

**Upper Makefield Township Board of Supervisors
October 13, 2020 Budget Workshop Minutes**

The October 13, 2020 Budget Workshop of the Upper Makefield Township Board of Supervisors was called to order by Chair Tom Cino at 7:30 p.m. In attendance were the following members of the Board of Supervisors: Chair Tom Cino, Member Ed Ford, Member Karin Traina and Treasurer Tim Thomas. Vice Chair Diana Nolan participated by telephone. Also in attendance were Township Manager David R. Nyman, Assistant Township Manager Judy Caporiccio, Finance Officer Sandy Wenitsky, Planning & Zoning Director Dave Kuhns and Chief Mark Schmidt.

There were no members of the public present.

PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

Mr. Cino led in the recitation of the Pledge of Allegiance which was followed by a moment of silence.

FUND REVIEW AND DISCUSSION

Mr. Nyman provided an overview of the following funds: Open Space, Building Construction, Park and Recreation, Tree Fund, Fire Fund, Riparian Restoration and Preservation Grant Fund and Emergency Services Fund. Mr. Nyman then reviewed the Proprietary Water and Sewer Funds (Heritage Hills, Dutchess Farm and Enclave) and Fiduciary Funds (Grading Escrow and Pension).

Throughout the presentation, members of the Board asked questions, provided comments and made recommendations.

Mr. Nyman then provided a brief overview of the General Fund, which was reviewed at the October 6 Budget Workshop, and asked if there were additional Board comments. Ms. Nolan suggested a resident mailer, and Board consensus was to prepare a resident mailer for the first quarter of 2021.

Ms. Traina expressed concern regarding long term maintenance of the Streetscape project, especially noting the brick imprinted crosswalks. Following discussion, Board consensus was to include a bid alternate in the 2021 paving project for crosswalk repair of the most critical area and to establish a Streetscape maintenance line item in the Capital Reserve Fund beginning in 2022.

Presentation of the Preliminary Budget will be on the October 20, 2020 Board of Supervisors agenda.

2021 FEE SCHEDULE

Mr. Kuhns provided an overview of the proposed 2021 Fee Schedule. This item will be placed on the next agenda for Board consideration.

NEWTOWN TO D&L TRAIL STUDY

Mr. Nyman provided background on the Newtown to D & L Trail Study being conducted by the Bucks County Planning Commission, the Township's representation on the Study Steering Committee, and a status update.

PUBLIC COMMENT

Mr. Nyman read a letter from Ron and Nan Smolow, 3 Three Ponds Lane, requesting funding in the 2021 budget for snow removal on undedicated roads and requesting a status report on the Riparian Grant Program.

ADJOURNMENT

A motion was made by Dr. Ford and seconded by Mr. Thomas to adjourn at 8:42 pm. Motion carried by a unanimous vote.

Respectfully submitted,



David R. Nyman
Township Manager
Approved: October 20, 2020