

Upper Makefield Township Board of Supervisors
October 6, 2020 Meeting Minutes

The October 6, 2020 public meeting of the Upper Makefield Township Board of Supervisors was called to order by Chair Tom Cino at 7:30 p.m. In attendance were the following members of the Board of Supervisors: Chair Tom Cino, Vice Chair Diana Nolan, Treasurer Tim Thomas and Member Ed Ford. Member Karin Traina was not present. Also in attendance were Township Manager David R. Nyman, Township Solicitor Mary Eberle, Esq., Township Engineer Larry Young, P.E., Assistant Township Manager Judy Caporiccio, Finance Director Sandy Wenitsky, Planning & Zoning Director Dave Kuhns, Public Works Superintendent Bruce Scott and Chief Schmidt.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mr. Cino led in the recitation of the Pledge of Allegiance which was followed by a moment of silence.

ANNOUNCEMENTS

Mr. Cino made the following announcements:

- The second Budget Workshop is scheduled for Tuesday, October 13 at 7:30 p.m. Presentation of the Preliminary Budget will be on October 20.
- There is still time to complete your census. Please respond by October 31st at 2020census.gov, by phone at 844-330-2020, or by returning their questionnaire in the mail.

Dr. Ford recommended consideration of fall tree planting, noting that the Township offers the UMT Grant to residents to help defray the cost of purchasing Pennsylvania native trees. The grant is funded through the Tree Fund, which was established through developer fees and not taxpayer dollars.

PUBLIC COMMENT

Mr. Nyman read a public comment submitted by resident Ronald Smolow, Three Ponds Lane, regarding the theft of political signs.

APPROVAL OF MINUTES AND BILLS PAYABLE

A motion was made by Ms. Nolan and seconded by Mr. Thomas to approve the September 15, 2020 meeting minutes. Motion carried by unanimous vote.

A motion was made by Mr. Thomas and seconded by Dr. Ford to approve the October 6, 2020 Bills Payable List in the amount of \$618,049.47. Motion carried by unanimous vote.

PLANNING & ZONING ISSUES

There were no Planning & Zoning issues.

SOLICITOR'S REPORT

There was no Solicitor's Report.

ENGINEER'S REPORT

Thompson Mill Road Drainage Project

Mr. Young provided a summary of the bid results and recommended awarding the Thompson Mill Road Drainage Project to the lowest responsible bidder, Passerini & Sons, Inc. Following discussion, a motion was made by Ms. Nolan and seconded by Mr. Thomas to award the Thompson Mill Road Drainage Project to Passerini & Sons, Inc. in the amount of \$166,240.00. Motion carried by unanimous vote.

2020 Road Paving Project Change Order #1

Mr. Young provided an update of the 2020 Road Paving Project and recommended approval of Change Order #1 reducing the contract amount by (\$40,380.48). A motion was made by Dr. Ford and seconded by Ms. Nolan to approve Change Order #1. Motion carried by unanimous vote.

2020 Road Paving Project Payment Request #1 (Final)

Mr. Young recommended approval of Payment Request #1 (Final) in the amount of \$392,265.02. A motion was made by Mr. Thomas and seconded by Ms. Nolan to approve the 2020 Road Paving Project Payment Request #1 (Final) in the amount of \$392,265.02. Motion carried by unanimous vote.

MANAGER'S REPORT

Budget Workshop #1

Mr. Nyman provided a presentation of significant line items of the General Fund, Capital Reserve Fund and Liquid Fuels Fund. Mr. Nyman noted that the review of the remaining funds will occur at the second Budget Workshop on Tuesday, October 13, 2020. Consideration of the Preliminary Budget is scheduled for Tuesday, October 20, after which time the Budget will be available for public inspection.

Throughout the presentation, members of the Board asked questions, provided comments and made recommendations. Mr. Nyman encouraged the Board to share any additional thoughts before the next Budget Workshop.

PUBLIC COMMENT

There was no public comment.

ADJOURNMENT

A motion was made by Ms. Nolan and seconded by Dr. Ford to adjourn the meeting at 8:16 p.m. Motion carried by unanimous vote.

Respectfully submitted,



David R. Nyman
Township Manager

Approved: October 20, 2020