

Upper Makefield Township Board of Supervisors
February 21, 2019 Meeting Minutes

The February 21, 2019 public meeting of the Upper Makefield Township Board of Supervisors was called to order by Chair Tom Cino at 6:35 p.m. In attendance were the following members of the Board of Supervisors: Chair Tom Cino, Vice Chair Diana Nolan, and Member Kris Ballerini. Treasurer Mike Tierney participated by telephone. Member Ed Ford was absent. Also in attendance were Township Manager David R. Nyman, Township Solicitor Mary Eberle, Esq., Township Engineer Larry Young, P.E., Director of Planning & Zoning Dave Kuhns and Chief Mark Schmidt.

There were also members of the public present.

PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

Mr. Cino led in the recitation of the Pledge of Allegiance which was followed by a moment of silence.

ANNOUNCEMENTS

Mr. Cino made the following announcements:

- The Upper Makefield Fire Company Annual Fundraiser & Dinner will be held on Saturday, March 23, 2019 from 6 – 11 pm in Newtown. For more information and to purchase tickets, visit umfc.org.
- Mr. Tierney is participating by telephone.

Ms. Nolan shared information from the recent Bucks County Association of Township Officials Convention regarding the Opioid Crisis citing the availability of “pill pods”, “Push out the Pusher” signs and a “Hope & Help Handbook with County Resources” at the Township office.

SPECIAL ITEMS

Swearing-In Ceremony – Officer Justin Edwards

Officer Justin Edwards was sworn in as Upper Makefield Township Police Officer by The Honorable Mick Petrucci.

PUBLIC COMMENT

There was no public comment.

APPROVAL OF MINUTES AND BILLS PAYABLE

A motion was made by Ms. Ballerini and was seconded by Ms. Nolan to approve the February 5, 2019 meeting minutes. Motion carried by a unanimous vote.

Mr. Cino presented the bills list for February 21, 2019. A motion was made by Ms. Ballerini and was seconded by Ms. Nolan to approve the February 21, 2019 Bills Payable List in the amount of \$171,938.81. Motion carried by unanimous vote.

PLANNING AND ZONING ISSUES

There was no Planning & Zoning Report.

SOLICITOR’S REPORT

There was no Solicitor’s Report.

MANAGER’S REPORT

Zoning Hearing Board (Alternate) – Term Expires December 31, 2023

A motion was made by Ms. Ballerini and seconded by Ms. Nolan to appoint Louis Wagman to the

Zoning Hearing Board as an Alternate for a term that expires December 31, 2023. Motion carried by unanimous vote.

Zoning Hearing Board (Alternate) – Term Expires December 31, 2023

A motion was made by Ms. Nolan and seconded by Ms. Ballerini to appoint John Pidgeon to the Zoning Hearing Board as an Alternate for a term that expires December 31, 2023. Motion carried by unanimous vote.

Township Grounds Maintenance Bid

Mr. Nyman provided an overview of the Township Grounds Maintenance Bid and recommended awarding the bid to the low bidder, Townscapes, Inc. of Philadelphia, PA in the amount of \$55,230.00. A motion was made by Ms. Nolan and seconded by Ms. Ballerini to award the 2019-20 Township Grounds Maintenance Bid to Townscapes, Inc. of Philadelphia PA in the amount of \$55,230.00. Motion carried by a 3 to 1 vote with Mr. Tierney voting in opposition.

Conservation Easement Monitoring Proposal

Mr. Nyman provided an overview of the Conservation Easement Monitoring Proposal submitted by Heritage Conservancy to monitor approximately one-third of the Township easements per year over a three-year period for an amount not to exceed \$24,000. Following discussion, a motion was made by Ms. Nolan and seconded by Ms. Ballerini to approve Heritage Conservancy Easement Monitoring Proposal for an amount not to exceed \$24,000. Motion carried by unanimous vote.

Municipal Building Renovations Update

Mr. Nyman provided an overview of the Municipal Building Renovation project. The architect and staff recommend that the lighting and HVAC assessment be performed prior to development of the construction designs for a comprehensive plan. A revised proposal of \$4,000 was submitted to complete the assessment. Discussion followed and a motion was made by Ms. Ballerini and seconded by Ms. Nolan to approve the proposal of Phillips & Donovan for a lighting and HVAC assessment of the Municipal Building in the amount of \$4,000. Motion carried by a 3 to 1 vote, with Mr. Tierney voting in opposition.

Heritage Hills Water Booster Pumping Station Upgrades Project Bids

Mr. Nyman provided an overview of the Heritage Hills Water Booster Pumping Station Upgrades capital project. Following discussion, a motion was made by Ms. Ballerini and seconded by Ms. Nolan to authorize advertisement of Heritage Hills Water Booster Pumping Station Upgrades Project Bids. Motion carried by unanimous vote.

Heritage Hills Sludge Digester Aeration System Project Bids

Mr. Nyman provided an overview of the Heritage Hills Sludge Digester Aeration System capital project. Following discussion, a motion was made by Ms. Nolan and seconded by Ms. Ballerini to authorize advertisement of Heritage Hills Sludge Digester Aeration System Project Bids. Motion carried by unanimous vote.

ENGINEER'S REPORT

The Engineer's Report was in Board packets.

BOARD AND COMMISSION REPORTS

Mr. Cino announced that the following reports were included in Board packets:

- Environmental Advisory Council – December 11, 2018 and January 8, 2019
- Parks & Recreation Board – October 8, 2018

- Planning Commission – November 28, 2018

DEPARTMENT REPORTS

Mr. Cino announced that the following department reports were included in Board packets:

- Planning & Zoning Department
- Finance Department
- Fire Departments
- Fire Marshal
- Police Department
- Public Works Department

PUBLIC COMMENT

There was no public comment.

MELSKY TRACT REMAND HEARING CONTINUATION

Due to schedule conflicts with the attorneys, the hearing was continued to March 19, 2019 at 7:30 p.m.

ADJOURNMENT

A motion was made by Ms. Nolan and seconded by Ms. Ballerini to adjourn at 7:03 p.m. Motion carried by unanimous vote.

Respectfully submitted,



David R. Nyman
Township Manager
Approved: March 5, 2019