

Upper Makefield Township Board of Supervisors
July 17, 2018 Meeting Minutes

The July 17, 2018 public meeting of the Upper Makefield Township Board of Supervisors was called to order by Chair Tom Cino at 7:35 p.m. In attendance were the following members of the Board of Supervisors: Chair Tom Cino, Vice Chair Diana Nolan, Treasurer Mike Tierney, Member Kris Ballerini and Member Ed Ford. Also in attendance were Township Manager David Nyman, Township Solicitor Mary Eberle, Esq., Township Engineer Larry Young, P.E., Director of Planning & Zoning Dave Kuhns and Chief Mark Schmidt.

There were also members of the public and representatives of the press present.

PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

Mr. Cino led in the recitation of the Pledge of Allegiance which was followed by a moment of silence.

ANNOUNCEMENTS

Mr. Cino announced that the Board met in Executive Session prior to tonight's meeting for personnel matters.

PUBLIC COMMENT

There was no public comment.

APPROVAL OF MINUTES AND BILLS PAYABLE

A motion was made by Ms. Nolan and was seconded by Ms. Ballerini to approve the June 19, 2018 meeting minutes. Motion carried by a unanimous vote.

Mr. Cino presented the bills list for July 17, 2018. A motion was made by Ms. Ballerini and was seconded by Ms. Nolan to approve the July 17, 2018 Bills Payable List in the amount of \$262,895.10. Motion carried by unanimous vote.

PLANNING AND ZONING ISSUES

Anderson Preliminary Subdivision Plan, 282 Aqueduct Road

Zachary Silverstein, Esq. represented the applicant and provided an overview of the application for a preliminary subdivision plan creating two new building lots for construction of two single-family dwellings and a third lot for the existing dwelling. The Planning Commission recommended conditional preliminary approval, including waivers, subject to the conditions detailed in Township Solicitor Mary Eberle's letter dated July 13, 2018. Discussion followed and a motion was made by Ms. Nolan and was seconded by Ms. Ballerini to approve the waiver request and grant preliminary approval, subject to the conditions detailed in Township Solicitor Mary Eberle's letter dated July 13, 2018. Motion carried by a unanimous vote.

485 Brownsburg Road Subdivision Plan

Matthew McHugh, Esq. represented the applicant and provided an overview of the application for a Preliminary Subdivision Plan creating two new building lots for construction of two single-family dwellings and a third lot for the existing dwelling. The Planning Commission recommended the Preliminary Subdivision subject to the conditions detailed in Township Solicitor Mary Eberle's letter dated July 13, 2018. Discussion followed and a motion was made by Ms. Ballerini and was seconded by Dr. Ford to approve the waiver requests and grant preliminary approval, subject to the conditions detailed in Township Solicitor Mary Eberle's letter dated July 13, 2018. Motion carried by a unanimous vote.

Moloney Zoning Hearing Board Application, 31 Belamour Drive

Ed Wild, Esq. provided an overview of the application requesting relief from impervious coverage limitations to expand the driveway and replace pavers with a covered terrace. He requested that the Board take a neutral position with this application. Dr. Ford reminded the applicant that easements are generally granted as a result of some consideration for the developer and that it is the responsibility of a potential buyer to research prior to purchase. A motion was made by Dr. Ford and seconded by Ms. Ballerini that the Board take a neutral position on this Zoning Hearing application. Motion carried by unanimous vote.

SOLICITOR'S REPORT

Ms. Eberle noted that the Solicitor's Report was in the Board packet.

MANAGER'S REPORT

Propane, Heating Oil and Gasoline Bids

Mr. Nyman provided an overview of the 2018-19 propane, heating oil and gasoline bid. Following discussion, a motion was made by Ms. Nolan and seconded by Dr. Ford to award the 2018-19 heating oil, regular gasoline and diesel fuel bid to Suburban Propane, Inc. as outlined in Sandy Wenitsky's memo dated June 20, 2018. Motion carried by unanimous vote.

Sale of Township Vehicles

2004 Chevrolet Tahoe

Mr. Nyman reported on the bid for the sale of the 2004 Chevrolet Tahoe, which was listed on Municibid. A motion was made by Dr. Ford and seconded by Ms. Nolan to award the bid for the sale of the 2004 Chevrolet Tahoe to Kelli Sabatino of Aston, PA for the purchase price of \$913.00. Motion carried by unanimous vote.

