

Upper Makefield Township Board of Supervisors

August 20, 2019 Meeting Minutes

The August 20, 2019 public meeting of the Upper Makefield Township Board of Supervisors was called to order by Chair Tom Cino at 7:30 p.m. In attendance were the following members of the Board of Supervisors: Chair Tom Cino, Vice Chair Diana Nolan and Member Kris Ballerini. Treasurer Mike Tierney participated by telephone and Member Ed Ford was absent. Also in attendance were Township Manager David Nyman, Township Solicitor Mary Eberle, Esq., Township Engineer Larry Young, P.E., Director of Planning & Zoning Dave Kuhns and Chief Mark Schmidt.

There were also members of the public present.

PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

Mr. Cino led in the recitation of the Pledge of Allegiance which was followed by a moment of silence.

ANNOUNCEMENTS

Mr. Cino made the following announcements:

- The 2018 Audit has been received and is posted on the Township website. A link can be found on the Finance Department page at uppermakefield.org.
- The next Household Hazardous Waste Collection event will be held from 9-3 on Saturday, August 24 at the Bucks County Tech School in Fairless Hills. Visit the Bucks County Planning Commission website at BucksCounty.org for more information.
- The Bucks County Health Dept. is offering *free* flu vaccines to County residents ages 3 and over on September 14 and September 28. Check the Township website for times and locations.
- Supervisor Tierney is participating by telephone.
- An Executive Session will be held following tonight's meeting to discuss litigation.
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Ms. Nolan stated that Congressman Fitzpatrick's letter to the EPA regarding the gun range firings in New Jersey has sparked their review. She also reminded everyone to assist the U.S. Department of Agriculture representatives that may visit your property to eliminate the Spotted Lantern Fly invasion.

PUBLIC COMMENT

There was no public comment.

APPROVAL OF MINUTES AND BILLS PAYABLE

A motion was made by Ms. Ballerini and was seconded by Ms. Nolan to approve the July 16, 2019 meeting minutes. Motion carried by unanimous vote.

Mr. Cino presented the bills list for August 20, 2019. A motion was made by Ms. Ballerini and was seconded by Ms. Nolan to approve the August 20, 2019 Bills Payable List in the amount of \$278,682.74. Motion carried by unanimous vote.

Ms. Ballerini reminded all that we donate funds to the Wrightstown Library and encouraged everyone to use that resource.

PLANNING AND ZONING ISSUES

Sycamore Farms Homeowners Association Request for Bylaws Revisions

John Powell represented the Sycamore Farms Homeowners Association and provided an overview of the HOA's request for Bylaws revisions that would extend the period for replenishment of the basin

maintenance account to ten years. Ms. Eberle noted that staff has reviewed the proposed amendment and is supportive of the recommended change. Discussion followed, and a motion was made by Ms. Ballerini and seconded by Ms. Nolan to approve the proposed bylaws amendment. Motion carried by unanimous vote. Mr. Young noted that he will also be creating a list of maintenance items with a timeline to assist the HOA going forward.

Patel Land Development, 371 Stoneybrook Road

Mr. Kuhns provided an overview of the Patel Land Development Group application for the parcel at 371 Stoneybrook Road. Following discussion, a motion was made by Ms. Nolan and seconded by Ms. Ballerini to grant conditional approval of the Patel land development consistent with the Planning Commission recommendations. Motion carried by a unanimous vote.

McAllister Zoning Hearing Board Application, 237 Aqueduct Road

Mr. Kuhns provided an overview of the McAllister Zoning Hearing Board application. The requested variance is for a non-conforming lot size and would separate the existing lot, which has a residence and construction yard, into two separate lots. Discussion followed, and a motion was made by Ms. Nolan and seconded by Ms. Ballerini to take a neutral position regarding the submission. Motion carried by a unanimous vote.

Dutchess Farms Wastewater Treatment Plant

Mr. Kuhns provided an overview of Toll Brothers Inc. request for dedication of the Dutchess Farms Wastewater Treatment Plant. Ms. Eberle then explained the procedure required for dedication per the MPC. Discussion followed, and a motion was made by Ms. Ballerini and seconded by Ms. Nolan to acknowledge receipt of the Toll Brothers request and to direct and authorize CKS to inspect the wastewater treatment plant improvements preparing a punch list. Motion carried by unanimous vote.

SOLICITOR'S REPORT

Act 537 Ordinance Update

Ms. Eberle introduced the amendment to the Act 537 ordinance which would require less frequent pumping of the septic tanks in the Taylorsville and Dolington areas. Mr. Cino opened the public hearing. There were no comments from the public or the Board. Mr. Cino closed the public hearing. A motion was made by Ms. Nolan and seconded by Ms. Ballerini to adopt Ordinance No. 324. Motion carried by unanimous vote.

