

**Upper Makefield** *Township*  
**Board of Supervisors Meeting**  
**November 17, 2020**

**I. Call to Order – 7:30 p.m.**

**II. Pledge of Allegiance and Moment of Silence**

**III. Announcements**

**IV. Public Comment**

**V. Approval of Minutes and Bills Payable**

- A. October 20, 2020 Board of Supervisors Meeting Minutes  
*Consider approval of October 20, 2020 Minutes*
- B. Bills Payable – November 4, 2020 and November 17, 2020  
*Consider approval of Bills Payable for November 4, 2020*  
*Consider approval of Bills Payable for November 17, 2020*

**VI. Planning & Zoning Issues: Dave Kuhns**

- A. Manel Zoning Hearing Board Application, 15 Bailey Drive
- B. Floge Tract Farming Lease Renewal, River Road  
*Consider motion to renew Floge Tract Farming Lease to Dave Johnson for 2021-2023 for the amount of \$1/year*

**VII. Solicitor's Report: Mary Eberle, Esq.**

- A. Ordinance No. 325 - SALDO Hydrogeological Report Amendment  
*Consider motion to adopt Ordinance No. 325*
- B. Dutchess Farms - Ratification of Action on Request for Dedication  
*Consider motion to deny the Developer's request for dedication of the Dutchess Farms Wastewater System and Treatment Plant for the reasons set forth in the October 22, 2020 report of CKS Engineering as communicated to the Developer in the letter of the Township Manager dated October 28, 2020*
- C. Enclave Wastewater Treatment System - Acknowledge Receipt of Request of Developer for Dedication of Wastewater Treatment System  
*Consider motion to direct and authorize CKS to inspect the improvements and provide a report on the status of completion of the Enclave Wastewater Treatment System*
- D. Enclave Water Distribution System - Acknowledge Receipt of Request of Developer for Dedication of Water Distribution System  
*Consider motion to direct and authorize CKS to inspect the improvements and provide a report on the status of completion of the Enclave Water Distribution System*

## **VIII. Assistant Manager's Report: Judy Caporiccio**

- A. Resolution No. 2020-11-17-01 - Adoption of 2021 Budget  
*Consider motion to approve Resolution No. 2020-11-17-01*
- B. Resolution No. 2020-11-17-02 - Tax Levy  
*Consider motion to approve Resolution No. 2020-11-17-02*
- C. Part-time Police Officer  
*Consider motion to approve conditional hiring of Ryan Maloney as part-time police officer*
- D. Public Works  
*Consider motion to accept resignation of Public Works Laborer Kevin Reed and ratify authorization to advertise position*
- E. 2009 Ford F450 Truck with Snow Plow  
*Consider motion to accept bid of Jim O'Connell in the amount of \$9,300.00 for purchase of 2009 Ford F450 truck with Snow Plow*

## **IX. Water/Sewer Engineer's Report: Tom Zarko, P.E.**

- A. Heritage Hills Water Tank Maintenance Contract  
*Consider motion to reject bid proposals for Heritage Hills Water Tank Maintenance Contract and authorize re-advertisement*

## **X. Board and Commission Reports**

- A. Investment Committee – August 6, 2020
- B. Planning Commission – August 26, 2020

## **XI. Department Reports**

- A. Planning & Zoning Department
- B. Finance Department
- C. Fire Department
- D. Ambulance
- E. Fire Marshal
- F. Police Department
- G. Public Works Department

## **XII. Public Comment**

## **XIII. Adjournment**

*Next meeting: Tuesday, December 1, 2020 at 7:30 p.m.  
[www.UpperMakefield.org](http://www.UpperMakefield.org)*