2002 Chevrolet Tahoe

Mr. Nyman reported on the bid for the sale of the 2002 Chevrolet Tahoe, which was listed on Municibid. A motion was made by Dr. Ford and seconded by Ms. Nolan to award the bid for the sale of the 2002 Chevrolet Tahoe to Mark Cerino of Folcroft, PA for the purchase price of \$1,662.00. Motion carried by unanimous vote.

Upper Makefield Fire Company Volunteer Support Grant

Mr. Nyman provided an overview of the Upper Makefield Fire Company's recommendation for a pay/call program for volunteer firefighters and rescue personnel designed to incentivize members. Mr. Tierney asked if all call outs were in Upper Makefield. Upper Makefield Fire Chief Tim Brewer indicated that the location of all call outs is tracked, and the fire company can provide that information to the Township. A motion was made by Ms. Nolan and seconded by Ms. Ballerini to approve a \$12,730 grant to Upper Makefield Fire Company to assist in the support of a Fire Company initiative to provide stipends for response to call-outs and drills as set forth in the Upper Makefield Fire Company Pay/Call Trial Program recommendation dated April 19, 2018 conditioned upon the Fire Company providing the Township with call out information. Motion carried by unanimous vote.

Bucks County Tour of Honor

Mr. Nyman provided an overview of the request from Bucks County to support the Bucks County Tour of Honor program by placing an ad in their directory. Bucks County Tour of Honor provides sponsored trips to Washington CD for veterans to visit the memorials. A motion was made by Ms. Nolan and seconded by Ms. Ballerini to support Bucks County Tour of Honor by placing a ¼ page ad in the Bucks County Veteran ID Directory at a cost of \$500. Motion carried by a unanimous vote.

Part-Time Police Officer

A motion was made by Ms. Ballerini and seconded by Dr. Ford to approve the conditional offer of employment to Bryan Walter as a part-time police officer. Motion carried by a unanimous vote.

ENGINEER'S REPORT

2018 Road Paving Project-Phase I – Change Order #1 and Payment Request #1 (Final)

Mr. Young provided an update of the project and recommended approval of Change Order #1 reflecting a deduction in contract costs by the amount of \$105,719.35 and approving Payment Request #1 (Final) in the amount of \$421,502.40. A motion was made by Ms. Nolan and seconded by Ms. Ballerini to approve the 2018 Road Paving Project - Phase I Change Order #1 reducing the contract amount by \$105,719.35 and approving Payment Request #1 (Final) in the amount of \$421,502.40. Motion approved by unanimous vote.

Engineer's Report

Mr. Young noted that the Engineer's Report was in Board packets.

Ms. Nolan inquired about the status of the new baseball field at Lookout Park. Mr. Young noted that it had been staked out.

Dr. Ford noted that research regarding the Moloney property indicated that an easement had been recorded and should have been apparent during a typical title search. He said he would not have voted to remain neutral on the application if that information was known at the time of the vote.

BOARD AND COMMISSION REPORTS

Mr. Cino announced that the following reports were included in Board packets:

- Park and Recreation Board – April 9, 2018
- Planning Commission – May 23, 2018

DEPARTMENT REPORTS

Mr. Cino announced that the following department reports were included in the Board packets:

- Planning and Zoning Department
- Finance Department
- Fire Department Report
- Ambulance Report
- Fire Marshal Report
- Police Department Report
- Public Works Department Report

PUBLIC COMMENT

Dan Johansson, Upper Makefield, thanked the Board for the opportunity to make public comment, indicated that Mr. Young's report showed progress in working with PennDOT and noted that Old Dolington Road is in miserable condition and requested that areas marked with orange cones be worked on as soon as possible.

ADJOURNMENT

A motion was made by Ms. Nolan and seconded by Ms. Ballerini to adjourn at 8:25 p.m to Executive Session requested by the Township Solicitor. Motion carried by unanimous vote.

Respectfully submitted,



David R. Nyman
Township Manager

Approved: August 7, 2018