

Park and Recreation Board
July 9, 2018 Meeting Minutes

The July 9, 2018 public meeting of the Upper Makefield Township Parks & Recreation Board was called to order by Chair Cathy Magliocchetti at 7:30 p.m. In attendance were the following members of the Park & Recreation Board: Chair Cathy Magliocchetti, Vice Chair Bill Hoefler, Member Maryann Chibbaro, Member Jim Pearsall, Member Eric Schaal, Member Debbie Stasolla and Member Tim Thomas. Also in attendance were Assistant Manager Judy Caporiccio and members of the public.

Public Comment

There was no public comment.

Approval of Minutes

A motion was made by Mr. Schaal and was seconded by Mr. Thomas to approve the April 9, 2018 minutes. Motion carried by a unanimous vote.

Ratification of Total Soccer Camp Request – June 25-29, 2018

A motion was made by Mr. Thomas and seconded by Ms. Stasolla to ratify approval of the June 25-29, 2018 soccer camp request of Total Soccer organized through Patriot FC and held at Brownsburg Park. The usage fee was waived because the camp was organized jointly with Patriot FC. Club leadership explained that without such a partnership, the club could not hold a camp because the majority of their coaches are volunteers and unavailable during daytime hours. Total Soccer submitted a \$50 application fee and \$200 security deposit, which was refunded in full. Total Soccer did submit all required paperwork and the camp proceeded without incident. Ms. Caporiccio explained that both Patriot FC and Total Soccer have been reminded of the pre-approval process for future requests. A motion was made by Ms. Stasolla and was seconded by Mr. Thomas to ratify approval of the June 25-29, 2018 Total Soccer Camp that was held at Brownsburg Park. Mr. Thomas suggested that Patriot and Total Soccer begin promoting the camp earlier in the future. Motion carried by a 6-0-1 vote with Mr. Schaal abstaining.

Patriot FC Field Use Request

Ms. Caporiccio outlined the Patriot FC Field Request for use of all Brownsburg Park fields from August 13 - November 25, 2018. The club is also requesting use of the snack shed in partnership with Council Rock North Women's Soccer Booster Club during the 10 week intramural season with 10% of net proceeds contributed to the Township. Patriot FC submitted the following maintenance plan in lieu of field use fees for 2018:

- Collaborate with Township management, TruGreen, and Hammer Landscaping to plan, treat and remediate the soccer fields. Patriot FC proposed that the soccer club commit to spending at least \$5,000 on landscaping and maintenance services at Brownsburg Park. These expenses will be focused on weed control, fertilizer, seeding, rolling of the fields, and other treatments that will bring the greatest benefit to the fields.
- Fields 1 & 2 will continue to be closed for fall 2018 (pending Intramural Program registrations) to help the turf recover from recent use. The fields will also be aerated and over-seeded in October.
- Patriot FC will reimburse the Township for the cost to winterize the irrigation system at Brownsburg Park in the amount of \$195.00 for the 2018 closing.
- Patriot FC will pay to maintain the soccer goals, equipment, and supplies utilized at Brownsburg Park.

- In addition to the financial support, Patriot FC will continue to communicate regularly with their trainers, coaches, and volunteers regarding best practices to preserve field conditions. They will rotate goals and equipment, use channels in between fields, and conduct training and fitness sessions outside areas of heavy use. These efforts will help preserve the fields.
- Patriot FC volunteers and coaches will be at Brownsburg almost daily during the soccer seasons. If improper usage or mistreatment of the fields, equipment, or courts at Brownsburg is observed, they will advise the Township. Trainers, coaches and volunteers have been instructed to call the police or 911 in the event of an incident.

Rich Thomson, President of Patriot FC, joined the meeting and provided further clarification of the field use request. Discussion followed and a motion was then made by Mr. Pearsall and seconded by Mr. Hoefler to approve the Patriot FC Field Use Request for Fields 1-6 from August 13 – November 25, 2018 with Patriot FC providing the maintenance plan outlined above in lieu of field use fees plus reimbursement of the 2018 irrigation system winterization costs of \$195.00. Pending receipt of required documentation, approval includes use of the snack shed in partnership with Council Rock North Women's Soccer Booster Club during the 10 week intramural season, with 10% of the net proceeds contributed to the Township. Following discussion, the motion carried by a 6-0-1 with Mr. Schaal abstaining.

Mr. Thomas relayed that the State has a turf expert who will provide a free soil sample analysis and advise on treatment for improvements.

Upper Makefield Youth Baseball/Softball League Field Use Request

UMYBSL will submit their Fall 2018 Field Use Request for consideration at the next meeting.

Brownsburg Park Fields 5/6 Irrigation Discussion

Mr. Schaal provided pictures of current field conditions comparing the grass growth on the irrigated fields and the non-irrigated fields along with a history of the field conditions which led to irrigation. Mr. Schaal reminded members that the project scope was reduced from irrigation of five fields to three fields when the bid was awarded in 2017, noting that funds were included in the 2018 Park & Recreation Capital Fund for potential irrigation of two additional fields after irrigation results could be evaluated.

Discussion followed and Mr. Thomson, President of Patriot FC, also noted the improvement to the three fields since irrigation. A motion was made by Mr. Schaal and seconded by Ms. Stasolla to forward a request to the Board of Supervisors to irrigate Brownsburg Park Fields 5 and 6. Motion carried by unanimous vote.

Other Business

Ms. Caporiccio provided the following updates:

- The Public Works Department installed six park benches and mowed the no-mow areas per request of EAC following walk-through at both parks with representatives of Park & Recreation Board and EAC. They are also looking at options to address the drainage issues near the middle field at Lookout Park.
- YMS EPIC Tournament. No security deposit fees were withheld. YMS provided portable toilets, and there was no damage to Township property.
- Patriot FC reimbursed the cost of winterization of the irrigation system for 2017.
- 2019 Budget requests should be considered at upcoming meetings and forwarded to the Board of Supervisors by early October.

- Lookout Park Trail Project. The Township provided updated information to Bucks County and is awaiting their response.

Mr. Pearsall expressed concern about bicyclist safety, particularly on River Road. Consensus was to request staff to investigate additional signage and safety reminders. Mr. Thomas will also relay the concerns to his bike club.

Adjournment

A motion was made by Mr. Hoefler and was seconded by Mr. Schaal to adjourn the meeting at 8:53 p.m. Motion carried by a unanimous vote.

Respectfully submitted,



Judy Caporiccio
Assistant Township Manager
Approved: August 13, 2018