

# Upper Makefield *Township*

## Environmental Advisory Council Meeting

### February 12, 2019 Meeting Minutes

The February 12, 2019 public meeting of the Upper Makefield Township Environmental Advisory Council was called to order by Chair Bud Baldwin at 7:00 p.m. In attendance were the following members of the Environmental Advisory Council: Chair Bud Baldwin, Vice Chair Keith Miller, Member Cathy Magliocchetti, Member Tim Thomas and Member Jack Wiseman. Member Nicole Khan was not present. Also in attendance were Board of Supervisors Liaison, Diana Nolan and Planning and Zoning Liaison Denise Burmester.

**Confirmation of Quorum:** Mr. Baldwin confirmed quorum.

**Public Comment:**

There was no public comment.

**Approval of Meeting Minutes:**

**A. January 8, 2018:**

A motion was made by Ms. Magliocchetti to approve the January 8, 2019 minutes with no amendments. The motion was seconded by Mr. Thomas. The motion carried with a unanimous vote.

**Discussion Items:**

**A. Conservation Easement Monitoring Discussion:**

Mr. Baldwin opened the topic for discussion. The commission members began their review and discussion of the letter from Jeffrey L. Marshall, President of Heritage Conservancy dated February 7, 2019 regarding Conservation Easement Monitoring Proposal. The following are the discussion points noted:

- Need confirmation of the Township budget for 2019 for conservation easement monitoring.
- Timing of the Inspections. Discussion as to how the EAC would like to see them scheduled, yearly or random.
- A request to add an EAC presence at all or some of the Conservation Easement Inspections.
- Cost and Compensation was reviewed with some questions raised:
  - The letter notes in paragraph two that the cost will be between \$550.00 and \$650.00 per property.
  - The Professional Services Agreement attached to the letter lists the total compensation in Item 3.
  - The statement in Attachment A – Scope of Work; section III notes that staff costs are to be reimbursed. Need clarification if these costs are over and above the compensation amount stated in the letter of \$550.00 to \$650.00. If these fees are not included in the \$550.00 to \$650.00 per property need additional clarification on the following:
    - Are the staff fees a flat fee per property inspection or hourly?
      - Billed per property?

- Billed if we engage them with questions?
  - What is the rate per mile for mileage? Standard federal rate?
- Contract term was discussed, as written in the letter. Would like clarification if contract is three years, or will be longer.
- Contract start date was discussed. Why wait until October? Could this date be moved up if contract is approved?

Next Actions:

1. Ms. Burmester to check budget for Conservation Easement Monitoring.
2. Ms. Burmester to get clarification on cost, term and contract start date questions, as noted above.

Mr. Baldwin recommended tabling the discussion until the next EAC meeting to allow the gathering of additional information and answers to the questions. There was general agreement of the EAC members, and discussion was closed.

**B. Earth Day Celebration Event, April 27, 2019, 11:00 to 2:00:**

Mr. Baldwin opened the Earth Day Celebration Event discussion with the bag giveaways. There was general agreement with the EAC members that the bags should be reordered for 400 bags, with the same logo and writing s

Next Actions:

1. Ms. Burmester to check with the Township Finance Department to get the bags reordered using the Township credit card.

A motion was made by Mr. Miller to reorder bags for the Earth Day Celebration event and do the same setup as was done in 2018. The motion was seconded by Ms. Magliocchetti. The motion carried with a unanimous vote.

**Liaison Report:**

**A. Board of Supervisors: Diana Nolan**

- Toll discussions continue for the development of the Melsky tract.
- An ordinance is being investigated to prohibit waste dumping into the Delaware River and Canal. The Township Solicitor is looking into this ordinance. Because of the interest the EAC has in this topic, Ms. Nolan will request a status of this topic at the next Board meeting.  
EAC recommended that once the ordinance is put in place a communication campaign should be run for the properties owners along the river, informing them of the ordinance. Use of newsletter, email, televised ad and mailers will be determined. Drainage medallions might need to be refreshed for community messaging about dumping.
- Stop signs and traffic studies are being requested via PennDot for some of the high risk intersections in the Township.

**B. Park & Recreation: Cathy Magliocchetti**

- Field irrigation is in the works for the spring.
- The Township Landscaper contract is currently out to bid. The FEMA properties on River Road near Washington Street, are currently are being cut by the landscaper. It was suggested that this property should be a no-mow lot to be turned into a meadow.

**C. Planning & Zoning: Denise Burmester**

- Follow up with LandStudies is planned for Thursday, February 14, 2019 with the Planning and Zoning Director. The reports that were requested for the residents at the January EAC meeting have been delivered.

**Public Comment:**

There was no public comment.

**New Business:**

**A. Gun carrying into Township Buildings:**

- Mr. Wiseman introduced the topic of gun carrying into Township Buildings.
- Mr. Baldwin noted that this topic is not within EAC jurisdiction and called recess on the topic.
- Ms. Nolan will investigate the topic with the BOS.
- Mr. Wiseman will research the topic with the State.

**Adjournment:**

A motion was made by Mr. Baldwin and seconded by Ms. Magliocchetti to adjourn the meeting at 7:45 p.m. Motion carried by a unanimous vote.

Approved: April 9, 2019