Stipend Proposal Update

Mr. Nyman reviewed the Upper Makefield Fire Company trial stipend program designed to incentivize members by paying a fixed amount per call and for training sessions and meetings. Mr. Tierney requested clarification of "meetings." Dr. Ford noted that these volunteers require over 200 hours of training and that the Board should monitor their request but not micro-manage the company.

Part-Time Police Officer

A motion was made by Dr. Ford and seconded by Ms. Nolan to authorize the police Department to interview for a part-time police officer. Motion carried by unanimous vote.

Municipal Building Architectural Services RFPs

Mr. Nyman informed the Board that six responses to the Municipal Building Architectural Services RFP were received and are in the Board's electronic packets for review and consideration at the next meeting.

ENGINEER'S REPORT

Public Works Building Expansion Project – Change Order #3

Mr. Young provided an update of the project and recommended approval of Change Order #3 in the amount of \$127,500.00 for reattachment of 60 feet of gutter. Following discussion, a motion was made by Dr. Ford and seconded by Mr. Cino to approve Change Order #3 in the amount of \$127,500.00. Motion carried by unanimous vote.

Engineer's Report

Mr. Young noted that the Engineer's Report was in Board packets.

BOARD AND COMMISSION REPORTS

Mr. Cino announced that the Historical Advisory Commission meeting minutes of May 7, 2018 were included in Board packets.

DEPARTMENT REPORTS

Mr. Cino announced that the following department reports were included in the Board packets:

- Planning & Zoning Department
- Finance Department Report
- Ambulance
- Fire Marshal Report
- Police Department Report
- Public Works Department Report

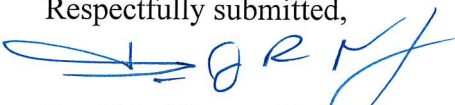
PUBLIC COMMENT

There was no public comment.

ADJOURNMENT

A motion was made by Ms. Ballerini and seconded by Ms. Nolan to adjourn at 9:05 p.m. Motion carried by unanimous vote.

Respectfully submitted,



David R. Nyman, Township Manager
Approved: July 17, 2018