

Park and Recreation Board

August 10, 2020 Meeting Minutes

The August 10, 2020 public meeting of the Upper Makefield Township Park and Recreation Board was called to order by Chair Bill Hoefer at 7:30 p.m. In attendance were the following members of the Park and Recreation Board: Chair Bill Hoefer and Vice Chair Robert Rupp. Member Maryann Chibbaro and Member Cathy Magliocchetti participated by telephone. Members Jim Pearsall and Debbie Stasolla were not present. Also in attendance were Assistant Manager Judy Caporiccio and Supervisor Liaison Tom Cino.

Members of the public were also in attendance.

Public Comment

There was no public comment.

Approval of Minutes

A motion was made by Mr. Rupp and was seconded by Ms. Magliocchetti to approve the July 13, 2020 minutes. Motion carried by a 4-0 vote.

Patriot FC Field Use Request – Fall 2020

Rich Thomson, President of Patriot FC, provided an update of club activities. He reviewed their safety protocols, which follow PA Health Department, CDC Guidelines, and he also reviewed the EPYSA return-to-play protocols for both the travel and intramural programs. Both the travel and intramural protocols can be found on the club's website at thepatriotfc.org. Mr. Thomson then presented the club's Field Use Request for September 1 – November 30, 2020. Snack shed use is also requested in partnership with volunteers from the Council Rock Women's Soccer team, 10% of the proceeds will be contributed back to the Township. Ms. Caporiccio clarified that only pre-packaged items are permitted to be sold due to COVID-19. Mr. Thomson inquired about the sale of hot chocolate/coffee/tea. Ms. Caporiccio and Township staff will review state and local recommendations and relay the determination on hot beverage sales to the club.

Patriot FC will continue with the maintenance plan below in lieu of field use fees:

- Collaborate with Township management, KJB Turf Management, and Hammer Landscaping to plan for, treat, and remediate the soccer fields
- Commit to spending at least \$5,000 on landscaping and maintenance services at Brownsburg Park in 2020. These expenses include weed control, fertilizer, seeding, rolling the fields, and other treatments that will bring the greatest benefit to the fields
- Aerate and overseed fields on a needs-based schedule, exact fields to be determined once evaluated and in conjunction with turf management company recommendation
- Pay to maintain or replace the soccer goals, equipment, and supplies used at the Park
- Reimburse the Township for their cost to winterize the irrigation system for all 5 fields.
- In addition to financial support, Patriot FC will continue to rotate goals and equipment, rest fields, use areas in between fields, and run practices outside areas of heavy use areas to preserve the fields.
- Volunteers and coaches will be at Brownsburg for portions of almost every day of the week during the soccer season and will notify the Township if improper usage or mistreatment of the fields, equipment, or courts at Brownsburg is observed. Trainer, coaches and volunteers have been instructed to call the police or 911 in the event of an incident.

Following discussion, a motion was made by Ms. Magliocchetti and seconded by Mr. Rupp to approve the Patriot FC Field Use Request for September 1 – November 30, 2020 as submitted with Patriot FC providing maintenance plan outlined above in lieu of field use fees, reimbursing the costs of winterizing the irrigation system, and contributing 10% of the net snack shed sales of pre-packaged items and hot beverages if permitted by the Township. Motion carried by 4-0 vote.

Eagle Scout Project Discussion

Ms. Caporiccio relayed that an Eagle Scout has expressed interest in completing a project at a Township park and has asked for suggestions. The Board suggested constructing a wood enclosure to hold trash and recycling containers near the basketball/tennis courts or individual field name signs for Lookout Park. Any additional suggestions will be forwarded to Ms. Caporiccio.

Park & Recreation Resident Survey

At the last meeting, Board consensus was to defer the capital projects budgeted for 2020 and develop a resident survey to help determine further park improvements. Mr. Hoefler and Mr. Rupp will prepare a draft for review at an upcoming meeting.

2021 Budget Request

Consensus was to delay a budget recommendation until after a resident survey is completed.

Other Business

Ms. Caporiccio provided the following updates:

- The 2020 Paving Project is underway and the path at Lookout Park is expected to be paved within the month.
- UMYBL provided an updated that they will have four travel teams utilizing Lookout Park in the Fall and a sandlot softball program. The club has also provided weed suppression to all infields.

Adjournment

A motion was made by Mr. Rupp and seconded by Ms. Magliocchetti to adjourn the meeting at 8:13 p.m. Motion carried by a unanimous vote.

Respectfully submitted,

Judy Caporiccio

Judy Caporiccio
Assistant Township Manager
Approved: January 12, 2021