

Upper Makefield Township Board of Supervisors

September 15, 2020 Meeting Minutes

The September 15, 2020 public meeting of the Upper Makefield Township Board of Supervisors was called to order by Chair Tom Cino at 7:30 p.m. In attendance were the following members of the Board of Supervisors: Chair Tom Cino, Vice Chair Diana Nolan, Treasurer Tim Thomas, Member Ed Ford and Member Karin Traina. Also in attendance were Township Manager David R. Nyman, Township Solicitor Mary Eberle, Esq., Assistant Township Manager Judy Caporiccio, Water/Sewer Engineer Tom Zarko, P.E., and Planning & Zoning Director Dave Kuhns and Chief Schmidt.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mr. Cino led in the recitation of the Pledge of Allegiance which was followed by a moment of silence.

ANNOUNCEMENTS

Mr. Cino made the following announcements:

- There is still time to complete the 2020 Census. Visit 2020Census.gov for information.
- Budget Workshops are scheduled for October 6 and October 13, 2020 at 7:30 p.m.
- Residents interested in serving on a Township board or commission are invited to submit a volunteer board application, found on the Township website at UpperMakefield.org.

PUBLIC COMMENT

There was no public comment.

APPROVAL OF MINUTES AND BILLS PAYABLE

A motion was made by Ms. Traina and seconded by Mr. Thomas to approve the August 18, 2020 meeting minutes. Motion carried by unanimous vote.

A motion was made by Ms. Nolan and seconded by Mr. Cino to approve the September 1, 2020 Bills Payable List in the amount of \$81,300.27. Motion carried by unanimous vote.

A motion was made by Ms. Nolan and seconded by Mr. Thomas to approve the September 15, 2020 Bills Payable List in the amount of \$257,954.29. Motion carried by unanimous vote.

PLANNING & ZONING ISSUES

Ruggles Zoning Hearing Board Application, 1009 Taylorsville Road

Tim Duffy, Esq., represented the applicant and provided an overview of the Zoning Hearing Board Application requesting a variance from the fence height regulations. Mr. Duffy noted that following the Board's previous opposition to the application in January 2020, material changes have been made to the plan for Board consideration tonight. Discussion followed, including a suggestion by Dr. Ford that the applicant consider maintaining a 50 ft. no mow buffer from Houghs Creek. A motion was made by Mr. Thomas and seconded by Ms. Nolan that the Board take a neutral position regarding this submission with the conditions that this fence and any replacement fence maintain the pass through rate and maintain a 5 1/2 ft. maximum height, that the applicant plant vines along the fence to add a natural aesthetic and submit an updated ZHB application which reflects current fence height. Motion carried by unanimous vote.

Siegel Zoning Hearing Board Application, 32 Timber Knoll Drive

Rob Siegel provided an overview of his Zoning Hearing Board Application requesting relief from impervious coverage regulations to allow for an in-ground swimming pool. Following

discussion, the applicant agreed to reconsider the need for additional impervious coverage and resubmit the request if necessary.

SOLICITOR'S REPORT

JMZO Ordinance No. 2020-02 – Gas Station-Convenience Store

Ms. Eberle introduced JMZO Ordinance No. 2020-02 which defines and provides for a motor vehicle fueling station and convenience store. Mr. Cino opened the public hearing. There were no comments from the public and no comments from the Board. Mr. Cino closed the public hearing. A motion was then made by Ms. Nolan and seconded by Mr. Thomas to adopt JMZO Ordinance No. 2020-02. Motion carried by unanimous vote.

MANAGER'S REPORT

Police Department

A motion was made by Ms. Traina and seconded by Ms. Nolan to accept the retirement of Sergeant Tim Rauch, which was effective September 11, 2020. Motion carried by unanimous vote.

A motion was made by Dr. Ford and seconded by Mr. Thomas to promote Officer Joe Carcaci to a full time officer position. Motion carried by unanimous vote.

A motion was made by Dr. Ford and seconded by Ms. Traina to authorize advertisement of a part-time police officer position. Motion carried by unanimous vote.

Township Ground Maintenance Bids

A motion was made by Mr. Thomas and seconded by Ms. Nolan to authorize advertisement of the 2021/22 Township Grounds Maintenance Bids. Motion carried by unanimous vote.

Pension Funds – Annual Minimum Municipal Obligation

Mr. Nyman provided an overview of the Police and Non-Police Pension Fund Annual Minimum Municipal Obligation. Following discussion, a motion was made by Ms. Nolan and seconded by Dr. Ford to authorize the Township Manager to sign the Police MMO and Non-Police MMO. Motion carried by unanimous vote.

Salt Bid

Mr. Nyman provided an overview of the 2020/21 Consortium Salt Bids and noted the recommendation of Public Works Superintendent Bruce Scott to award the bid to Morton Salt, Inc. for a delivered cost of \$47.75/ton delivered. A motion was made by Ms. Traina and seconded by Mr. Thomas to award the 2020/21 Salt Bid to Morton Salt, Inc. for a delivered cost of \$47.75/ton. Motion carried by unanimous vote.

Resident Request

Mr. Nyman provided an overview of a resident request to waive a water/sewer bill late fee because the resident said she did not receive the bill. Discussion followed and a motion was made by Mr. Thomas and seconded by Dr. Ford to deny the request to waive the water/sewer bill late fee. Motion carried by unanimous vote.

WATER/SEWER ENGINEER'S REPORT

Heritage Hills WWTP Filter Rehabilitation Project

Mr. Zarko provided a summary of the bid results and recommended awarding the Heritage Hills WWTP Filter Rehabilitation Project to Pikeland Construction, Inc. Following discussion, a motion was made by Ms. Nolan and seconded by Ms. Traina to award the Heritage Hills WWTP

Filter Rehabilitation Project to Pikeland Construction, Inc. in the amount of \$109,675.00.
Motion carried by unanimous vote.

Heritage Hills Water Storage Tank Maintenance Project

Mr. Zarko provided an overview of the Heritage Hills Water Storage Tank Maintenance Project and requested authorization to advertise. Following discussion, a motion was made by Ms. Nolan and seconded by Mr. Thomas to authorize advertisement of the Heritage Hills Water Storage Tank Maintenance Project. Motion carried by unanimous vote.

Discussion of Proposed Resale OLDS Inspection Ordinance

Mr. Zarko provided a summary of the Proposed Resale OLDS Inspection Ordinance. He then provided an overview of the Planning Commission's review of the draft, noting that the Planning Commission did not recommend adoption at this time. Board consensus was to Table the proposed ordinance pending further review.

ENGINEER'S REPORT

There was no Engineer's Report.

BOARD AND COMMISSION REPORTS

There were no Board and Commission Reports.

DEPARTMENT REPORTS

Mr. Cino announced that the following department reports were provided:

- Planning & Zoning Department
- Finance Department
- Fire Department
- Ambulance
- Fire Marshal
- Police Department
- Public Works Department

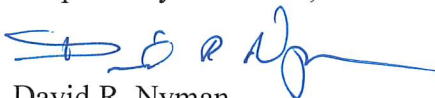
PUBLIC COMMENT

There was no public comment.

ADJOURNMENT

A motion was made by Ms. Nolan and seconded by Ms. Traina to adjourn the meeting at 9:15 p.m. Motion carried by unanimous vote.

Respectfully submitted,



David R. Nyman
Township Manager

Approved: October 6, 2020