

Upper Makefield Township Board of Supervisors
July 21, 2020 Meeting Minutes

The July 21, 2020 public meeting of the Upper Makefield Township Board of Supervisors was called to order by Chair Tom Cino at 7:33 p.m. In attendance were the following members of the Board of Supervisors: Chair Tom Cino, Vice Chair Diana Nolan, Treasurer Tim Thomas, Member Ed Ford and Member Karin Traina. Also in attendance were Township Manager David R. Nyman, Township Solicitor Mary Eberle, Esq., Township Engineer Larry Young, P.E., Assistant Township Manager Judy Caporiccio and Planning & Zoning Director Dave Kuhns.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mr. Cino led in the recitation of the Pledge of Allegiance which was followed by a moment of silence.

ANNOUNCEMENTS

Mr. Cino made the following announcements:

- This was the first meeting held in the newly renovated meeting room and was also the first meeting since Bucks County transitioned into the green phase of the Governor's reopening plan for Pennsylvania. The Township followed social distancing recommendations and for this meeting permitted supervisors, consultants, staff and presenters only in the meeting room. The public was asked to submit public comment by U.S. mail or by phone before close of business today or by email to manager@uppermakefield.org. The meeting was broadcast live, and Mr. Nyman monitored email and read public comment into the record.
- Residents were reminded to submit 2020 Census information on the form mailed to the residence or online at 2020Census.gov. Census takers will begin visiting households that have not completed the census in August.
- An Executive session will follow tonight's meeting for land acquisition and litigation matters.

PUBLIC COMMENT

There was no public comment.

APPROVAL OF MINUTES AND BILLS PAYABLE

A motion was made by Ms. Nolan and seconded by Ms. Traina to approve the June 16, 2020 meeting minutes. Motion carried by unanimous vote.

A motion was made by Mr. Thomas and seconded by Ms. Nolan to approve the July 7, 2020 Bills Payable List in the amount of \$160,784.20. Motion carried by unanimous vote.

A motion was made by Dr. Ford and seconded by Ms. Traina to approve the July 21, 2020 Bills Payable List in the amount of \$208,808.03. Motion carried by unanimous vote.

PLANNING & ZONING ISSUES

Sol Feinstone Elementary School Preliminary/Final Land Development Plan, 1090 Eagle Road
Engineer Terry DeGroot, P.E., Attorney Mike Carr, Esq., Architects Dave Schrader and Colin Case provided an overview of the Sol Feinstone Elementary School Land Development Plan.

Following discussion, a motion was made by Ms. Nolan and seconded by Ms. Traina to approve the Sol Feinstone Elementary School Preliminary/Final Land Development Plan conditioned upon Zoning Hearing Board approval of the variance request for relief from the minimum acres required. Motion carried by unanimous vote.

Sol Feinstone Zoning Hearing Board Application, 1090 Eagle Road

Engineer Terry DeGroot, P.E., Attorney Mike Carr, Esq., Architects Dave Schrader and Colin Case provided an overview of the request for a variance for relief from the minimum acres required. Discussion followed and a motion was made by Ms. Nolan and seconded by Ms. Traina to take a position of support on the request. Motion carried by unanimous vote.

Triumph Development Group Zoning Hearing Board Application, Windy Bush/Pineville Roads

Attorney Ed Murphy provided an overview of the request for relief from impervious surface requirements. Discussion followed and a motion was made by Ms. Nolan and seconded by Ms. Traina to take a neutral position with the condition that the applicant is able to reduce the total impervious surface for the three lots to 20%. Motion carried by a unanimous vote.

Geib Zoning Hearing Board Application, 2 Canal Run West

Applicant Matt Geib, and builder John Gemmi provided an overview of the request for a variance for relief from impervious coverage and side yard setback requirements to replace an existing deck and add a roof over a portion of the deck. Discussion followed regarding concerns about existing stormwater issues and the addition of a permanent roof. The applicant chose to withdraw and re-evaluate the request in an attempt to address the stormwater concern.

SOLICITOR'S REPORT

Ordinance – Convenience Store with Gas

Ms. Ebele provided an overview of the ordinance to define and provide for a gas station and convenience store use and requested authorization to advertise. Following discussion a motion was made by Mr. Thomas and seconded by Dr. Ford to authorize advertisement of the Convenience Store with Gas Ordinance. Motion carried by a unanimous vote.

