

**Upper Makefield Township Board of Supervisors
August 21, 2018 Meeting Minutes**

The August 21, 2018 public meeting of the Upper Makefield Township Board of Supervisors was called to order by Chair Tom Cino at 7:37 p.m. In attendance were the following members of the Board of Supervisors: Chair Tom Cino, Vice Chair Diana Nolan and Treasurer Mike Tierney, Member Kris Ballerini. Member Ed Ford was not present. Also in attendance were Township Manager David Nyman, Township Solicitor Mary Eberle, Esq., Township Engineer Larry Young, P.E., Director of Planning & Zoning Dave Kuhns and Chief Mark Schmidt. In attendance for the Melsky Tract Remand Hearing were Thomas Panzer, Esq., Robert Sokolov, Esq., Marc Kaplin, Esq. and Dr. William Palkovics, Soil Scientist.

There were also members of the public present.

PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

Mr. Cino led in the recitation of the Pledge of Allegiance which was followed by a moment of silence.

ANNOUNCEMENTS

Mr. Cino made the following announcements:

- An executive session was held prior to this evening's meeting for personnel matters.
- The final Household Hazardous Waste Collection Event for 2018 will be held on Saturday, August 25 from 9:00 am – 3:00 pm at the Bucks County Technical School, 610 Wistar Road, Fairless Hills. Information about accepted items can be found on the Bucks County website at BucksCounty.org/recycling.

PUBLIC COMMENT

There was no public comment.

APPROVAL OF MINUTES AND BILLS PAYABLE

A motion was made by Ms. Nolan and was seconded by Ms. Ballerini to approve the August 7, 2018 meeting minutes. Motion carried by a unanimous vote.

Mr. Cino presented the bills list for August 21, 2018. A motion was made by Ms. Ballerini and was seconded by Ms. Nolan to approve the August 21, 2018 Bills Payable List in the amount of \$94,314.24. Motion carried by unanimous vote.

PLANNING AND ZONING ISSUES

There are no Planning and Zoning issues.

SOLICITOR'S REPORT

Schwartz Conservation Easement, 1070 Eagle Road

The subdivision was approved at the last meeting, and Ms. Eberle indicated that the Schwartz's have signed the conservation easements. A motion was made by Ms. Nolan and second by Ms. Ballerini to authorize the Chairman to execute the Schwartz Conservation Easement on behalf of the Township. Motion carried by unanimous vote.

MANAGER'S REPORT

Budget Process

Mr. Nyman provided an overview of the 2019 Budget process and suggested Budget Workshops on October 4 and October 18, 2018.

Update of Municipal Building Architectural Services RFPs

Mr. Nyman provided background on the impetus to seek Municipal Building Architectural Services RFPs, noting public building safety and security concerns expressed by the Township liability insurer and inefficiencies in current configurations and technology.

Discussion followed and a motion was made by Ms. Nolan and seconded by Ms. Ballerini to accept the Phillips & Donovan RFP with authorization to complete the design phase for Board review. Motion carried by unanimous vote.

Historical Advisory Commission Sign Request

Mr. Nyman provided an overview of the request of the Historical Advisory Commission to purchase three historic signs for the villages of Buckmanville, Taylorsville and Woodhill, to complete the project the commission began last year. The Board thanked Francesca Ferrazzi for her design work. Discussion followed and a motion was made by Ms. Nolan and seconded by Ms. Ballerini to authorize the purchase of three double-sided signs at a cost of \$2,458 each plus \$250 shipping from Bob Shaw signs. Motion carried by unanimous vote.

Police Contract Extension

Mr. Nyman stated that a three year extension to the Police Department contract is before the Board for consideration. The extension provided 3.5% wage increases, a clause to clarify the use of compensatory time and a DROP program option.

Dan Johansson, Upper Makefield, stated that DROP programs in other communities were expensive.

A motion was made by Ms. Nolan and seconded by Ms. Ballerini to approve the three-year extension to the Upper Makefield Township Police contract. Motion carried by unanimous vote.

ENGINEER'S REPORT

Mr. Young noted that the Engineer's Report was in Board packets.

BOARD AND COMMISSION REPORTS

Mr. Cino announced that the following reports were included in the Board packets:

- Historical Advisory Commission – June 4, 2018
- Investment Advisory Committee – May 17, 2018
- Park and Recreation Board – July 9, 2018

DEPARTMENT REPORTS

Mr. Cino announced that the following department reports were included in the Board packets:

- Planning & Zoning Department
- Finance Department Report
- Fire Department Report
- Ambulance Report
- Fire Marshal Report
- Police Department Report
- Public Works Department Report

PUBLIC COMMENT

There was no public comment.

MELSKY TRACT REMAND HEARING

Mr. Cino stated that the Melsky Tract Remand Hearing would now commence and that the hard stop for the hearing is 10:00 pm. A stenographer was present for the hearing.

ADJOURNMENT

A motion was made by Ms. Nolan and seconded by Ms. Ballerini to adjourn at 10:05 p.m. Motion carried by unanimous vote.

Respectfully submitted,



David R. Nyman
Township Manager

Approved: September 4, 2018