

**Upper Makefield Township Board of Supervisors
March 5, 2019 Meeting Minutes**

The March 5, 2019 public meeting of the Upper Makefield Township Board of Supervisors was called to order by Chair Tom Cino at 7:30 p.m. In attendance were the following members of the Board of Supervisors: Chair Tom Cino, Vice Chair Diana Nolan, Member Kris Ballerini, and Treasurer Mike Tierney. Member Ed Ford was absent. Also in attendance were Township Manager David Nyman, Township Solicitor Mary Eberle, Esq., Director of Planning & Zoning Dave Kuhns and Chief Mark Schmidt.

There were also members of the public and representatives of the press present.

PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

Mr. Cino led in the recitation of the Pledge of Allegiance which was followed by a moment of silence.

ANNOUNCEMENTS

Mr. Cino made the following announcements:

- The Upper Makefield Fire Company Annual Fundraiser & Dinner will be held on Saturday, March 23, 2019 from 6 – 11 p.m. in Newtown. For more information and to purchase tickets, visit umfc.org.
- The Upper Makefield Police Benevolent Association's 2nd Annual Designer Bag Bingo Night is scheduled for Saturday, April 13th at 6:30 p.m. Email UMTPD7236@gmail.com for ticket information.
- The Board will be holding a volunteer board interview following tonight's meeting. Visit uppermakefield.org to learn about volunteer opportunities and to find the volunteer board application.

PUBLIC COMMENT

There was no public comment.

APPROVAL OF MINUTES AND BILLS PAYABLE

A motion was made by Ms. Ballerini and was seconded by Ms. Nolan to approve the February 21, 2019 meeting minutes. Motion carried by 3-0 vote. Mr. Tierney was not present for this motion.

Mr. Cino presented the bills list for March 5, 2019 in the amount of \$127,291.77. A motion was made by Ms. Ballerini and was seconded by Ms. Nolan to approve the March 5, 2019 Bills Payable List in the amount of \$127,291.77. Motion carried by 3-0 vote. Mr. Tierney was not present for this motion.

Mr. Tierney arrived at this time.

PLANNING AND ZONING ISSUES

Wolfinger Conditional Use, 1410 Wrightstown Road

Mr. Cino called to order the hearing on the Conditional Use Application by Scott and Jean Wolfinger to allow a stream crossing for a driveway and utilities to Lot 3 of a subdivision of the property known as 1410 Wrightstown Road. The applicant is also seeking conditional use approval to allow grading in the riparian corridor for a storm water management facility. Mr. Cino stated that the hearing was being transcribed by a court reporter and that the applicant was being represented by Attorney John VanLuvanee.

Mr. Cino closed the Conditional Use Hearing. The Board will issue an adjudication for the Wolfinger Conditional Use Application within 45 days.

Fallows Planning Module, 359 Pineville Road

Mr. Kuhns provided an overview of the proposed Planning Module Plan for a community system to serve the proposed conversion of an existing barn into a residence at 359 Pineville Road. Discussion followed and it was noted that the Planning Commission requested that the applicants execute a Declaration of Covenants, limiting the use of the Accessory Apartment to domestic servants, caretakers employed on the premises, occasional gratuitous guests or for permanent residency by family members related by blood, marriage or adoption as required by the zoning ordinance. A motion was made by Ms. Nolan and seconded by Ms. Ballerini to authorize execution of the Fallows Planning Module, subject to the execution of a Declaration of Covenants as recommended by the Planning Commission. Motion carried by a unanimous vote.

SOLICITOR'S REPORT

Ordinance Preparation Update

Ms. Eberle reviewed two draft ordinances prepared at the Board's direction that would clarify that disposing of grass clippings, leaf waste, municipal waste, or recyclable materials in the Township stormwater management facilities and also in watercourses in the Township is prohibited. Ms. Eberle noted that these draft ordinances will be forwarded to the EAC and the Planning Commission for review before coming back to the Board of Supervisors to authorize advertisement.

Ms. Nolan requested the addition of language "to cause to be disposed of".

A motion was made by Ms. Nolan and seconded by Mr. Cino to distribute the draft ordinances to the EAC and Planning Commission for review and recommendation and to advertise for consideration at the April 2, 2019 meeting. Motion carried by a unanimous vote.

MANAGER'S REPORT

Bucks County Duathlon Special Event Application – Wayne Fish

Mr. Nyman provided an overview of the Special Event Application for the Bucks County Duathlon on September 1, 2019 from 7:00 am – 9:30 a.m. The sponsoring organization is the Missy Flynn Fund. Police staffing is requested, however, no road closures will be required. Discussion followed and a motion was made by Ms. Nolan and seconded by Ms. Ballerini to approve the request for Township police staffing during the September 1, 2019 Bucks County Duathlon with reimbursement of the police staffing required. Motion carried by a unanimous vote.

Capital Reserve Fund Update

Mr. Nyman referenced the Capital Reserve Fund noting that the \$43,000 budgeted for a Police Record Management System in 2019 will instead be used for the purchase of police in-car cameras. Funding for the server will be considered during the 2020 budget process.

ENGINEER'S REPORT

Taylorsville Road/Rt. 532 Intersection Crosswalk Update

Mr. Young provided an update to his report at the January 22, 2019 meeting providing options with costs estimates to address the deteriorating decorative crosswalks at the Taylorsville Road/Rt. 532 intersection. Options from highest to lowest cost include replacement with the same resin aggregate, stamped asphalt or paint. Any options would first require pavement preparation work. Total replacement costs range from approximately \$15,000 - \$40,000, with public bidding required for costs

exceeding \$20,600. An option to paint the crosswalks with color pave HD 500 would cost \$4,500 plus preparation costs of \$6,000. Discussion followed and the consensus of the Board was to include the preparation work as a bid alternative in the upcoming road pavement projects bid package to further evaluate costs and options. Two alternates would be considered in the bid. The first alternate would be to prepare pavement and paint white crosswalk lines. The second alternate would be to prepare pavement, paint white edge lines and paint colored crosswalk (if approved by PennDOT).

Petty-Traina Construction Escrow Release No. 1

Mr. Young provided an overview of the project and recommended approval of Escrow Release No. 1 in the amount of \$19,861.50. A motion was made by Ms. Nolan and seconded by Mr. Cino to approve Escrow Release No. 1 in the amount of \$19,861.50. Motion carried by unanimous vote.

PUBLIC COMMENT

There was no public comment.

Mr. Cino noted that the Melsky remand hearing is scheduled for 7:30 p.m. on the date of the next Board of Supervisors meeting, March 19, 2019. It was the consensus of the Board to advertise the regular business meeting to begin at 6:30 p.m.

ADJOURNMENT

A motion was made by Ms. Nolan and seconded by Ms. Ballerini to adjourn the meeting at 8:13 p.m. Motion carried by unanimous vote.

Respectfully submitted,



David R. Nyman
Township Manager

Approved: March 19, 2019