

Upper Makefield Township Board of Supervisors

June 18, 2019 Meeting Minutes

The June 18, 2019 public meeting of the Upper Makefield Township Board of Supervisors was called to order by Chair Tom Cino at 7:30 p.m. In attendance were the following members of the Board of Supervisors: Chair Tom Cino, Vice Chair Diana Nolan, Treasurer Mike Tierney, Member Kris Ballerini and Member Ed Ford. Also in attendance were Township Solicitor Mary Eberle, Esq., Township Manager David Nyman, Assistant Township Manager Judy Caporiccio, Township Engineer Larry Young, P.E., Director of Planning & Zoning Dave Kuhns and Chief Mark Schmidt.

There were also members of the public present.

PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

Mr. Cino led in the recitation of the Pledge of Allegiance which was followed by a moment of silence.

ANNOUNCEMENTS

Mr. Cino made the following announcements:

- The next Bucks County Planning Commission Household Hazardous Waste Collection Event will be held June 29 from 9 a.m. - 3 p.m. at Central Bucks South High School, 1100 Folly Road in Warrington. This event is rain or shine, and details can be found at BucksCounty.org
- The 39th Annual Revolutionary Run will be held July 4 at Washington Crossing Historic Park. Race information and registration available online at RevRunPA.com
- The Melsky Remand Hearing Continuation is scheduled for Thursday, June 20 at 7:00 p.m. here at the Township Building.
- The July 2, 2019 Regular meeting of the Board of Supervisors is cancelled. The next Regular meeting will be July 16 at 7:30 p.m. at the Township Building.
- An executive session was held prior to tonight's meeting for personnel matters.

Ms. Nolan announced a Grandfamily Expo to be held on June 19, 2019 from 3:00-8:00 p.m. at 800 York Road in Warminster to learn about resources available in Bucks County for those dealing with substance abuse. Details and registration at <https://www.eventbrite.com/e/grandfamily-expo-registration-60721106464>

PUBLIC COMMENT

There was no public comment.

APPROVAL OF MINUTES AND BILLS PAYABLE

A motion was made by Ms. Ballerini and was seconded by Ms. Nolan to approve the June 4, 2019 meeting minutes. Motion carried by unanimous vote.

Mr. Cino presented the bills list for June 18, 2019. A motion was made by Ms. Nolan and was seconded by Ms. Ballerini to approve the June 18, 2019 Bills Payable List in the amount of \$162,952.58. Motion carried by unanimous vote.

TAX COLLECTOR APPOINTMENT

Due to the passing the Tax Collector Nick Ettore, the Board of Supervisors is responsible for appointing a tax collector to fill the position until the November election. A motion was made by Ms. Nolan and seconded by Ms. Ballerini to appoint Michael Biederman as Tax Collector. Motion carried by unanimous vote.

A motion was made by Ms. Ballerini and seconded by Ms. Nolan to approve the appointment of Tammy Sutton as Deputy Tax Collector. Motion carried by unanimous vote.

A motion was made by Ms. Nolan and seconded by Ms. Ballerini to approve the appointment of William B. Jones as Deputy Tax Collector. Motion carried by unanimous vote.

A motion was made by Ms. Nolan and seconded by Ms. Ballerini to approve the appointment of Elinor Ettorre as Deputy Tax Collector. Motion carried by unanimous vote.

PLANNING AND ZONING ISSUES

There were no Planning & Zoning issues.

SOLICITOR'S REPORT

Patel Conditional Use Adjudication

Ms. Eberle provided an overview of the Patel Conditional Use Adjudication noting that conditions include compliance with the Bucks County Agricultural Land Preservation Program letter dated May 7, 2019; re-recording the deed to reflect that this construction represents the only additional residential construction permitted on the property; re-foresting 50 ft. along both sides of the stream and creation of a no-mow zone within 50 ft. of the stream bed; compliance with the Township Engineer's letter dated April 17, 2019, compliance with terms and conditions of the Joint Easement and Township Easement; compliance with all other Township codes and ordinances. Following discussion, a motion was made by Ms. Nolan and seconded by Dr. Ford to approve the Patel Conditional Use Adjudication. Motion carried by a unanimous vote.

Tax Collector Election

Ms. Eberle provided an overview of the process to be placed on the ballot for the November election for the Tax Collector position.

MANAGER'S REPORT

Bucks County Tour of Honor

Mr. Nyman provided an overview of the request from Bucks County to support the Bucks County Tour of Honor program by placing an ad in their directory. Bucks County Tour of Honor provides sponsored trips to Washington DC for veterans to visit the memorials. A motion was made by Ms. Nolan and seconded by Mr. Cino to support Bucks County Tour of Honor by placing a ¼ page ad in the Bucks County Veteran ID Directory at a cost of \$500. Motion carried by a unanimous vote.

ENGINEER'S REPORT

Mr. Young reported that the 2019 Road Program and the Lookout Park Trail Expansion Project are both expected to begin this week, weather permitting.

Mr. Young noted that the 2019 Road Program came in under budget and the Board directed him to review the status of the roads scheduled for the 2020 Road Program with Public Works Superintendent Scott to determine if additional work should be considered this year.

BOARD AND COMMISSION REPORTS

Mr. Cino announced that the May 13, 2019 Park & Recreation Board minutes were included in Board packets.

DEPARTMENT REPORTS

Mr. Cino announced that the following department reports were included in the Board packets:

- Planning & Zoning Department
- Finance Department
- Fire Department
- Ambulance
- Fire Marshal
- Police Department
- Public Works

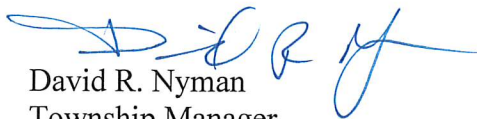
PUBLIC COMMENT

There was no public comment.

ADJOURNMENT

A motion was made by Ms. Nolan and seconded by Ms. Ballerini to adjourn at 7:46 p.m. Motion carried by unanimous vote.

Respectfully submitted,



David R. Nyman
Township Manager

Approved: July 16, 2019