

Parks and Recreation Board

August 13, 2018 Meeting Minutes

The August 13, 2018 public meeting of the Upper Makefield Township Parks and Recreation Board was called to order by Chair Cathy Magliocchetti at 7:34 p.m. In attendance were the following members of the Parks and Recreation Board: Chair Cathy Magliocchetti, Vice Chair Bill Hoefler, Member Debbie Stasolla and Member Tim Thomas. Member Maryann Chibbaro, Member Jim Pearsall and Member Eric Schaal were not present. Also in attendance were Assistant Manager Judy Caporiccio and Supervisor Liaison Tom Cino.

Public Comment

There was no public comment.

Approval of Minutes

A motion was made by Mr. Thomas and seconded by Ms. Stasolla to approve the July 9, 2018 minutes with the addition of a notation of the arrival of Patriot FC President, Mr. Thomson's. Motion carried by a unanimous vote.

Fall 2018 Field Use Requests

Upper Makefield Youth Baseball/Softball League

Ms. Caporiccio outlined a request submitted by Upper Makefield Youth Baseball/Softball League for use of Lookout Park fields and snack shed from September 1, 2018 – November 1, 2018. The club will continue to provide the maintenance below in lieu of 2018 Field Use Fees as approved on February 12, 2018:

- Prepare fields for use at the beginning of the season-purchase and spread infield mix as needed, clean dugouts, set-up and replace/repair field equipment.
- Set up irrigation, fertilization and seeding plans as needed for fields.
- Mow and edge fields throughout the year as needed to maintain playability. Requesting support from Township during the offseason.
- Maintain fields, snack-sheds, batting cages and dugouts throughout the season.

A motion was made by Mr. Hoefler and seconded by Mr. Thomas to approve the Field Use Request of UMYBSL for September 1, 2018 – November 1, 2018 with the maintenance plan outlined above in lieu of field use fees and a contribution of 10% of snack shed proceeds. Motion carried by unanimous vote.

Rock Softball Fall Practice

Ms. Caporiccio outlined a Field Use Request submitted by Griffin Haviken for a Newtown Rock softball team to use one softball field for Sunday practices from 2:00-4:00 pm during the Fall season. He has been advised that the field will not be available October 14 due to a conflict with a tournament. Discussion followed and a motion was made by Mr. Thomas and seconded by Ms. Stasolla to approve the request of Newtown Rock Softball to use Freedom Field for softball practices on Sundays from September 1 – November 1, 2018, except October 14, in accordance with the 2018 Fee Schedule of \$75/day/field, pending receipt of all required documentation. Motion approved by unanimous vote. The Board discussed a review of the fee schedule to accommodate requests that are for time periods of less than one day.

Rock Fastpitch Tournament

Ms. Caporiccio provided an overview of Rock Fastpitch Tournament Request for October 13-14, 2018 Lookout Park fields. Following discussion, a motion was made by Mr. Hoefler, seconded by Mr.

Thomas to approve October 13-14, 2018 Tournament Request of Rock Fastpitch with the requirements below pending receipt of all required documentation:

- All fields must be rented for the duration of the tournament.
- A pre and post tournament walk-through with a representative of UMYBSL.
- Authorization is subject to playability due to weather conditions as determined by the Township with the Township reserving the right to cancel.
- Fields and park to be returned to original condition.
- Separate Insurance and a Board of Health Certificate for food vendor.
- Park Fees according to 2018 Fee Schedule:
 - \$50 Application Fee
 - \$500 Park Security Deposit
 - \$250/field/day x 5 fields x 2 days = \$2,500
- Concession Stand Fees according to 2018 Fee Schedule:
 - \$250 Security Deposit
 - 10% contributions from net food sale proceeds
 - Board of Health Certificate (vendor)
 - Certificate of Insurance (vendor)

Motion carried by unanimous vote.

Yardley Makefield Soccer Columbus Cup Tournament Request

Ms. Caporiccio outlined a request from Yardley Makefield Soccer to hold the Columbus Cup Soccer Tournament at Brownsburg Park on October 6-7, 2018. YMS is coordinating with Patriot FC, which is supportive of the request. Patriot FC is resting Field 2 so that field is unavailable. Field 1 may also be unavailable. A motion was made by Mr. Thomas and seconded by Ms. Stasolla to approve the YMS Tournament Request for Brownsburg Park on October 7-8, 2018 for Fields 3, 4, 5 and 6 and 1 if it is available with the requirements below pending receipt of all required documentation:

- \$3,000 refundable security deposit.
- \$250/field/day in accordance with 2018 Fee Schedule.
- Pavilion restrooms locked. YMS will provide portable toilets, monitor restrooms to assure they remain locked and notify the Township immediately if they observe any issues.
- YMS provides dumpster.
- Concession stand usage was approved with a \$250 security deposit and 10% contribution from profits, if Patriot FC is not operating the snack shed during the tournament.

Motion carried by unanimous vote. (Request was subsequently withdrawn by YMS due to lower than anticipated registration numbers)

Brownsburg Park Irrigation Project

Mr. Cino provided an update of the Brownsburg Park irrigation request for Fields 5/6, which was presented to the Board of Supervisors on August 7, 2018. The Board authorized staff to solicit proposals for the project and forwarded a request to Patriot FC to contribute funds toward the Fields 5/6 project. After the proposals are received, the item will be placed on the Board of Supervisors agenda for consideration.

2019 Budget Request

The Board discussed potential park improvements and projects and will finalize their 2019 budget

request at the October meeting. During discussions, Mr. Thomas shared that Penn State does offer a free soil evaluation service. Ms. Caporiccio relayed that the request received from UMYBSL was to repaint the interior of the snack shed, which was already on the Township's project list.

Other Business

The September 10 meeting was tentatively cancelled due to scheduling conflicts provided that no time-sensitive agenda items develop.

Adjournment

A motion was made by Mr. Hofer to adjourn the meeting at 8:50 p.m. Motion was seconded by Mr. Thomas and carried by a unanimous vote.

Respectfully submitted,

Judy Caporiccio

Judy Caporiccio
Assistant Township Manager
Approved: October 8, 2018