MANAGER'S REPORT

BOWMA (Big Oak Whitetail Management Association)

2019-20 Year End Report/2020-21 Proposal

Jim Kovalcik and Andy Macan represented Big Oak Whitetail Management Association (BOWMA) and presented the 2019-20 Year End Report. They then provided an overview of BOWMA's proposal for the 2020-21 season with the same terms and conditions as the previous contract, at no cost to the Township and in accordance with PA Game Commission regulations. BOWMA also requested a letter of recommendation from the Township to distribute to local property owners. A motion was made by Ms. Nolan and seconded by Dr. Ford to authorize the Township Manager to execute an agreement with BOWMA for 2020-21 and to authorize a letter of recommendation. Motion carried by unanimous vote.

Public Works Department

A motion was made by Ms. Nolan and seconded by Mr. Thomas to hire Kevin Reed for the position of full-time laborer for the Public Works Department. Motion carried by unanimous vote.

A motion was made by Ms. Nolan and seconded by Ms. Traina to accept the resignation of Public Works Department Administrative Assistant Bonnie Bonner effective August 21, 2020. Motion carried by unanimous vote.

A motion was made by Mr. Thomas and seconded by Dr. Ford to authorize advertisement of the position of part-time Public Works Administrative Assistant. Motion carried by unanimous vote.

Propane, Heating Oil, Diesel and Gasoline Bids

Mr. Nyman provided an overview of the Propane, Heating Oil, Diesel and Gasoline Consortium Bids. Following discussion, a motion was made by Ms. Nolan and seconded by Mr. Thomas to award the 2020-21 gasoline and diesel bids to Riggins, Inc., propane bid to Suburban Propane, Inc. and heating oil bid to PAPCO, Inc., as outlined in the Sandy Wenitsky memo dated June 23, 2020. Motion carried by unanimous vote.

Accept Bids

Mr. Nyman reported on the bid for sale of the 2015 Dodge Charger (72-10), which was listed on Municibid. A motion was made by Mr. Thomas and seconded by Ms. Traina to accept the bid of Syed Ali in the amount of \$8,800.00 for the purchase of the 2015 Dodge Charger (72-10). Motion carried by unanimous vote.

Mr. Nyman reported on the bid for sale of the 2015 Dodge Charger (72-09), which was listed on Municibid. A motion was made by Mr. Thomas and seconded by Ms. Traina to accept the bid of Syed Ali in the amount of \$9,000.00 for the purchase of the 2015 Dodge Charger (72-09). Motion carried by unanimous vote.

Mr. Nyman reported on the bid for sale of the 500 gallon steel double wall skid tank, which was listed on Municibid. A motion was made by Ms. Nolan and seconded by Ms. Traina to accept the bid of Doug Geiger in the amount of \$525.00 for the purchase of the 500 gallon steel double wall skid tank. Motion carried by unanimous vote.

Jointure Comprehensive Plan Update Resident Survey

Mr. Nyman provided an overview of the request from the Bucks County Planning Commission to distribute an online survey so residents can provide input on the Jointure Comprehensive Plan update. Following discussion, a motion was made by Mr. Thomas and seconded by Ms. Traina to authorize distribution of the online survey to residents using the Township website and electronic mailing list. Motion carried by unanimous vote.

ENGINEER'S REPORT

McAllister Subdivision (Siligato Tract) – Construction Escrow Release #1

Mr. Young provided an update of the project and recommended approval of Escrow Release #1 in the amount of \$30,662.50. A motion was made by Ms. Nolan and seconded by Mr. Cino to approve Construction Escrow Release #1 in the amount of \$30,662.50. Motion carried by unanimous vote.

Windrow's Edge – Construction Escrow Release #2

Mr. Young provided an update of the project and recommended approval of Escrow Release #2 in the amount of \$43,852.46. A motion was made by Dr. Ford and seconded by Mr. Thomas to approve Construction Escrow Release #2 in the amount of \$43,852.46. Motion carried by unanimous vote.

BOARD AND COMMISSION REPORTS

Mr. Cino announced that the following minutes were included Board packets:

- Park & Recreation Board – March 9, 2020
- Planning Commission – February 26, 2020 and May 27, 2020

DEPARTMENT REPORTS

Mr. Cino announced that the following department reports were provided:

- Planning & Zoning Department
- Finance Department
- Fire Department
- Ambulance
- Fire Marshal
- Police Department
- Public Works Department

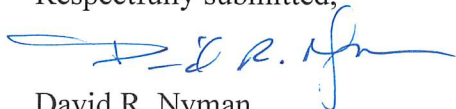
PUBLIC COMMENT

There was no public comment.

ADJOURNMENT

A motion was made by Ms. Nolan and seconded by Ms. Traina to adjourn the meeting into Executive Session at 9:47 p.m. Motion carried by unanimous vote.

Respectfully submitted,



David R. Nyman

Township Manager

Approved: August 18, 2020