MANAGER'S REPORT

Bucks County Duathlon

Mr. Nyman provided an overview of a request for a one time road closure for the Duathlon only if the Stoneybrook Road bridge project is not complete. When the Board approved the Duathlon request in March 2019, a closure was not needed. PennDOT subsequently closed a portion of the race route due to bridge rehabilitation work. This alternate route would require a portion of River Road to be closed from 7:15 a.m. – 8:30 a.m. on Sunday, September 1, 2019. Mr. Young provided an update on the bridge construction noting that it is on schedule and completion is expected by August 29, 2019. Discussion followed, and a motion was made by Ms. Ballerini and seconded by Ms. Nolan to approve a one time closure of River Road only if Stoneybrook Road is not open. All other requirements remain unchanged from the original approval. Motion carried by unanimous vote.

Expiring Contracts

Mr. Nyman indicated that contracts for Emergency Medical Services and Auditing Services for Upper Makefield Township will be expiring within the next six months. Following discussion, a motion was made by Ms. Ballerini and seconded by Ms. Nolan to authorize staff to prepare and advertise Requests

for Proposals for both Emergency Medical Services and Auditing Services. Motion carried by unanimous vote.

Municipal Building Renovation Project

Mr. Nyman provided an overview of the Municipal Building Renovation Project. Following discussion, a motion was made by Ms. Nolan and seconded by Ms. Ballerini to authorize advertisement of the Municipal Building Renovation Project. Motion carried by unanimous vote.

Taylorsville/Mt. Eyre Road Intersection Report Update

Mr. Nyman provided an overview of the limited traffic study of the Taylorsville/Mt. Eyre Road intersection. Based on the analysis, traffic volume does not warrant a signal at the intersection. The study recommends clearing roadside vegetation, working with a property owner to improve driver comfort level regarding a stump and mailbox on that property, and continued monitoring of crash frequency.

Tim Thomas, Mt. Eyre, thanked the Board for their efforts to ensure the safety of this intersection.

ALPR Cameras for Taylorsville/Rt. 532 Intersection

Mr. Nyman provided an overview of the request to purchase four automated license plate reader cameras for installation at the Taylorsville/Rt. 532 intersection. The cameras would act as a deterrent to crime and would also provide the police department with additional resources to investigate incidents. Following discussion, a motion was made by Ms. Nolan and seconded by Ms. Ballerini to approve an expenditure from the Emergency Services Fund in the amount of \$5,977 for year 1 of a 5 year plan for the purchase/maintenance of four ALPR cameras. Motion carried by 3 to 1 vote, with Mr. Tierney voting in opposition. The Board thanked the Upper Makefield Business Association for their support of this project.

ENGINEER'S REPORT

Lookout Park Trail Project – Change Order #1

Mr. Young provided an overview of the project and recommended approval of Change Order #1 in the amount of \$9,620.00 to address subbase remediation and paving material revisions which will extend the longevity of the trail. A motion was made by Ms. Ballerini and seconded by Ms. Nolan to approve Change Order #1 in the amount of \$9,620.00. Motion carried by unanimous vote.

2019 Road Paving Project (Phase 1) – Payment Request #1

Mr. Young recommended approval of 2019 Road Paving Project Payment Request #1 (Phase 1) in the amount of \$462,410.55. A motion was made by Ms. Nolan and seconded by Ms. Ballerini to approve Payment Request #1 (Phase 1) in the amount of \$432,410.55. Motion carried by unanimous vote.

2019 Road Paving Project – Phase 2

A motion was made by Ms. Nolan and seconded by Ms. Ballerini to ratify the staff's directive to authorize advertisement of 2019 Road Paving Project – Phase 2. Motion carried by unanimous vote.

BOARD AND COMMISSION REPORTS

Mr. Cino announced that the following reports were included in Board packets:

- Investment Committee – May 23, 2019
- Park & Recreation Board – June 10, 2019 and June 17, 2019

DEPARTMENT REPORTS

Mr. Cino announced that the following department reports were included in the Board packets:

- Planning & Zoning Department
- Finance Department
- Fire Departments
- Ambulance
- Fire Marshal
- Police Department
- Public Works

PUBLIC COMMENT

Ms. Nolan shared information from the Police Report citing 20 DUI arrests as compared to only 9 at this time last year, encouraging everyone to not drink and drive.

ADJOURNMENT

A motion was made by Ms. Ballerini and seconded by Ms. Nolan to adjourn at 8:15 p.m. Motion carried by unanimous vote.

Respectfully submitted,



David R. Nyman
Township Manager

Approved: September 3, 2019