

Park and Recreation Board

August 12, 2019 Meeting Minutes

The August 12, 2019 public meeting of the Upper Makefield Township Park and Recreation Board was called to order by Chair Cathy Magliocchetti at 7:35 p.m. In attendance were the following members of the Park and Recreation Board: Chair Cathy Magliocchetti, Member Maryann Chibbaro, Member Jim Pearsall, Member Robert Rupp and Member Debbie Stasolla. Vice Chair Bill Hoefer and Member Tim Thomas were not present. Also in attendance were Assistant Manager Judy Caporiccio and Supervisor Liaison Tom Cino.

Members of the public were also in attendance.

Public Comment

There was no public comment.

Approval of Minutes

A motion was made by Ms. Stasolla and was seconded by Mr. Rupp to approve the June 17, 2019 minutes. Motion carried by a unanimous vote.

Fall 2019 Field Use Requests

Patriot FC

Ms. Caporiccio provided an overview of the Patriot FC Fall Field Use Request for use of Brownsburg Park fields from August 19 – November 15, 2019. The club is also requesting use of the snack shed on Saturdays in partnership with volunteers from the Council Rock Women's Soccer team, 10% of the net proceeds will be contributed back to the Township. Patriot FC will continue the maintenance plan below in lieu of field use fees:

- In lieu of user fees for the season, Patriot FC will collaborate with Upper Makefield Township management, Kevin Buchko Turf Management Company, and Hammer Landscaping to plan for, treat and remediate the soccer fields. They propose that the soccer club commit to spending at least \$5,000 on landscaping and maintenance services at Brownsburg. These expenses will focus on weed control, fertilizer, seeding, rolling of the fields, and other treatments recommended from the December 2018 soil test.
- Patriot FC will pay to maintain the soccer goals, equipment, and supplies utilized at the Park.
- The soccer club will also pay to have the irrigation system winterized at the end of the Fall Season.
- In addition to the financial support the club will provide, they will continue to communicate regularly with trainers, coaches, and volunteers regarding best practices to preserve field conditions. They will rotate goals and equipment, use channels in between fields, and conduct training and fitness sessions outside areas of heavy use. These efforts will help preserve the fields. (Fields 4, 5 & 6 will be closed for Fall 2019).
- Volunteers and coaches will be at Brownsburg for portions of almost every day of the week during the soccer seasons and notify the Township of improper usage or mistreatment of the fields, equipment, or courts at Brownsburg if observed. Trainers, coaches and volunteers have been instructed to call the police or 911 in the event of an incident.

Discussion followed and a motion was made by Ms. Stasolla and seconded by Ms. Chibbaro to approve the Patriot FC Brownsburg Park Use Request as submitted with Patriot FC providing the maintenance plan outlined above in lieu of field use fees, reimbursing the costs of winterizing the irrigation system, and contributing 10% of net snack shed proceeds to the Township. Motion carried

by unanimous vote.

Upper Makefield Youth Baseball/Softball League

Ms. Caporiccio provided an overview of the UMYBSL Fall 2019 Request for Lookout Park for use of four fields from September 1 – November 1, 2019. Neither Arabis Field nor the snack shed will be used for the Fall season. UMYBSL will continue the maintenance plan below in lieu of field use fees:

- Prepare fields for use at the beginning of the season-purchase and spread infield mix as needed, clean dugouts, set-up and replace/repair field equipment.
- Set up irrigation, fertilization and seeding plans as needed for fields.
- Mow and edge fields throughout the year as needed to maintain playability.
- Maintain fields, snack-shed, batting cages and dugouts throughout the season.

Discussion followed and a motion was made by Ms. Stasolla and seconded by Mr. Rupp to approve the UMYBSL Lookout Park Use Request as submitted with UMYBSL providing the maintenance plan outlined above in lieu of field use fees. Motion carried by unanimous vote.

2020 Budget Discussions

The Board brainstormed potential park improvements and projects, will further research costs and options during the coming month and finalize their 2020 budget request at the next meeting. Ms. Caporiccio relayed that the clubs have also been informed of the schedule.

Other Business

Ms. Caporiccio provided an update on the Lookout Park Trail Expansion Project. The retaining wall is in place, drainage improvements have been made in the swale area near the batting cages, and paving is expected to begin within the next week.

Ms. Magliocchetti shared information about spotting, reporting and managing the Spotted Lanternfly, noting that Bucks County is in the quarantined area.

The Board agreed to hold the September 9 meeting at Brownsburg Park.

Adjournment

A motion was made by Ms. Stasolla and was seconded by Mr. Pearsall to adjourn the meeting at 8:15 p.m. Motion carried by a unanimous vote.

Respectfully submitted,



Judy A. Caporiccio
Assistant Township Manager
Approved: September 9, 2019