

Upper Makefield Township Board of Supervisors
August 18, 2020 Meeting Minutes

The August 18, 2020 meeting of the Upper Makefield Township Board of Supervisors was called to order by Chair Tom Cino at 7:31 p.m. In attendance were the following members of the Board of Supervisors: Chair Tom Cino, Vice Chair Diana Nolan, Treasurer Tim Thomas, Member Ed Ford and Member Karin Traina. Also in attendance were Township Manager David R. Nyman, Township Solicitor Mary Eberle, Esq., Township Engineer Larry Young, P.E., Township Water and Sewer Engineer Tom Zarko, P.E., Assistant Township Manager Judy Caporiccio, Planning & Zoning Director Dave Kuhns and Chief Mark Schmidt.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mr. Cino led in the recitation of the Pledge of Allegiance which was followed by a moment of silence.

ANNOUNCEMENTS

Mr. Cino read the following statement:

- A recent news release by the Heritage Conservancy confirms Upper Makefield Township's ongoing efforts over the past several decades to preserve the David Library property from residential development. The Township has and continues to support the efforts by the State Department of Conservation and Natural Resources (DCNR) to acquire the property straddling the Delaware Canal. As part of the State park system, it is anticipated that this space will continue to be accessible to the public since the State plans to use the existing buildings and facilities as an interpretive center and as an administration and maintenance center for the Delaware Canal State Park. This agreement aligns with Upper Makefield's commitment to land preservation which has resulted in conservation of nearly 40 % of Township land.

On behalf of the residents of Upper Makefield Township, we extend sincere thanks and appreciation to DCNR and the David Library for their efforts to preserve this gem in Upper Makefield and to our local State elected officials for their support.

Dr. Ford added thanks to the Heritage Conservancy for their role in the process and their contribution of an additional 25 acres contiguous to the Library tract.

Mr. Cino made the following announcements:

- Residents were reminded of the importance of completing the 2020 Census. Visit 2020Census.gov to complete online, call [844-330-2020](tel:844-330-2020) to complete by phone or use the form mailed to your residence.
- An Executive Session will be held following tonight's meeting for personnel and land acquisition matters.

SPECIAL ITEM

Constitution Week, September 17-23, 2020, Judi Biederman, Washington Crossing Chapter, Daughters of the American Revolution.

Resolution No. 2020-08-18-01 – Proclamation of Constitution Week

Mr. Cino introduced Judi Biederman, Regent of the Washington Crossing Chapter National Society of Daughters of American Revolution. Ms. Biederman shared the annual report of the Society, noting that their annual celebration would not include a public ceremony this year.

Mr. Cino read Resolution No. 2020-08-18-01 proclaiming September 17-23, 2020 as Constitution Week in Upper Makefield Township and presented Ms. Biederman with a copy of the resolution, which was approved unanimously following a motion made by Ms. Nolan and seconded by Mr. Cino.

PUBLIC COMMENT

There was no public comment.

APPROVAL OF MINUTES AND BILLS PAYABLE

A motion was made by Ms. Nolan and seconded by Ms. Traina to approve the July 21, 2020 meeting minutes noting that Ms. Traina and Dr. Ford attended in person. Motion carried by unanimous vote.

A motion was made by Dr. Ford and seconded by Ms. Nolan to approve the August 4, 2020 Bills Payable List in the amount of \$113,476.65. Motion carried by unanimous vote.

A motion was made by Dr. Ford and seconded by Ms. Traina to approve the August 18, 2020 Bills Payable List in the amount of \$205,710.52. Motion carried by unanimous vote.

PLANNING & ZONING ISSUES

Geib Zoning Hearing Board Application – 2 Canal Run West

Applicant Matthew Geib provided an overview of the request for a variance for relief from impervious coverage and side yard setback requirements to replace an existing deck and add a roof over a portion of the deck and building. Mr. Geib and builder John Gemmi reviewed the soil testing and enhanced stormwater management system proposed since the request was first presented to the Board of Supervisors at the July 21, 2020 meeting. Discussion followed and Dr. Ford noted his continued opposition. A motion was made by Ms. Traina and seconded by Ms. Nolan to remain neutral in regard to this application but have Planning and Zoning Director Kuhns share the Board's concerns regarding the pit size, the nature of the hardship and compliance with the Tri-State Engineer's review letter. Motion carried 4 to 1, with Dr. Ford voting in opposition.

Zhang Zoning Hearing Board Application, 1048 River Road

Glen Kimball, Esq. represented the applicant and provided an overview of the request for a variance to comply with the floodplain ordinance, noting previous Zoning Hearing Board approval. Discussion followed and a motion was made by Mr. Cino and seconded by Dr. Ford to remain neutral in regard to this application. Motion carried by a unanimous vote.

