

**Park and Recreation Board**  
**February 10, 2020 Meeting Minutes**

The February 10, 2020 public meeting of the Upper Makefield Township Park and Recreation Board was called to order by Chair Bill Hoefler at 7:30 p.m. In attendance were the following members of the Park and Recreation Board: Chair Bill Hoefler, Vice Chair Robert Rupp, Member Debbie Stasolla and Member Jim Pearsall. Member Maryann Chibbaro and Member Cathy Magliocchetti were not present. Also in attendance were Assistant Manager Judy Caporiccio and Supervisor Liaison Tom Cino.

Members of the public were also in attendance.

**Public Comment**

There was no public comment.

**Approval of Minutes**

A motion was made by Mr. Rupp and was seconded by Mr. Pearsall to approve the January 13, 2020 minutes. Motion carried by unanimous vote.

**Upper Makefield Youth Baseball/Softball League Field Use Request**

Ray Myslinski, Treasurer of UMYBL, submitted a request for use of Lookout Park fields and concession stand from March 28, 2020 – June 30, 2020. In lieu of a field use fee, the club will provide the following maintenance at Lookout Park for 2020:

- Prepare fields for use at the beginning of the season, purchase and spread infield mix as needed, clean dugouts, set-up and replace/repair field equipment.
- Set up irrigation, fertilization and seeding plans as needed for fields.
- Mow and edge fields throughout the year as needed to maintain playability. Maintain fields, snack-sheds, batting cages and dugouts throughout the season.
- Maintain fields, snack sheds batting cages and dugouts throughout the season.

Discussion followed and a motion was made by Ms. Stasolla and seconded by Mr. Rupp to approve the request of UMYBL for use of Lookout Park fields and snack stand from March 28 - June 30, 2020 as submitted. The club will provide the maintenance plan outlined above in lieu of field use fees and will contribute 10% of concession stand proceeds to the Township. Motion carried by unanimous vote.

**Brownsburg Park Playground Equipment**

Mr. Pearsall, Mr. Rupp and Ms. Caporiccio met since the last meeting to review playground equipment options for Brownsburg Park and presented some options for Board discussion. Ms. Caporiccio spoke with the facilities manager at a school where a spinner pyramid piece has been installed. They are pleased with the equipment and have received positive feedback since its installation.

Discussion of individual pieces continued, and Ms. Caporiccio reviewed the Township's public bidding requirements for any purchases that are not available on a state contract. A site visit by the playground representative will be requested for review of the existing space and recommendations on equipment and location. That date will be circulated to the Board via email. Further discussion on the playground equipment purchase will continue at an upcoming meeting.

**Patriot FC Field Use Request**

Rich Thomson, President of Patriot FC, presented the club's Spring 2020 Field Use Request and submitted the following maintenance plan:

- In lieu of user fees for the season, Patriot FC will collaborate with Township management, A Total Turf Solution and Hammer Landscaping to plan for, treat and remediate the soccer fields.
- The club is committed to spending at least \$5,000 on landscaping and maintenance services at Brownsburg Park and will focus these expenses on weed control, fertilizer, seeding, rolling fields and other treatments that will bring the greatest benefits to the fields. Copies of invoices will be forwarded to the Township.
- Field 1 and two other fields (to be determined following evaluation) will be closed for the Spring 2020 season to help the turf recover from recent use.
- Patriot FC will aerate and overseed fields on a needs-based schedule; exact fields to be determined after spring evaluation.
- Patriot FC will pay to maintain or replace soccer goals, equipment and supplies used at the park.
- Patriot FC will reimburse the Township for the cost to winterize the irrigation system for all 5 fields.
- In addition to financial support, Patriot FC will continue to rotate goals and equipment, rest fields, use areas between fields, and run practices outside areas of heavy use areas to preserve the fields.
- Volunteers and coaches will be at Brownsburg Park for portions of almost every day of the week during the soccer seasons. Patriot FC will be observant and notify the Township of any mistreatment of fields, equipment or courts. Trainers, coaches and volunteers will be instructed to call the police or 911 if needed.

In return for their expense and commitment to the outlined effort, Patriot FC requests priority usage of the six fields at Brownsburg Park for the 2020 Spring season.

Following discussion, a motion was made by Ms. Stasolla and seconded by Mr. Pearsall to approve Patriot FC's Field Use Request for March 14 - June 30, 2020 with the maintenance plan outlined above in lieu of field use fees. The snack stand is not requested for the Spring season. Motion carried by unanimous vote.

#### **Lookout Park Cantilever Shades**

Mr. Pearsall, Mr. Rupp and Ms. Caporiccio met since the last meeting to review shade options/colors for the Lookout Park picnic area and presented them to the Board for consideration. The Public Works Department can provide the installation. A motion was made by Mr. Rupp, seconded by Mr. Pearsall to recommend the purchase of one 24'x16' cantilever shade with beige fabric and brown poles. Motion carried by unanimous vote.

#### **Lookout Park Entrance Improvements**

Mr. Rupp suggested that consideration be given to aesthetic improvements and/or additional landscaping near the lower path entrance from the parking lot at Lookout Park. A monthly meeting will be held at Lookout Park later in the Spring to brainstorm ideas. Ms. Caporiccio noted that the dirt path to Patriot Field will be considered for paving to address drainage issues if funds are available after the 2020 road paving project items are completed. Staff will also ask the Township Engineer to consider whether relocating that path would help with drainage.

Ms. Caporiccio then relayed that the sign vendor can add the new path extension to the existing Lookout Park sign.

**Other Business**

There was no other business.

**Adjournment**

A motion was made by Ms. Stasolla and was seconded by Mr. Rupp to adjourn the meeting at 8:17 p.m. Motion carried by a unanimous vote.

Respectfully submitted,



Judy A. Caporiccio  
Assistant Township Manager  
Approved: March 9, 2020