Stewart Zoning Hearing Board Application, 1790 Lindenhurst Road

Mr. Kuhns provided an overview of the request for relief from impervious coverage for construction of a pool and patio. Discussion followed and the Board had questions for the applicant, who was not present or represented at the meeting. A motion was made by Mr. Thomas and seconded by Ms. Traina to oppose this application. Motion carried by a unanimous vote.

SOLICITOR'S REPORT

Dutchess Farm Estates – Dedication of Roads and Open Space

Resolution No. 2020-08-18-03 – Accept Deed of Dedication – Goldney Drive

Ms. Eberle provided an overview of Resolutions No. 2020-08-18-03, 2020-08-18-04, 2020-08-18-05, 2020-08-18-06, and 2020-08-18-07 accepting the Deeds of Dedication for Goldney Drive, Hayhurst Road, Holme Court, Keith Lane and Lot 69 Open Space in Dutchess Farm Estates. A motion was made by Ms. Nolan and seconded by Dr. Ford to approve Resolutions listed. Motion carried by unanimous vote.

MANAGER'S REPORT

2021 Budget Process

Mr. Nyman provided an overview of the proposed 2021 budget process that includes Budget Workshop dates of October 6 and October 13, 2020. A motion was made by Ms. Nolan and seconded by Ms. Traina to authorize advertisement of Budget Workshops on October 6 and October 13, 2020 at 7:30 p.m. Motion carried by unanimous vote.

2003 Ford Ranger Pickup Truck

Mr. Nyman reported on bids for the sale of the 2003 Ford Ranger Pickup Truck, which was listed on Municibid. A motion was made by Dr. Ford and seconded by Mr. Thomas to award the bid for sale of the 2003 Ford Ranger Pickup Truck to Christopher Suah for the purchase price of \$2,100.00. Motion carried by unanimous vote.

Resolution No. 2020-08-18-02 – Authorizing Execution of Master Utility Casting Agreement with PennDOT

Mr. Nyman provided an overview of Resolution No. 2020-08-18-02 authorizing execution of Master Utility Casting Agreement with PennDOT for replacement of “utility” castings on State road repaving projects. Discussion followed and a motion was made by Ms. Traina and seconded by Dr. Ford to approve Resolution No. 2020-08-18-02. Motion carried by unanimous vote.

Public Works Administrative Assistant

A motion was made by Ms. Nolan and seconded by Ms. Traina to hire Bernadette Connison for the position of part-time Public Works Administrative Assistant. Motion carried by unanimous vote.

WATER/SEWER ENGINEER'S REPORT

SALDO Hydrogeological Report Amendment

Mr. Zarko provided an overview of the SALDO Amendment modifying general report requirements for water quality and water quantity analyses. Discussion followed and a motion was made by Ms. Nolan and seconded by Dr. Ford to authorize advertisement of the SALDO Hydrogeological Report Amendment. Motion carried by unanimous vote.

Heritage Hills WWTP Filter Rehabilitation Project

Mr. Zarko provided an overview of the Heritage Hills Wastewater Treatment Plant Filter Rehabilitation Project. Discussion followed and a motion was made by Mr. Thomas and seconded by Ms. Traina to authorize advertisement of the Heritage Hills WWTP Filter Rehabilitation Project. Motion carried by unanimous vote.

ENGINEER'S REPORT

Thompson Mill Stormwater Project

Mr. Young provided an overview of the Thompson Mill Stormwater Project that includes installation of inlets, piping and an underdrain system to reduce the volume of surface water on the road. Following discussion, a motion was made by Ms. Nolan and seconded by Ms. Traina to authorize advertisement of Thompson Mill Stormwater Project. Motion carried by unanimous vote.

BOARD AND COMMISSION REPORTS

Mr. Cino announced that the following reports were included in Board packets:

- Environmental Advisory Council - March 10, 2020
- Investment Committee – May 21, 2020
- Park & Recreation Board - July 13, 2020

DEPARTMENT REPORTS

Mr. Cino announced that the following department reports were provided:

- Planning & Zoning Department
- Finance Department
- Fire Department
- Ambulance
- Fire Marshal
- Police Department
- Public Works Department

PUBLIC COMMENT

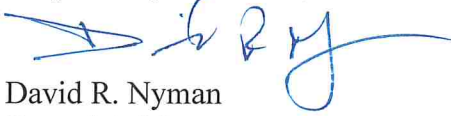
There was no public comment.

Ms. Nolan read a portion of an article in the August, 2020 issue of *Newtown Neighbors* highlighting Officer Harry Vitello.

ADJOURNMENT

A motion was made by Ms. Nolan and seconded by Mr. Thomas to adjourn the meeting into Executive Session at 8:45 p.m. Motion carried by unanimous vote.

Respectfully submitted,



David R. Nyman
Township Manager

Approved: September 15, 2020